

# December Agenda

## Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, December 19, 2018 at 6:00pm** at the **Gallatin Gateway School Board Room**. (All policies can be found at [www.gallatingatewayschool.com](http://www.gallatingatewayschool.com).)

### Call to Order

**Pledge of Allegiance**

**Presiding Trustee's explanation of procedures**

**Public Comment- Non Agenda Items-** Sign in sheet

### Consent Agenda

**Minutes:** November 14, 2018- regular meeting and November 30, 2018- special committee meeting; **Finance:** Warrants; Operational Budget by Object Code; Cash Reconciliation; Extra-Curricular Expenditure and Reconciliation Report;

**Personnel:** Hire: Classified/Certified Substitutes

### Superintendent's Report

#### Old Business

Adult Education Program

- Recommendation for 2019-2020- salaries for coordinator and instructors

#### New Business

Action Items:

- Adopt General Fund Budget Amendment Resolution
- Consider Montana Commercial Energy Contract
- Consider revisions to After School Program Handbook
- Set date for Superintendent Evaluation

Discussion Items:

- Mid-year Stay Interviews

#### Committee Reports:

Whole Child Committee

Next Meetings:

- Special Committee Meeting- December 21, 2018 @ 10am- agenda setting
- Special Meeting- TBD- superintendent evaluation
- Regular Meeting- January 16, 2019 @ 6pm

#### Adjournment

*"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."*

Excerpt from GGS Policy #1441- Audience Participation

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation  
Article II, Section 10, Montana Constitution – Right of privacy  
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

*“The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens.”*

**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**CALL TO ORDER**

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Wednesday, December 19, 2018 in the Gallatin Gateway School Board Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:02pm.

**TRUSTEES PRESENT**

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Carissa Paulson,, and Donna Shockley

**TRUSTEES ABSENT**

Lessa Racow

**STAFF PRESENT**

Travis Anderson, Superintendent; and Carrie Fisher, District Clerk

**OTHERS PRESENT**

Morgan Stuart, Andi Shockley, and Mary Martin

**PLEDGE OF ALLEGIANCE**

The meeting attendees recited the *Pledge of Allegiance*.

**PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**CONSENT AGENDA**

Motion: Trustee Donna Shockley to approve minutes from November 14, 2018- regular meeting and November 30, 2018- special meeting; approve claim warrants- #35915-#35950; electronic claims (-99871 - -99864); payroll warrants- #75457-75467; direct deposit- (#-89979- -89947) (VOIDS: #35457); approve Operational Budget by Object Code as of December 17, 2018; Cash Reconciliation as of September 30, 2018 and October 31, 2018; Extra-curricular Recap & Reconciliation as of October 31, 2018 with a balance of \$35,061.47; and Extracurricular Recap & Reconciliation as of November 30, 2018 with a balance of \$35,061.47; to hire the following certified/classified substitutes: Bus Driver- Maxine Daniel & Gary Jones; Kitchen/Food Service- Stacey Webb, Connie Evenson, & Jeff Krogstad; Teachers/Aides/Other: Shelly Berezay, Dayna Bergin, April Bettilyon; Tina Colstad, Cynthia Corliss, Kate Cottingham, Connie Evenson, Jason Fischer; Karen Fujimori, Kevin Germann, Jennifer Gilbert, Audra Harvey, Wendy Hourigan, Skyla Jenkins, Kris Keller, Spencer Kirkemo, Jeff Krogstad, Miranda Leutz, Alexander Luebbe, Bethany Macquarrie, Heidi Maus, Hannah Mayer, Darcy Nordhagen, Brad Parsch, Teresa Ann Quatraro, Robin Schauers, Travis W. Silver, Nicorie Steinfeld, Barry Sulam, Mary Thurber-Martin; Office/Clerical: Connie Evenson pending adequate fingerprint/background check

Seconded: Trustee Carissa Paulson  
Public Comment: None  
For: Fleury, Paulson, Schwieterman, Shockley  
Opposed: None  
Motion passed unanimously

### **SUPERINTENDENT REPORT**

Superintendent Anderson discussed the following with the Board: 1) Enrollment = 161 as of December 3, 2018; 2) Bridges Math Observations; 3) Lucy Calkins- professional development through SWMSS; 4) Later Gators Fiscal Stability; 5) Certified Staff Observations; 6) Campus Improvements and flooring; 7) Superintendent Newsletter; 9) Kitchen Hood; 10) Annual Fire Inspection; 11) Crime Prevention Through Environmental Design (CPTED); 12) State Boiler Inspection; 13) NAEP Testing-4th grade; 13) Food Service Administrative Review; 14) 8th Grade High School Transition; 15) High School Transition Committee- high school boundaries; 16) Holiday support for students and families; 17) Winter Program- December 20 at 6:30pm; 18) Winter Break- December 24- January 4; and 19) Winter Break Maintenance Projects.

### **OLD BUSINESS**

#### Adult Education Program- Recommendation for 2019-2020- salaries for coordinator and instructors

Motion: Trustee Donna Shockley to approve salary for Adult Education Coordinator of \$20/hour and \$720 flex for the 2019-2020 school year with a maximum of 10 hours/week for 11 months and approve the hourly wage for adult education instructors at \$30/hour for the 2018-2019 school year.

Seconded: Vice Chair Julie Fleury  
Public Comment: None  
For: Fleury, Paulson, Schwieterman, Shockley  
Opposed: None  
Motion passed unanimously

### **NEW BUSINESS**

#### Adopt General Fund Budget Amendment Resolution

Motion: Trustee Donna Shockley to adopt the General Fund Budget Amendment Resolution of an additional \$50,682.51 for the 2018-2019 school year as presented.

Seconded: Trustee Carissa Paulson  
Public Comment: None  
For: Fleury, Paulson, Schwieterman, Shockley  
Opposed: None  
Motion passed unanimously

#### Consider Montana Commercial Energy Contract

Motion: Trustee Carissa Paulson to approve the Commercial Energy of Montana natural gas purchase agreement at the two-year fixed price of \$2.55/dkt.

Seconded: Trustee Donna Shockley  
Public Comment: None  
For: Fleury, Paulson, Schwieterman, Shockley  
Opposed: None  
Motion passed unanimously

Consider revisions to After School Program Handbook

Motion: Trustee Donna Shockley to approve the revisions to the After School Program handbook as presented.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Paulson, Schwieterman, Shockley

Opposed: None

Motion passed unanimously

Set date for Superintendent Evaluation

The Board tentatively scheduled January 10, 2019 at 4:30pm to meet and conduct the Superintendent's Evaluation. Board Chair Aaron Schwieterman will verify that the time works with Trustee Lessa Racow.

Discussion: Mid-year Stay Interviews

Vice Chair Julie Fleury led the discussion with the Board regarding the possibility of conducting stay interviews mid-year rather than the end of the year. She noted that she reached out to the Montana School Board Association regarding the implications to the district if the Board wanted to conduct stay interviews mid-year. It was recommended that the Board develop a policy regarding conducting stay interviews. The Board designated Vice Chair Julie Fleury to contact Montana School Boards Association to assist in developing a stay interview policy.

**COMMITTEE REPORTS**

Whole Child Committee

Vice Chair Julie Fleury provided a summary of the most recent Whole Child Committee meeting and provided the Board with the MyVoice surveys and GGS Graduate survey results that the committee is currently analyzing. She noted that at this time, the committee is soliciting feedback from staff and will be using that feedback to assist in the development of an action plan for the committee in the future. Vice Chair Julie Fleury also informed the Board that the committee will be reviewing and updating the School Wellness Plan and Procedures in upcoming months.

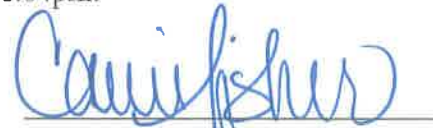
Next Meetings:

- Special Committee Meeting- December 21, 2018 at 10am- agenda setting
- Special Meeting- January 10, 2019 at 4:30pm -superintendent evaluation
- Regular Meeting- January 16, 2019 at 6pm

**ADJOURNMENT**

Board Chair Aaron Schwieterman adjourned the meeting at 8:04pm.

  
\_\_\_\_\_  
Aaron Schwieterman, Board Chair

  
\_\_\_\_\_  
Carrie Fisher, District Clerk

# Regular Meeting

December 19, 2018

## Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Mary Martin	Mary Martin
2. Andi Shockley	Andi Shockley
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**GALLATIN GATEWAY SCHOOL  
PO BOX 265, GALLATIN GATEWAY, MT 59730**

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

*\* Public comment will be asked on each agenda item. Do not sign below for agenda items.*

# Public Comment Sign-in

## Date: December 19, 2018

*\*Please sign below for non-agenda items to be heard under New business: Public comment.*

<b>NAME</b> (Please Print Clearly)	<b>TOPIC</b> (Please Print Clearly)
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# Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

## MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: December 17, 2018

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:  
#35915-#35950

Electronic Payment:  
-99871 - -99864

Voided Claim (A/P) Warrant #'s:  
None

Payroll Warrant #'s:  
#75457-#75467

Direct Deposits/ACH #'s:  
-89979 - -89947

Voided Payroll Warrant #'s:  
#75457- printing error

Thank you.



12/17/18  
14:49:45

GALLATIN GATEWAY ELEMENTARY  
Claims and/or Payroll Checks List  
For the Accounting Period: 12/18

Page: 1 of 1  
Report ID: W100X

Claims

*Claims - Accounts Payable*

Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
-99871	E	1305 BMO MASTERCARD	249.91	12/18	12/14/18	
-99870	E	1305 BMO MASTERCARD	1574.79	12/18	12/14/18	
-99869	E	1305 BMO MASTERCARD	7.70	12/18	12/14/18	
-99868	E	1305 BMO MASTERCARD	3228.00	12/18	12/14/18	
-99867	E	1305 BMO MASTERCARD	2109.33	12/18	12/14/18	
-99866	E	1305 BMO MASTERCARD	40.44	12/18	12/14/18	
-99865	E	1305 BMO MASTERCARD	75.00	12/18	12/14/18	
-99864	E	1305 BMO MASTERCARD	4499.00	12/18	12/14/18	
35915	SC	1513 DAVIS, ALIXA	111.85	12/18	12/05/18	
35916	SC	36 ALLEGRA	149.95	12/18	12/19/18	
35917	SC	43 ALSCO-AMERICAN LINEN DIVISION	329.57	12/18	12/19/18	
35918	SC	123 BIG SKY PUBLISHING	39.00	12/18	12/19/18	
35919	SC	370 BOZEMAN ELITE COMMERCIAL CLEANERS	2880.00	12/18	12/19/18	
35920	SC	161 BOZEMAN SAFE & LOCK	7.75	12/18	12/19/18	
35921	SC	1328 BRIDGER ANALYTICAL LAB, INC	56.00	12/18	12/19/18	
35922	SC	177 BRIDGER GLASS & WINDOWS, INC.	85.00	12/18	12/19/18	
35923	SC	222 CDW GOVERNMENT, INC.	394.92	12/18	12/19/18	
35924	SC	228 CENTURYLINK	306.16	12/18	12/19/18	
35925	SC	229 CENTURYLINK	17.93	12/18	12/19/18	
35926	SC	262 COMMERCIAL ENERGY OF MONTANA INC	576.13	12/18	12/19/18	
35927	SC	1337 CORE CONTROL	5755.00	12/18	12/19/18	
35928	SC	1330 DENNING, DOWNEY & ASSOCIATES CPA'	1000.00	12/18	12/19/18	
35929	SC	349 DRAKE IRRIGATION	110.00	12/18	12/19/18	
35930	SC	413 FISHER, CARRIE	118.56	12/18	12/19/18	
35931	SC	420 FOOD SERVICES OF AMERICA	7159.24	12/18	12/19/18	
35932	SC	431 GALLATIN CO. SUPERINTENDENT OF SC	83.00	12/18	12/19/18	
35933	SC	451 GATEWAY ELECTRIC LLC	871.95	12/18	12/19/18	
35934	SC	485 GUNDERSON, BOBBIE JO	25.71	12/18	12/19/18	
35935	SC	577 J&H INC	1082.29	12/18	12/19/18	
35936	SC	686 MASBO	10.00	12/18	12/19/18	
35937	SC	691 MATTHEWS, LIZ	216.40	12/18	12/19/18	
35938	SC	1512 MORRELL TARGETS	139.00	12/18	12/19/18	
35939	SC	856 NORTHWESTERN ENERGY	2580.30	12/18	12/19/18	
35940	SC	880 OIT JONES SCULPTURE	873.30	12/18	12/19/18	
35941	SC	1096 STUKER, KEN DR.	1075.00	12/18	12/19/18	
35942	SC	1403 SYSCO MONTANA, INC.	1623.05	12/18	12/19/18	
35943	SC	1118 TEAR IT UP LLC	51.20	12/18	12/19/18	
35944	SC	1132 THE CHEMNET CONSORTIUM	1035.00	12/18	12/19/18	
35945	SC	666 THOMAS, LORRIE	100.00	12/18	12/19/18	
35946	SC	1195 U.S. POSTAL SERVICE - PO	182.00	12/18	12/19/18	
35947	SC	43 ALSCO-AMERICAN LINEN DIVISION	190.95	12/18	12/19/18	
35948	SC	228 CENTURYLINK	306.16	12/18	12/19/18	
35949	SC	577 J&H INC	23.37	12/18	12/19/18	
35950	SC	724 MIDAMERICA BOOKS	208.45	12/18	12/19/18	

Claims Total # of Checks: 44 Total: 41558.36

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

12/17/18  
14:51:10

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 12/18

Page: 1 of 10  
Report ID: AP100W

\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj	
-99871E	1305 BMO MASTERCARD							
	1453	249.91						
	ALIXA DAVIS- PCARD TRANSACTIONS #8175 DECEMBER 5, 2018 STATEMENT							
	ONE CLASS AT A TIME							
1	11/27/18 Geosafari Globe	199.98*	19-064	115	100-1000		610 159	
	AMAZON.COM CREDIT SERVICES							
2	11/29/18 Blockus Strategy	9.99*	19-064	115	100-1000		610 159	
	AMAZON.COM CREDIT SERVICES							
3	11/29/18 Blockus Trigon Game	29.99*	19-064	115	100-1000		610 159	
	AMAZON.COM CREDIT SERVICES							
4	11/29/18 Lattice Elements Strategy	9.95*	19-064	115	100-1000		610 159	
	AMAZON.COM CREDIT SERVICES							
	<b>Total Check:</b>	<b>249.91</b>						
-99870E	1305 BMO MASTERCARD							
	1454	1,574.79						
	E.CLARK PCARD TRANSACTIONS- #4634 DECEMBER 5, 2018 STATEMENT							
1	CC-134 11/07/18 STAFF- BEVERAGES- P/T CONF	22.95						
				115	100-1000-582-145	625	145	
	TOWN PUMP							
2	CC-134 11/07/18 STAFF-MEAL-P/T CONFERENCES	123.40		115	100-1000-582-145	625	145	
				115	100-1000-582-145			
	BUFFALO BUMP PIZZA							
3	CC-134 11/14/18 GIFT CARDS- CAUGHT YA BEING GO	35.00		101	100-2120-610-145	625	145	
				101	100-2120-610-145			
	TARGET							
4	CC-134 11/14/18 GIFT CARDS- HONOR ROLL	200.00		115	100-1000-610-110	625	110	
				115	100-1000-610-110			
	BOB WARD & SON'S							
5	CC-134 11/30/18 YNP TRIP- RENTAL CAR	1,010.54		115	100-3400-582-710	625	710	
				115	100-3400-582-710			
	ENTERPRISE RENT A CAR							
6	VOL- DRIVING RECORD	7.37	19-054	101	100-2300		330	
	MOTOR VEHICLE DIVISION							
7	VOL- DRIVING RECORD	7.37	19-054	101	100-2300		330	
	MOTOR VEHICLE DIVISION							
8	VOL- DRIVING RECORD	7.37	19-054	101	100-2300		330	
	MOTOR VEHICLE DIVISION							
9	CMC- LEVEL C WORKBOOK	116.70	19-059	101	100-1000		610	
	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LL							
10	SHIPPING & HANDLING	19.35	19-059	101	100-1000		610	
	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LL							
11	VOL- DRIVING RECORD	7.37	19-060	101	100-2300		330	
	MOTOR VEHICLE DIVISION							
12	VOL- DRIVING RECORD	7.37	19-060	101	100-2300		330	
	MOTOR VEHICLE DIVISION							

12/17/18  
14:51:10

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 12/18

Page: 2 of 10  
Report ID: AP100W

\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
13	BUFFALO BUMP PIZZA- TIP	10.00*		115		100-1000	582 145
	<b>Total Check:</b>	<b>1,574.79</b>					
-99869E	1305 BMO MASTERCARD						
	1455	7.70					
	FOOD SERVICE PCARD TRANSACTIONS- #8621 DECEMBER 5, 2018 STATEMENT						
1	CC-135 11/14/18 POSTAGE- OPI REVIEW DOCS	7.70					
			CC Accounting: 101-	-100-2300-532			
				101		625	
	U.S. POSTAL SERVICE - PO						
	<b>Total Check:</b>	<b>7.70</b>					
-99868E	1305 BMO MASTERCARD						
	1456	3,228.00					
	A. DAVIS- PCARD TRANSACTIONS #1614 DECEMBER 5, 2018 TRANSACTIONS						
1	CC-137 11/13/18 DC TRIP- ADMISSION TO PLAY	420.00					
			CC Accounting: 115-	-710-3400-582-710			710
				115		625	
	FORDS THEATRE						
2	CC-137 11/29/18 DC TRIP- BASEBALL TICKETS	1,308.00		115		625	710
			CC Accounting: 115-	-710-3400-582-710			
	WA NATIONALS TICKET SALES & SERVICE OFFI						
3	CC-137 11/29/18 DC TRIP- HOTEL DEPOSIT	1,500.00		115		625	710
			CC Accounting: 115-	-710-3400-582-710			
	HILTON GARDEN INN (CRYSTALL INN)						
	<b>Total Check:</b>	<b>3,228.00</b>					
-99867E	1305 BMO MASTERCARD						
	1457	2,109.33					
	C.FISHER PCARD TRANSACTIONS #3574 DECEMBER 5, 2018 STATEMENT						
1	CC-138 11/10/18 ADOBE ACROBAT PRO MONTHLY SUBS	14.99					
			CC Accounting: 101-	-100-2500-680			
				101		625	
	ADOBE SYSTEMS INCROPORATED						
2	CC-138 11/12/18 RANDOM- DRUG/ALCOHOL TESTING B	87.50		110		625	
			CC Accounting: 110-	-100-2700-330			
	THE CHEMNET CONSORTIUM						
3	CC-138 11/23/18 MONTHLY SUBSCRIPTION	37.00		101		625	
			CC Accounting: 101-	-100-2300-810			
	SURVEY MONKEY						
4	CC-138 12/03/18 MONTHLY SEWER SERVICE	893.04		101		625	
			CC Accounting: 101-	-100-2600-420			
	GALLATIN GATEWAY WATER & SEWER DISTRICT						
5	CC-138 12/04/18 MONTHLY TRASH SERVICE	549.47		101		625	
			CC Accounting: 101-	-100-2600-431			
	REPUBLIC SERVICES #886						
6	CC-138 12/04/18 MONTHLY TRASH SERVICE	12.49		117		625	
			CC Accounting: 117-	-610-2600-431			

12/17/18  
14:51:10

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 12/18

Page: 3 of 10  
Report ID: AP100W

\* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
7	CC-138 12/04/18 MONTHLY TRASH SERVICE REPUBLIC SERVICES #886	62.44		110	625		
			CC Accounting: 110-	-100-	2600-	431	
8	CC-138 12/03/18 MONTHLY INTERNET SERVICE MONTANA OPTICOM	226.20		101	625		
			CC Accounting: 101-	-100-	2300-	530	
9	CC-138 12/03/18 MONTHLY INTERNET SERVICE MONTANA OPTICOM	90.48		128	625		
			CC Accounting: 128-	-100-	2300-	530	
10	CC-138 12/03/18 MONTHLY INTERNET SERVICE MONTANA OPTICOM	67.86		110	625		
			CC Accounting: 110-	-100-	2300-	530	
11	CC-138 12/03/18 MONTHLY INTERNET SERVICE MONTANA OPTICOM	67.86		117	625		
			CC Accounting: 117-	-610-	2300-	530	
	<b>Total Check:</b>	<b>2,109.33</b>					
-99866E	1305 BMO MASTERCARD 1458 TEACHER PCARD TRANSACTIONS- #8647 DECEMBER 5, 2018 STATEMENT	40.44					
1	CC-136 11/25/18 YNP TRIP- SUPPLIES TARGET	10.47					
			CC Accounting: 115-	-710-	3400-	610-710	710
				115	625		
2	CC-136 11/25/18 YNP TRIP- SUPPLIES (STRING) MICHAELS CRAFT STORE	29.97		115	625		710
			CC Accounting: 115-	-710-	3400-	610-710	
	<b>Total Check:</b>	<b>40.44</b>					
-99865E	1305 BMO MASTERCARD 1459 TRANSPORTAION PCARD- #8639 DECEMBER 5, 2018 STATEMENT	75.00					
1	CC-139 11/29/18 STAMPS U.S. POSTAL SERVICE - PO	50.00					
			CC Accounting: 101-	-100-	2300-	532	
				101	625		
2	CC-139 12/03/18 ANTIFREEZE NAPA AUTO PARTS	25.00		110	625		
			CC Accounting: 110-	-100-	2700-	610	
	<b>Total Check:</b>	<b>75.00</b>					

12/17/18  
14:51:10

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 12/18

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Report ID: AP100W

\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
-99864E	1305 BMO MASTERCARD					
	1494	4,499.00				
	M.COON PCARD TRANSACTIONS- #3608					
	DECEMBER 5, 2018 STATEMENT					
1	CHROMEBOOKS X360	2,850.00				
			*	19-065	115	100-1000 660 426
	CDW GOVERNMENT, INC.					
2	MANAGEMENT LICENSES	250.00*		19-065	115	100-1000 680 426
	CDW GOVERNMENT, INC.					
3	CHARGING CART	1,399.00*		19-065	115	100-1000 660 426
	CDW GOVERNMENT, INC.					
	<b>Total Check:</b>	<b>4,499.00</b>				
35915S	1513 DAVIS, ALIXA					
	1452	111.85				
1	11/14/18 REIMBURSEMENT- LAB/CLASS SUPPL	111.85		101	100-1000	610
	<b>Total Check:</b>	<b>111.85</b>				
35916S	36 ALLEGRA					
	1495	149.95				
1	261204 10/09/18 CAUGHT YA BEING GOOD CARDS	149.95		101	100-1000	610
	<b>Total Check:</b>	<b>149.95</b>				
35917S	43 ALSCO-AMERICAN LINEN DIVISION					
	1460	329.57				
1	LBIL144595 11/19/18 MOPS, TOWELS, APRONS, RUGS	84.27		101	100-2600	610
2	LBIL144595 11/19/18 MOPS, TOWELS, APRONS, RUGS	11.24		110	100-2700	610
3	LBIL144595 11/19/18 MOPS, TOWELS, APRONS, RUGS	44.94*		112	910-3100	610
4	LBIL144770 11/26/18 MOPS, TOWELS, APRONS, RUGS	29.51		101	100-2600	610
5	LBIL144770 11/26/18 MOPS, TOWELS, APRONS, RUGS	3.94		110	100-2700	610
6	LBIL144770 11/26/18 MOPS, TOWELS, APRONS, RUGS	15.74*		112	910-3100	610
7	LBIL144940 12/03/18 MOPS, TOWELS, APRONS, RUGS	83.96		101	100-2600	610
8	LBIL144940 12/03/18 MOPS, TOWELS, APRONS, RUGS	11.19		110	100-2700	610
9	LBIL144940 12/03/18 MOPS, TOWELS, APRONS, RUGS	44.78*		112	910-3100	610
	<b>Total Check:</b>	<b>329.57</b>				
35918S	123 BIG SKY PUBLISHING					
	1461	39.00				
1	1138272 12/02/18 LEGAL AD- BUDGET AMENDMENT	39.00		101	100-2300	540
	<b>Total Check:</b>	<b>39.00</b>				

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Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
359198	370 BOZEMAN ELITE COMMERCIAL CLEANERS					
1462		2,880.00				
1	1103 12/01/18 MONTHLY CUSTODIAL SERVICES	2,246.40		101	100-2600	433
2	1103 12/01/18 MONTHLY CUSTODIAL SERVICES	576.00		110	100-2600	433
3	1103 12/01/18 MONTHLY CUSTODIAL SERVICES	57.60*		117	610-2600	433
	<b>Total Check:</b>	<b>2,880.00</b>				
359208	161 BOZEMAN SAFE & LOCK					
1463		7.75				
1	41465 11/29/18 BROKEN KEY REPLACEMENT #16.1	7.75		101	100-2600	610
	<b>Total Check:</b>	<b>7.75</b>				
359218	1328 BRIDGER ANALYTICAL LAB, INC					
1464		56.00				
1	1811138 11/13/18 WATER TESTING	27.44		101	100-2600	421
2	1811138 11/13/18 WATER TESTING	0.56*		117	610-2600	421
3	1812011 12/04/18 WATER TESTING	27.44		101	100-2600	421
4	1812011 12/04/18 WATER TESTING	0.56*		117	610-2600	421
	<b>Total Check:</b>	<b>56.00</b>				
359228	177 BRIDGER GLASS & WINDOWS, INC.					
1465		85.00				
1	21745 11/08/18 DOOR REPAIRS- BUS DOORS	85.00		101	100-2600	440
	<b>Total Check:</b>	<b>85.00</b>				
359238	222 CDW GOVERNMENT, INC.					
1466		394.92				
1	PVZ9311 11/03/18 CISCO DIRECT LIC- 3 YRS (x2)	394.92		128	100-1000	680
	<b>Total Check:</b>	<b>394.92</b>				
359248	228 CENTURYLINK					
1468		306.16				
1	11/04/18 MONTHLY PHONE SERVICE	223.50		101	100-2300	531
2	11/04/18 MONTHLY PHONE SERVICE	76.54		110	100-2300	531
3	11/04/18 MONTHLY PHONE SERVICE	6.12		117	610-2300	531
	<b>Total Check:</b>	<b>306.16</b>				
359258	229 CENTURYLINK					
1467		17.93				
1	1455651913 11/19/18 PHONE- LONG DISTANCE	13.09		101	100-2300	531
2	1455651913 11/19/18 PHONE- LONG DISTANCE	4.48		110	100-2300	531
3	1455651913 11/19/18 PHONE- LONG DISTANCE	0.36		117	610-2300	531
	<b>Total Check:</b>	<b>17.93</b>				

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Warrant Claim	Vendor #/Name	Amount	Acct./Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
35926S	262 COMMERCIAL ENERGY OF MONTANA INC					
	1469	576.13				
1	NWE050750 12/05/18 GAS ON NWE SYSTEM	564.61		101	100-2600	411
2	NWE050750 12/05/18 GAS ON NWE SYSTEM	11.52*		117	610-2600	411
	<b>Total Check:</b>	<b>576.13</b>				
35927S	1337 CORE CONTROL					
	1470	5,275.00				
1	8983 11/20/18 WALK IN FREEZER REPAIRS	5,275.00*		161	100-2600	440 906
	1471	480.00				
1	8988 11/20/18 HEATING UNIT SERVICE- 3,4, & 5	240.00		101	100-2600	440
2	8988 11/20/18 BOILER RWP2 SERVICE	240.00		101	100-2600	440
	<b>Total Check:</b>	<b>5,755.00</b>				
35928S	1330 DENNING, DOWNEY & ASSOCIATES CPA'S					
	1472	1,000.00				
1	12966 12/09/18 GASB #75 Services	1,000.00	19-032	101	100-2500	330
	<b>Total Check:</b>	<b>1,000.00</b>				
35929S	349 DRAKE IRRIGATION					
	1473	110.00				
1	11/08/18 IRRIGATION WINTERZATION	110.00		101	100-2600	440
	<b>Total Check:</b>	<b>110.00</b>				
35930S	413 FISHER, CARRIE					
	1474	97.88				
1	11/15/18 MILEAGE REIMBURSEMENT- MASBO	97.88		101	100-2500	582
	1475	20.68				
1	11/15/18 MEAL REIMBURSEMENT-HELENA-NOV	20.68		101	100-2500	582
	<b>Total Check:</b>	<b>118.56</b>				
35931S	420 FOOD SERVICES OF AMERICA					
	1476	7,159.24				
1	5621555 11/08/18 FOOD	248.02*		101	910-3100	630
2	5621555 11/08/18 FOOD	578.72*		112	910-3100	630
3	5621555 11/08/18 SUPPLIES	24.09*		112	910-3100	610
4	5621556 11/08/18 SUPPLIES	65.67*		112	910-3100	610
5	5623265 11/12/18 FOOD	124.78*		101	910-3100	630
6	5623265 11/12/18 FOOD	291.16*		112	910-3100	630
7	5625239 11/15/18 FOOD	168.68*		101	910-3100	630
8	5625239 11/15/18 FOOD	393.60*		112	910-3100	630
9	5628422 11/21/18 FOOD	229.72*		101	910-3100	630
10	5628422 11/21/18 FOOD	536.01*		112	910-3100	630
11	5628422 11/21/18 FOOD- CREDIT MEMO	-12.34*		101	910-3100	630
12	5628422 11/21/18 FOOD- CREDIT MEMO	-28.78*		112	910-3100	630
13	5628089 11/21/18 FOOD	131.02*		101	910-3100	630
14	5628089 11/21/18 FOOD	305.70*		112	910-3100	630
15	5629700 11/26/18 FOOD	233.01*		101	910-3100	630

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Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
16	5629700 11/26/18 FOOD	543.68*		112		910-3100	630
17	5631764 11/29/18 FOOD	200.87*		101		910-3100	630
18	5631764 11/29/18 FOOD	468.71*		112		910-3100	630
19	5633282 12/03/18 FOOD	156.42*		101		910-3100	630
20	5633282 12/03/18 FOOD	364.99*		112		910-3100	630
21	5633282 12/03/18 SUPPLIES	24.09*		112		910-3100	610
22	5635150 12/06/18 FOOD	163.63*		101		910-3100	630
23	5635150 12/06/18 FOOD	381.79*		112		910-3100	630
24	5636910 12/10/18 FOOD	153.80*		101		910-3100	630
25	5636910 12/10/18 FOOD	358.88*		112		910-3100	630
26	5638982 12/13/18 FOOD	263.59*		101		910-3100	630
27	5638982 12/13/18 FOOD	615.03*		112		910-3100	630
28	5633877 12/04/18 COOPERATIVE FOOD ORDER	50.37*	19-040	101		910-3100	630
29	5633877 12/04/18 COOPERATIVE FOOD ORDER	117.55*	19-040	112		910-3100	630
30	5633877 12/04/18 FOOD	6.78*		112		910-3100	630
	<b>Total Check:</b>	<b>7,159.24</b>					
35932S	431 GALLATIN CO. SUPERINTENDENT OF						
1477		83.00					
1	2019-23 12/12/18 BACKGROUND CHECKS	83.00		101		100-2300	330
	TUININGA, VINGER, KIMMELL						
	<b>Total Check:</b>	<b>83.00</b>					
35933S	451 GATEWAY ELECTRIC LLC						
1478		871.95					
1	1382 11/20/18 ELECTRICAL SERVICES	871.95		101		100-2600	440
	<b>Total Check:</b>	<b>871.95</b>					
35934S	485 GUNDERSON, BOBBIE JO						
1479		25.71					
1	12/06/18 REIMBURSEMENT- FOOD- FOODSERVI	25.71*		112		910-3100	630
	<b>Total Check:</b>	<b>25.71</b>					
35935S	577 J&H INC						
1480		1,082.29					
1	546784 12/10/18 OFFICE COPIER	475.18		101		100-2300	550
2	544556 11/09/18 OFFICE COPIER	581.88		101		100-2300	550
3	544788 11/14/18 BUSINESS OFFICE COPIER	25.23		101		100-2500	550
	<b>Total Check:</b>	<b>1,082.29</b>					
35936S	686 MASBO						
1484		10.00					
1	6433 11/19/18 2019 MASBO DIRECTORY	10.00		101		100-2500	610
	<b>Total Check:</b>	<b>10.00</b>					



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Warrant Claim	Vendor #/Name	Amount				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
35937S	691 MATTHEWS, LIZ						
1481		103.95					
1	12/05/18 MILEAGE REIMBURSEMENT- YNP	103.95		101		100-1000	582
1482		112.45					
1	12/05/18 REIMBURSEMENT- YNP TRIP- FOOD	112.45*		115		710-3400	610 710
	<b>Total Check:</b>	<b>216.40</b>					
35938S	1512 MORRELL TARGETS						
1483		139.00					
1	185623 11/13/18 ARCHERY TARGET/COVER	139.00	19-058	101		100-1000	610
	<b>Total Check:</b>	<b>139.00</b>					
35939S	856 NORTHWESTERN ENERGY						
1486		2,580.30					
1	12/05/18 ELECTRIC SERVICE	1,159.52		101		100-2600	412
2	12/05/18 ELECTRIC SERVICE	297.31		110		100-2600	412
3	12/05/18 ELECTRIC SERVICE	29.73*		117		610-2600	412
4	12/05/18 POWER-LIGHTS	119.49		101		100-2600	410
5	12/05/18 POWER-LIGHTS	124.47		110		100-2600	410
6	12/05/18 POWER-LIGHTS	4.98*		117		610-2600	410
7	12/05/18 NATURAL GAS	827.90		101		100-2600	411
8	12/05/18 NATURAL GAS	16.90*		117		610-2600	411
	<b>Total Check:</b>	<b>2,580.30</b>					
35940S	880 OTT JONES SCULPTURE						
1485		873.30					
1	10/30/18 BRONZED MUSEUM WORKSHOP SUPPLI	258.00*		115		100-1000	610 137
2	10/30/18 BRONZED MUSEUM WORKSHOP	615.30*		115		100-1000	330 137
	<b>Total Check:</b>	<b>873.30</b>					
35941S	1096 STUKER, KEN DR.						
1487		475.00					
1	CONTINUOUS SCHOOL IMPROVEMENT	475.00		101		100-2400	340
1488		600.00					
1	SBAC ANALYSIS	600.00	19-021	101		100-2400	340
	<b>Total Check:</b>	<b>1,075.00</b>					
35942S	1403 SYSCO MONTANA, INC.						
1489		1,623.05					
1	243023884 11/13/18 FOOD	198.36*		101		910-3100	630
2	243023884 11/13/18 FOOD	462.85*		112		910-3100	630
3	243028645 11/16/18 FOOD	67.27*		101		910-3100	630
4	243028645 11/16/18 FOOD	156.97*		112		910-3100	630
5	243040242 11/27/18 FOOD	143.50*		101		910-3100	630
6	243040242 11/27/18 FOOD	334.82*		112		910-3100	630
7	243044836 11/30/18 FOOD	69.07*		101		910-3100	630
8	243044836 11/30/18 FOOD	161.18*		112		910-3100	630
9	243044836 11/30/18 SUPPLIES	29.03*		112		910-3100	630
	<b>Total Check:</b>	<b>1,623.05</b>					

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Warrant Claim	Vendor #/Name	Amount	Acct./Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
35943S	1118 TEAR IT UP LLC					
1490		51.20				
1	38273 12/03/18 DOCUMENT SHREDDING	51.20		101	100-2300	330
	<b>Total Check:</b>	<b>51.20</b>				
35944S	1132 THE CHEMNET CONSORTIUM					
1492		1,035.00				
1	1802 11/30/18 PLOWING- NOVEMBER	1,035.00		101	100-2630	432
	<b>Total Check:</b>	<b>1,035.00</b>				
35945S	666 THOMAS, LORRIE					
1491		100.00				
1	11/26/18 BACTERIOLOGICAL- DEC	98.00		101	100-2600	421
2	11/26/18 BACTERIOLOGICAL- DEC	2.00*		117	610-2600	421
	<b>Total Check:</b>	<b>100.00</b>				
35946S	1195 U.S. POSTAL SERVICE - PO					
1493		182.00				
1	POST OFFICE BOX	182.00		101	100-2300	810
	<b>Total Check:</b>	<b>182.00</b>				
35947S	43 ALSCO-AMERICAN LINEN DIVISION					
1499		190.95				
1	LBIL145116 12/10/18 MOPS, APRONS, TOWELS	27.96		101	100-2600	610
2	LBIL145116 12/10/18 MOPS, APRONS, TOWELS	3.73		110	100-2700	610
3	LBIL145116 12/10/18 MOPS, APRONS, TOWELS	14.92*		112	910-3100	610
4	LBIL145290 12/17/18 MOPS, APRONS, TOWELS	86.60		101	100-2600	610
5	LBIL145290 12/17/18 MOPS, APRONS, TOWELS	11.55		110	100-2700	610
6	LBIL145290 12/17/18 MOPS, APRONS, TOWELS	46.19*		112	910-3100	610
	<b>Total Check:</b>	<b>190.95</b>				
35948S	228 CENTURYLINK					
1497		306.16				
1	12/04/18 MONTHLY PHONE SERVICE	223.50		101	100-2300	531
2	12/04/18 MONTHLY PHONE SERVICE	76.54		110	100-2300	531
3	12/04/18 MONTHLY PHONE SERVICE	6.12		117	610-2300	531
	<b>Total Check:</b>	<b>306.16</b>				
35949S	577 J&H INC					
1498		23.37				
1	547177 12/14/18 COPIER- BUSINESS MANAGER	23.37		101	100-2300	550
	<b>Total Check:</b>	<b>23.37</b>				

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Warrant Claim	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
35950S	724 MIDAMERICA BOOKS							
1496		208.45						
1	464069 11/28/18 NONFICTION BOOKS	208.45	19-066	101		100-2225	640	
	<b>Total Check:</b>	<b>208.45</b>						
	<b># of Claims</b>	<b>48</b>						
	<b>Total:</b>	<b>41,558.36</b>						

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GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
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Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 GENERAL	97,487.85	486,774.54	1,227,342.00	1,227,342.00	740,567.46	40 %
110 TRANSPORTATION	7,473.63	50,475.79	99,750.00	99,750.00	49,274.21	51 %
111 BUS DEPRECIATION	0.00	0.00	88,317.00	88,317.00	88,317.00	0 %
113 TUITION	0.00	0.00	885.00	885.00	885.00	0 %
114 RETIREMENT	13,433.16	58,103.54	174,496.00	174,496.00	116,392.46	33 %
117 ADULT EDUCATION FUND	289.31	2,742.87	19,515.00	19,515.00	16,772.13	14 %
128 TECHNOLOGY FUNDS	1,710.88	7,629.57	22,501.00	22,501.00	14,871.43	34 %
129 FLEXIBILITY FUND	0.00	0.00	10,966.00	10,966.00	10,966.00	0 %
150 DEBT SERVICE	0.00	350.00	116,315.00	116,315.00	115,965.00	0 %
161 BUILDING RESERVE	5,275.00	7,925.00	160,347.00	160,347.00	152,422.00	5 %
<b>Grand Total:</b>	<b>125,669.83</b>	<b>614,001.31</b>	<b>1,920,434.00</b>	<b>1,920,434.00</b>	<b>1,306,432.69</b>	<b>32 %</b>

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	40,580.72	162,322.88	482,519.00	482,519.00	320,196.12	33 %
117 AIDES	3,856.94	14,570.57	37,134.00	37,134.00	22,563.43	39 %
120 TEMPORARY SALARIES	0.00	0.00	8,000.00	8,000.00	8,000.00	0 %
122 SUBSTITUTE TEACHERS	1,020.00	2,635.00	0.00	0.00	-2,635.00	*** %
150 STIPEND	25.00	2,185.00	3,230.00	3,230.00	1,045.00	67 %
190 LEAVE - PAY	0.00	0.00	18,000.00	18,000.00	18,000.00	0 %
250 WORKERS' COMPENSATION	281.76	983.68	2,619.00	2,619.00	1,635.32	37 %
260 HEALTH INS	5,880.78	26,063.10	78,314.00	78,314.00	52,250.90	33 %
330 OTHER PROFESSIONAL SERVICES	0.00	4,025.00	4,025.00	4,025.00	0.00	100 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	606.70	0.00	0.00	-606.70	*** %
540 ADVERTISING	0.00	883.43	1,000.00	1,000.00	116.57	88 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	103.95	413.95	3,500.00	3,500.00	3,086.05	11 %
610 SUPPLIES	261.80	4,622.02	17,000.00	17,000.00	12,377.98	27 %
640 BOOKS	0.00	2,328.79	6,000.00	6,000.00	3,671.21	38 %
650 PERIODICALS	0.00	0.00	400.00	400.00	400.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
680 COMPUTER SOFTWARE	0.00	4,235.80	9,000.00	9,000.00	4,764.20	47 %
682 SUPPLIES- TECHNOLOGY	0.00	605.16	2,000.00	2,000.00	1,394.84	30 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	3,500.00	3,500.00	3,500.00	0 %
810 DUES AND FEES	0.00	359.00	75.00	75.00	-284.00	478 %
<b>Function Total:</b>	<b>52,010.95</b>	<b>226,840.08</b>	<b>680,316.00</b>	<b>680,316.00</b>	<b>453,475.92</b>	<b>33 %</b>
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	318.24	1,572.48	5,391.00	5,391.00	3,818.52	29 %
250 WORKERS' COMPENSATION	2.05	8.34	27.00	27.00	18.66	30 %
260 HEALTH INS	0.00	60.24	201.00	201.00	140.76	29 %
540 ADVERTISING	0.00	0.00	350.00	350.00	350.00	0 %
610 SUPPLIES	0.00	0.00	175.00	175.00	175.00	0 %
<b>Function Total:</b>	<b>320.29</b>	<b>1,641.06</b>	<b>6,144.00</b>	<b>6,144.00</b>	<b>4,502.94</b>	<b>26 %</b>
2112 ATTENDANCE SERVICES						
610 SUPPLIES	0.00	0.00	100.00	100.00	100.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0 %</b>
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	3,318.96	13,275.87	39,828.00	39,828.00	26,552.13	33 %
190 LEAVE - PAY	0.00	0.00	130.00	130.00	130.00	0 %
250 WORKERS' COMPENSATION	16.68	66.72	200.00	200.00	133.28	33 %
260 HEALTH INS	496.40	2,038.32	6,212.00	6,212.00	4,173.68	32 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	270.00	270.00	270.00	0.00	100 %
610 SUPPLIES	0.00	679.07	250.00	250.00	-429.07	271 %
610-145 SUPPLIES	35.00	35.00	0.00	0.00	-35.00	*** %
MISC.						
<b>Function Total:</b>	<b>3,867.04</b>	<b>16,364.98</b>	<b>46,890.00</b>	<b>46,890.00</b>	<b>30,525.02</b>	<b>34 %</b>
2123 GUIDANCE- TESTING SERVICES						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	650.00	650.00	650.00	0 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,150.00</b>	<b>1,150.00</b>	<b>1,150.00</b>	<b>0 %</b>

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2131 HEALTH SERVICES- MEDICAL						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	1,025.00	1,025.00	1,025.00	0 %
540 ADVERTISING	0.00	346.94	0.00	0.00	-346.94	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>346.94</b>	<b>1,025.00</b>	<b>1,025.00</b>	<b>678.06</b>	<b>33 %</b>
2150 Speech Pathology & Audiology Services						
330 OTHER PROFESSIONAL SERVICES	0.00	90.00	0.00	0.00	-90.00	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>90.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-90.00</b>	<b>*** %</b>
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	2,224.80	8,899.20	22,248.00	22,248.00	13,348.80	40 %
190 LEAVE - PAY	0.00	0.00	255.00	255.00	255.00	0 %
250 WORKERS' COMPENSATION	11.18	44.72	112.00	112.00	67.28	39 %
260 HEALTH INS	350.40	1,420.67	3,654.00	3,654.00	2,233.33	38 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	150.00	150.00	150.00	0 %
610 SUPPLIES	0.00	240.85	500.00	500.00	259.15	48 %
640 BOOKS	0.00	949.27	1,500.00	1,500.00	550.73	63 %
650 PERIODICALS	0.00	0.00	200.00	200.00	200.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	200.00	200.00	200.00	0 %
680 COMPUTER SOFTWARE	0.00	2,803.98	875.00	875.00	-1,928.98	320 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	60.00	60.00	60.00	0 %
<b>Function Total:</b>	<b>2,586.38</b>	<b>14,358.69</b>	<b>29,754.00</b>	<b>29,754.00</b>	<b>15,395.31</b>	<b>48 %</b>
2300 GENERAL ADMINISTRATION						
330 OTHER PROFESSIONAL SERVICES	134.20	2,728.81	6,000.00	6,000.00	3,271.19	45 %
331 PROF. SERV. AUDITOR	0.00	0.00	9,000.00	9,000.00	9,000.00	0 %
332 PROF. SERV. LEGAL	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
530 COMMUNICATIONS- INTERNET SERVICE	226.20	1,486.89	3,000.00	3,000.00	1,513.11	49 %
531 COMMUNICATIONS- TELEPHONE	460.09	1,395.67	1,971.00	1,971.00	575.33	70 %
532 POSTAGE	57.70	1,095.80	1,750.00	1,750.00	654.20	62 %
540 ADVERTISING	39.00	498.35	500.00	500.00	1.65	99 %
550 PRINTING/DUPLICATING	1,080.43	2,619.55	4,500.00	4,500.00	1,880.45	58 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	525.00	2,000.00	2,000.00	1,475.00	26 %
610 SUPPLIES	0.00	303.34	1,000.00	1,000.00	696.66	30 %
660 MINOR EQUIPMENT	0.00	0.00	250.00	250.00	250.00	0 %
680 COMPUTER SOFTWARE	0.00	506.02	0.00	0.00	-506.02	*** %
810 DUES AND FEES	219.00	4,478.20	6,500.00	6,500.00	2,021.80	68 %
<b>Function Total:</b>	<b>2,216.62</b>	<b>15,637.63</b>	<b>38,471.00</b>	<b>38,471.00</b>	<b>22,833.37</b>	<b>40 %</b>
2314 ELECTIONS						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	450.00	450.00	450.00	0 %
540 ADVERTISING	0.00	0.00	75.00	75.00	75.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>525.00</b>	<b>525.00</b>	<b>525.00</b>	<b>0 %</b>
2400 SCHOOL ADMINISTRATION						
111 ADMINISTRATIVE SALARY	4,833.43	29,000.55	58,001.00	58,001.00	29,000.45	50 %
115 OFFICE/CLERICAL SALARY	2,707.30	16,876.01	32,543.00	32,543.00	15,666.99	51 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	784.60	1,445.00	1,445.00	660.40	54 %
190 LEAVE - PAY	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
250 WORKERS' COMPENSATION	37.88	232.97	461.00	461.00	228.03	50 %
260 HEALTH INS	754.00	5,424.65	11,195.00	11,195.00	5,770.35	48 %
340 TECHNICAL SERVICES	475.00	1,275.00	1,775.00	1,775.00	500.00	71 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2400 SCHOOL ADMINISTRATION						
532 POSTAGE	0.00	179.99	0.00	0.00	-179.99	*** %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	2,098.03	2,500.00	2,500.00	401.97	83 %
610 SUPPLIES	0.00	305.11	250.00	250.00	-55.11	122 %
680 COMPUTER SOFTWARE	0.00	1,743.35	0.00	0.00	-1,743.35	*** %
780 MAJOR TECHNOLOGY HARDWARE	0.00	1,300.14	750.00	750.00	-550.14	173 %
810 DUES AND FEES	0.00	455.00	525.00	525.00	70.00	86 %
<b>Function Total:</b>	<b>8,807.61</b>	<b>59,675.40</b>	<b>113,445.00</b>	<b>113,445.00</b>	<b>53,769.60</b>	<b>52 %</b>
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	3,425.89	21,731.67	43,480.00	43,480.00	21,748.33	49 %
190 LEAVE - PAY	0.00	0.00	8,961.00	8,961.00	8,961.00	0 %
250 WORKERS' COMPENSATION	16.79	104.06	208.00	208.00	103.94	50 %
260 HEALTH INS	0.00	796.88	1,912.00	1,912.00	1,115.12	41 %
330 OTHER PROFESSIONAL SERVICES	0.00	1,900.00	3,500.00	3,500.00	1,600.00	54 %
340 TECHNICAL SERVICES	0.00	450.00	0.00	0.00	-450.00	*** %
532 POSTAGE	0.00	0.00	50.00	50.00	50.00	0 %
550 PRINTING/DUPLICATING	25.23	182.36	360.00	360.00	177.64	50 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	118.56	338.35	1,500.00	1,500.00	1,161.65	22 %
610 SUPPLIES	10.00	10.00	250.00	250.00	240.00	4 %
680 COMPUTER SOFTWARE	14.99	1,933.33	7,000.00	7,000.00	5,066.67	27 %
810 DUES AND FEES	0.00	184.21	700.00	700.00	515.79	26 %
<b>Function Total:</b>	<b>3,611.46</b>	<b>27,630.86</b>	<b>67,921.00</b>	<b>67,921.00</b>	<b>40,290.14</b>	<b>40 %</b>
2600 OPERATIONS & MAINTENANCE						
114 CUSTODIAL SALARY	0.00	3,606.00	5,040.00	5,040.00	1,434.00	71 %
250 WORKERS' COMPENSATION	0.00	18.12	25.00	25.00	6.88	72 %
410 POWER - LIGHTS	119.49	551.70	1,050.00	1,050.00	498.30	52 %
411 NATURAL GAS	1,392.51	3,665.60	11,550.00	11,550.00	7,884.40	31 %
412 ELECTRICITY	1,159.52	5,611.42	15,225.00	15,225.00	9,613.58	36 %
420 OTHER UTILITY SERVICES- SEWER	893.04	5,358.24	10,716.00	10,716.00	5,357.76	50 %
421 WATER TESTS	152.88	750.68	1,800.00	1,800.00	1,049.32	41 %
431 DISPOSAL SERVICE	549.47	4,257.14	6,019.00	6,019.00	1,761.86	70 %
433 CUSTODIAL SERVICES	2,246.40	13,478.40	26,957.00	26,957.00	13,478.60	50 %
440 REPAIR AND MAINTENANCE SERVICE	1,546.95	14,886.34	15,001.00	15,001.00	114.66	99 %
520 INSURANCE	0.00	13,880.10	13,487.00	13,487.00	-393.10	102 %
610 SUPPLIES	320.05	3,242.70	5,200.00	5,200.00	1,957.30	62 %
810 DUES AND FEES	0.00	100.00	1,500.00	1,500.00	1,400.00	6 %
<b>Function Total:</b>	<b>8,380.31</b>	<b>69,406.44</b>	<b>113,570.00</b>	<b>113,570.00</b>	<b>44,163.56</b>	<b>61 %</b>
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	1,035.00	1,160.00	4,000.00	4,000.00	2,840.00	29 %
<b>Function Total:</b>	<b>1,035.00</b>	<b>1,160.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>2,840.00</b>	<b>29 %</b>
3500 EXTRACURRICULAR ATHLETICS						
680 COMPUTER SOFTWARE	0.00	30.49	0.00	0.00	-30.49	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>30.49</b>	<b>0.00</b>	<b>0.00</b>	<b>-30.49</b>	<b>*** %</b>
<b>Program Total:</b>	<b>82,835.66</b>	<b>433,182.57</b>	<b>1,103,311.00</b>	<b>1,103,311.00</b>	<b>670,128.43</b>	<b>39 %</b>
<b>Program Group Total:</b>	<b>82,835.66</b>	<b>433,182.57</b>	<b>1,103,311.00</b>	<b>1,103,311.00</b>	<b>670,128.43</b>	<b>39 %</b>

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	2,892.33	11,569.32	34,708.00	34,708.00	23,138.68	33 %
117 AIDES	1,879.50	6,802.25	24,266.00	24,266.00	17,463.75	28 %
120 TEMPORARY SALARIES	0.00	0.00	170.00	170.00	170.00	0 %
190 LEAVE - PAY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
250 WORKERS' COMPENSATION	23.97	92.31	296.00	296.00	203.69	31 %
260 HEALTH INS	584.00	2,924.87	9,433.00	9,433.00	6,508.13	31 %
540 ADVERTISING	0.00	426.78	0.00	0.00	-426.78	*** %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	300.00	300.00	300.00	0 %
610 SUPPLIES	0.00	0.00	350.00	350.00	350.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	150.00	150.00	150.00	0 %
<b>Function Total:</b>	<b>5,379.80</b>	<b>21,815.53</b>	<b>70,673.00</b>	<b>70,673.00</b>	<b>48,857.47</b>	<b>30 %</b>
2490 SCHOOL ADMIN SUPPORT SERVICES- SPEC ED DIRECTOR						
119 OTHER SUPERVISORY SALARIES	216.43	1,298.56	2,597.00	2,597.00	1,298.44	50 %
250 WORKERS' COMPENSATION	1.09	6.54	13.00	13.00	6.46	50 %
260 HEALTH INS	14.70	106.05	228.00	228.00	121.95	46 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	50.00	50.00	50.00	0 %
<b>Function Total:</b>	<b>232.22</b>	<b>1,411.15</b>	<b>2,888.00</b>	<b>2,888.00</b>	<b>1,476.85</b>	<b>48 %</b>
6200 RESOURCES TRANSFERRED						
920 RESOURCES TRANSFER TO COOP	0.00	0.00	2,667.00	2,667.00	2,667.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,667.00</b>	<b>2,667.00</b>	<b>2,667.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>5,612.02</b>	<b>23,226.68</b>	<b>76,228.00</b>	<b>76,228.00</b>	<b>53,001.32</b>	<b>30 %</b>
<b>Program Group Total:</b>	<b>5,612.02</b>	<b>23,226.68</b>	<b>76,228.00</b>	<b>76,228.00</b>	<b>53,001.32</b>	<b>30 %</b>
300						
365 INDIAN EDUCATION						
1000 INSTRUCTION						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
640 BOOKS	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
680 COMPUTER SOFTWARE	0.00	945.00	0.00	0.00	-945.00	*** %
810 DUES AND FEES	0.00	0.00	200.00	200.00	200.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>945.00</b>	<b>2,700.00</b>	<b>2,700.00</b>	<b>1,755.00</b>	<b>35 %</b>
2225 LIBRARY SERVICES						
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>945.00</b>	<b>3,200.00</b>	<b>3,200.00</b>	<b>2,255.00</b>	<b>29 %</b>
368 DATA FOR ACHIEVEMENT						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	3,333.80	3,300.00	3,300.00	-33.80	101 %
<b>Function Total:</b>	<b>0.00</b>	<b>3,333.80</b>	<b>3,300.00</b>	<b>3,300.00</b>	<b>-33.80</b>	<b>101 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>3,333.80</b>	<b>3,300.00</b>	<b>3,300.00</b>	<b>-33.80</b>	<b>101 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>4,278.80</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>2,221.20</b>	<b>65 %</b>
700						



12/17/18  
14:54:57

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

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101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	975.00	2,575.00	2,725.00	2,725.00	150.00	94 %
250 WORKERS' COMPENSATION	4.90	12.94	14.00	14.00	1.06	92 %
260 HEALTH INS	54.08	207.57	247.00	247.00	39.43	84 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
<b>Function Total:</b>	<b>1,033.98</b>	<b>2,795.51</b>	<b>5,986.00</b>	<b>5,986.00</b>	<b>3,190.49</b>	<b>46 %</b>
<b>Program Total:</b>	<b>1,033.98</b>	<b>2,795.51</b>	<b>5,986.00</b>	<b>5,986.00</b>	<b>3,190.49</b>	<b>46 %</b>
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
119 OTHER SUPERVISORY SALARIES	913.81	1,624.53	2,991.00	2,991.00	1,366.47	54 %
150 STIPEND	2,510.00	4,710.00	10,810.00	10,810.00	6,100.00	43 %
250 WORKERS' COMPENSATION	17.21	31.86	69.00	69.00	37.14	46 %
260 HEALTH INS	111.38	111.38	0.00	0.00	-111.38	*** %
540 ADVERTISING	0.00	469.44	0.00	0.00	-469.44	*** %
<b>Function Total:</b>	<b>3,552.40</b>	<b>6,947.21</b>	<b>13,870.00</b>	<b>13,870.00</b>	<b>6,922.79</b>	<b>50 %</b>
<b>Program Total:</b>	<b>3,552.40</b>	<b>6,947.21</b>	<b>13,870.00</b>	<b>13,870.00</b>	<b>6,922.79</b>	<b>50 %</b>
<b>Program Group Total:</b>	<b>4,586.38</b>	<b>9,742.72</b>	<b>19,856.00</b>	<b>19,856.00</b>	<b>10,113.28</b>	<b>49 %</b>
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	1,312.43	4,482.73	11,062.00	11,062.00	6,579.27	40 %
119 OTHER SUPERVISORY SALARIES	216.42	1,298.55	2,597.00	2,597.00	1,298.45	50 %
126 SUBSTITUTE COOKS	18.00	45.80	288.00	288.00	242.20	15 %
250 WORKERS' COMPENSATION	82.30	285.86	789.00	789.00	503.14	36 %
260 HEALTH INS	14.70	488.54	1,503.00	1,503.00	1,014.46	32 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	150.00	150.00	150.00	0 %
540 ADVERTISING	0.00	0.00	150.00	150.00	150.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	270.00	200.00	200.00	-70.00	135 %
610 SUPPLIES	0.00	97.09	224.00	224.00	126.91	43 %
630 FOOD	2,809.94	9,214.48	4,484.00	4,484.00	-4,730.48	205 %
810 DUES AND FEES	0.00	160.72	0.00	0.00	-160.72	*** %
<b>Function Total:</b>	<b>4,453.79</b>	<b>16,343.77</b>	<b>21,447.00</b>	<b>21,447.00</b>	<b>5,103.23</b>	<b>76 %</b>
<b>Program Total:</b>	<b>4,453.79</b>	<b>16,343.77</b>	<b>21,447.00</b>	<b>21,447.00</b>	<b>5,103.23</b>	<b>76 %</b>
<b>Program Group Total:</b>	<b>4,453.79</b>	<b>16,343.77</b>	<b>21,447.00</b>	<b>21,447.00</b>	<b>5,103.23</b>	<b>76 %</b>
<b>Fund Total:</b>	<b>97,487.85</b>	<b>486,774.54</b>	<b>1,227,342.00</b>	<b>1,227,342.00</b>	<b>740,567.46</b>	<b>39 %</b>

110 TRANSPORTATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	67.86	446.06	1,955.00	1,955.00	1,508.94	22 %
531 COMMUNICATIONS- TELEPHONE	157.56	477.99	1,200.00	1,200.00	722.01	39 %
680 COMPUTER SOFTWARE	0.00	45.00	0.00	0.00	-45.00	*** %
<b>Function Total:</b>	<b>225.42</b>	<b>969.05</b>	<b>3,155.00</b>	<b>3,155.00</b>	<b>2,185.95</b>	<b>30 %</b>
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	1,141.97	7,243.90	14,493.00	14,493.00	7,249.10	49 %
190 LEAVE - PAY	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
250 WORKERS' COMPENSATION	5.59	34.70	69.00	69.00	34.30	50 %
260 HEALTH INS	0.00	265.62	638.00	638.00	372.38	41 %
<b>Function Total:</b>	<b>1,147.56</b>	<b>7,544.22</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>8,655.78</b>	<b>46 %</b>
2600 OPERATIONS & MAINTENANCE						
410 POWER - LIGHTS	124.47	574.68	1,215.00	1,215.00	640.32	47 %
412 ELECTRICITY	297.31	1,438.82	3,075.00	3,075.00	1,636.18	46 %
431 DISPOSAL SERVICE	62.44	483.75	700.00	700.00	216.25	69 %
433 CUSTODIAL SERVICES	576.00	3,456.00	6,912.00	6,912.00	3,456.00	50 %
<b>Function Total:</b>	<b>1,060.22</b>	<b>5,953.25</b>	<b>11,902.00</b>	<b>11,902.00</b>	<b>5,948.75</b>	<b>50 %</b>
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	0.00	0.00	2,200.00	2,200.00	2,200.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>2,200.00</b>	<b>0 %</b>
2700 STUDENT TRANSPORTATION						
115 OFFICE/CLERICAL SALARY	369.18	2,301.27	4,438.00	4,438.00	2,136.73	51 %
118 BUS DRIVERS	2,364.53	8,730.65	13,261.00	13,261.00	4,530.35	65 %
119 OTHER SUPERVISORY SALARIES	1,803.52	10,821.12	21,642.00	21,642.00	10,820.88	50 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	42.90	115.00	115.00	72.10	37 %
180 BONUS	0.00	0.00	1,360.00	1,360.00	1,360.00	0 %
190 LEAVE - PAY	0.00	0.00	800.00	800.00	800.00	0 %
250 WORKERS' COMPENSATION	169.83	641.43	965.00	965.00	323.57	66 %
260 HEALTH INS	179.22	1,732.23	3,401.00	3,401.00	1,668.77	50 %
330 OTHER PROFESSIONAL SERVICES	87.50	140.00	650.00	650.00	510.00	21 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	105.01	6,000.00	6,000.00	5,894.99	1 %
520 INSURANCE	0.00	6,406.20	6,406.00	6,406.00	-0.20	100 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	30.63	250.00	250.00	219.37	12 %
610 SUPPLIES	66.65	197.11	750.00	750.00	552.89	26 %
624 FUEL	0.00	779.18	4,450.00	4,450.00	3,670.82	17 %
660 MINOR EQUIPMENT	0.00	0.00	700.00	700.00	700.00	0 %
810 DUES AND FEES	0.00	0.00	150.00	150.00	150.00	0 %
<b>Function Total:</b>	<b>5,040.43</b>	<b>31,927.73</b>	<b>65,338.00</b>	<b>65,338.00</b>	<b>33,410.27</b>	<b>48 %</b>
2740 TRANSPORTATION SERVICING & MAIN						
440 REPAIR AND MAINTENANCE SERVICE	0.00	2,718.34	0.00	0.00	-2,718.34	*** %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	355.00	355.00	355.00	0 %
610 SUPPLIES	0.00	1,363.20	600.00	600.00	-763.20	227 %
<b>Function Total:</b>	<b>0.00</b>	<b>4,081.54</b>	<b>955.00</b>	<b>955.00</b>	<b>-3,126.54</b>	<b>427 %</b>
<b>Program Total:</b>	<b>7,473.63</b>	<b>50,475.79</b>	<b>99,750.00</b>	<b>99,750.00</b>	<b>49,274.21</b>	<b>50 %</b>
<b>Program Group Total:</b>	<b>7,473.63</b>	<b>50,475.79</b>	<b>99,750.00</b>	<b>99,750.00</b>	<b>49,274.21</b>	<b>50 %</b>
<b>Fund Total:</b>	<b>7,473.63</b>	<b>50,475.79</b>	<b>99,750.00</b>	<b>99,750.00</b>	<b>49,274.21</b>	<b>50 %</b>

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111 BUS DEPRECIATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
740 MAJOR EQUIPMENT REPLACEMENT	0.00	0.00	88,317.00	88,317.00	88,317.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>0 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>88,317.00</b>	<b>0 %</b>

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113 TUITION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
561 TUITION	0.00	0.00	885.00	885.00	885.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>885.00</b>	<b>885.00</b>	<b>885.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>885.00</b>	<b>885.00</b>	<b>885.00</b>	<b>0 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>885.00</b>	<b>885.00</b>	<b>885.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>885.00</b>	<b>885.00</b>	<b>885.00</b>	<b>0 %</b>

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	3,309.47	13,221.27	42,000.00	42,000.00	28,778.73	31 %
220 TRS	4,062.26	16,015.94	45,524.00	45,524.00	29,508.06	35 %
240 UNEMPLOYMENT	218.33	872.24	2,502.00	2,502.00	1,629.76	34 %
<b>Function Total:</b>	<b>7,590.06</b>	<b>30,109.45</b>	<b>90,026.00</b>	<b>90,026.00</b>	<b>59,916.55</b>	<b>33 %</b>
2100 STUDENTS						
210 SOCIAL SECURITY AND MEDICARE	31.22	127.16	412.00	412.00	284.84	30 %
220 TRS	28.55	141.05	0.00	0.00	-141.05	*** %
240 UNEMPLOYMENT	1.96	7.98	26.00	26.00	18.02	30 %
<b>Function Total:</b>	<b>61.73</b>	<b>276.19</b>	<b>438.00</b>	<b>438.00</b>	<b>161.81</b>	<b>63 %</b>
2120 GUIDANCE PROGRAM						
210 SOCIAL SECURITY AND MEDICARE	231.72	927.38	3,047.00	3,047.00	2,119.62	30 %
220 TRS	297.72	1,190.85	3,573.00	3,573.00	2,382.15	33 %
240 UNEMPLOYMENT	15.93	63.72	191.00	191.00	127.28	33 %
<b>Function Total:</b>	<b>545.37</b>	<b>2,181.95</b>	<b>6,811.00</b>	<b>6,811.00</b>	<b>4,629.05</b>	<b>32 %</b>
2210 IMPROVEMENT OF INSTRUCTION SER						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	1,702.00	1,702.00	1,702.00	0 %
220 TRS	0.00	0.00	1,996.00	1,996.00	1,996.00	0 %
240 UNEMPLOYMENT	0.00	0.00	107.00	107.00	107.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,805.00</b>	<b>3,805.00</b>	<b>3,805.00</b>	<b>0 %</b>
2225 LIBRARY SERVICES						
210 SOCIAL SECURITY AND MEDICARE	146.30	586.88	2,000.00	2,000.00	1,413.12	29 %
220 TRS	199.57	798.27	1,850.00	1,850.00	1,051.73	43 %
240 UNEMPLOYMENT	10.68	42.72	109.00	109.00	66.28	39 %
<b>Function Total:</b>	<b>356.55</b>	<b>1,427.87</b>	<b>3,959.00</b>	<b>3,959.00</b>	<b>2,531.13</b>	<b>36 %</b>
2400 SCHOOL ADMINISTRATION						
210 SOCIAL SECURITY AND MEDICARE	575.99	3,548.04	6,933.00	6,933.00	3,384.96	51 %
220 TRS	433.55	2,601.33	5,203.00	5,203.00	2,601.67	49 %
230 PERS	224.71	1,426.82	2,771.00	2,771.00	1,344.18	51 %
240 UNEMPLOYMENT	36.24	224.01	441.00	441.00	216.99	50 %
<b>Function Total:</b>	<b>1,270.49</b>	<b>7,800.20</b>	<b>15,348.00</b>	<b>15,348.00</b>	<b>7,547.80</b>	<b>50 %</b>
2500 BUSINESS SERVICES						
210 SOCIAL SECURITY AND MEDICARE	349.44	2,216.63	4,435.00	4,435.00	2,218.37	49 %
230 PERS	379.13	2,404.98	4,812.00	4,812.00	2,407.02	49 %
240 UNEMPLOYMENT	21.93	139.08	278.00	278.00	138.92	50 %
<b>Function Total:</b>	<b>750.50</b>	<b>4,760.69</b>	<b>9,525.00</b>	<b>9,525.00</b>	<b>4,764.31</b>	<b>49 %</b>
2580 TECHNOLOGY COORDINATOR						
210 SOCIAL SECURITY AND MEDICARE	79.80	319.21	3,500.00	3,500.00	3,180.79	9 %
220 TRS	98.96	395.81	2,500.00	2,500.00	2,104.19	15 %
240 UNEMPLOYMENT	5.29	21.19	64.00	64.00	42.81	33 %
<b>Function Total:</b>	<b>184.05</b>	<b>736.21</b>	<b>6,064.00</b>	<b>6,064.00</b>	<b>5,327.79</b>	<b>12 %</b>
2600 OPERATIONS & MAINTENANCE						
210 SOCIAL SECURITY AND MEDICARE	0.00	275.86	373.00	373.00	97.14	73 %
220 TRS	0.00	0.00	150.00	150.00	150.00	0 %
240 UNEMPLOYMENT	0.00	17.31	24.00	24.00	6.69	72 %
<b>Function Total:</b>	<b>0.00</b>	<b>293.17</b>	<b>547.00</b>	<b>547.00</b>	<b>253.83</b>	<b>53 %</b>

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100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
210 SOCIAL SECURITY AND MEDICARE	359.52	1,703.16	5,000.00	5,000.00	3,296.84	34 %
220 TRS	161.77	970.65	2,800.00	2,800.00	1,829.35	34 %
230 PERS	149.60	626.67	500.00	500.00	-126.67	125 %
240 UNEMPLOYMENT	22.56	107.13	200.00	200.00	92.87	53 %
<b>Function Total:</b>	<b>693.45</b>	<b>3,407.61</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>5,092.39</b>	<b>40 %</b>
<b>Program Total:</b>	<b>11,452.20</b>	<b>50,993.34</b>	<b>145,023.00</b>	<b>145,023.00</b>	<b>94,029.66</b>	<b>35 %</b>
<b>Program Group Total:</b>	<b>11,452.20</b>	<b>50,993.34</b>	<b>145,023.00</b>	<b>145,023.00</b>	<b>94,029.66</b>	<b>35 %</b>
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	352.11	1,354.10	6,500.00	6,500.00	5,145.90	20 %
220 TRS	428.04	1,647.95	6,500.00	6,500.00	4,852.05	25 %
240 UNEMPLOYMENT	22.89	88.16	283.00	283.00	194.84	31 %
<b>Function Total:</b>	<b>803.04</b>	<b>3,090.21</b>	<b>13,283.00</b>	<b>13,283.00</b>	<b>10,192.79</b>	<b>23 %</b>
2490 SCHOOL ADMIN SUPPORT SERVICES- SPEC ED DIRECTOR						
210 SOCIAL SECURITY AND MEDICARE	16.56	99.07	197.00	197.00	97.93	50 %
220 TRS	19.41	116.47	233.00	233.00	116.53	49 %
240 UNEMPLOYMENT	1.03	6.23	12.00	12.00	5.77	51 %
<b>Function Total:</b>	<b>37.00</b>	<b>221.77</b>	<b>442.00</b>	<b>442.00</b>	<b>220.23</b>	<b>50 %</b>
6200 RESOURCES TRANSFERRED						
920 RESOURCES TRANSFER TO COOP	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>840.04</b>	<b>3,311.98</b>	<b>18,525.00</b>	<b>18,525.00</b>	<b>15,213.02</b>	<b>17 %</b>
<b>Program Group Total:</b>	<b>840.04</b>	<b>3,311.98</b>	<b>18,525.00</b>	<b>18,525.00</b>	<b>15,213.02</b>	<b>17 %</b>
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	5.51	36.84	300.00	300.00	263.16	12 %
220 TRS	6.48	38.84	100.00	100.00	61.16	38 %
240 UNEMPLOYMENT	0.34	2.32	30.00	30.00	27.68	7 %
<b>Function Total:</b>	<b>12.33</b>	<b>78.00</b>	<b>430.00</b>	<b>430.00</b>	<b>352.00</b>	<b>18 %</b>
<b>Program Total:</b>	<b>12.33</b>	<b>78.00</b>	<b>430.00</b>	<b>430.00</b>	<b>352.00</b>	<b>18 %</b>
<b>Program Group Total:</b>	<b>12.33</b>	<b>78.00</b>	<b>430.00</b>	<b>430.00</b>	<b>352.00</b>	<b>18 %</b>
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
210 SOCIAL SECURITY AND MEDICARE	74.59	195.27	300.00	300.00	104.73	65 %
240 UNEMPLOYMENT	4.68	12.36	30.00	30.00	17.64	41 %
<b>Function Total:</b>	<b>79.27</b>	<b>207.63</b>	<b>330.00</b>	<b>330.00</b>	<b>122.37</b>	<b>62 %</b>
<b>Program Total:</b>	<b>79.27</b>	<b>207.63</b>	<b>330.00</b>	<b>330.00</b>	<b>122.37</b>	<b>62 %</b>
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
210 SOCIAL SECURITY AND MEDICARE	260.78	480.64	1,049.00	1,049.00	568.36	45 %
220 TRS	6.48	38.84	100.00	100.00	61.16	38 %
240 UNEMPLOYMENT	16.43	30.41	75.00	75.00	44.59	40 %
<b>Function Total:</b>	<b>283.69</b>	<b>549.89</b>	<b>1,224.00</b>	<b>1,224.00</b>	<b>674.11</b>	<b>44 %</b>
<b>Program Total:</b>	<b>283.69</b>	<b>549.89</b>	<b>1,224.00</b>	<b>1,224.00</b>	<b>674.11</b>	<b>44 %</b>

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<b>Program Group Total:</b>	<b>362.96</b>	<b>757.52</b>	<b>1,554.00</b>	<b>1,554.00</b>	<b>796.48</b>	<b>48 %</b>
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
210 SOCIAL SECURITY AND MEDICARE	355.82	1,399.25	4,000.00	4,000.00	2,600.75	34 %
220 TRS	19.41	116.47	350.00	350.00	233.53	33 %
230 PERS	368.09	1,359.18	4,300.00	4,300.00	2,940.82	31 %
240 UNEMPLOYMENT	22.31	87.80	314.00	314.00	226.20	27 %
<b>Function Total:</b>	<b>765.63</b>	<b>2,962.70</b>	<b>8,964.00</b>	<b>8,964.00</b>	<b>6,001.30</b>	<b>33 %</b>
<b>Program Total:</b>	<b>765.63</b>	<b>2,962.70</b>	<b>8,964.00</b>	<b>8,964.00</b>	<b>6,001.30</b>	<b>33 %</b>
<b>Program Group Total:</b>	<b>765.63</b>	<b>2,962.70</b>	<b>8,964.00</b>	<b>8,964.00</b>	<b>6,001.30</b>	<b>33 %</b>
<b>Fund Total:</b>	<b>13,433.16</b>	<b>58,103.54</b>	<b>174,496.00</b>	<b>174,496.00</b>	<b>116,392.46</b>	<b>33 %</b>

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117 ADULT EDUCATION FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
119 OTHER SUPERVISORY SALARIES	72.14	432.85	3,500.00	3,500.00	3,067.15	12 %
124 TEMPORARY- TECHNICAL- A/E INSTRUCTORS	0.00	50.00	2,800.00	2,800.00	2,750.00	1 %
250 WORKERS' COMPENSATION	0.37	2.45	50.00	50.00	47.55	4 %
260 HEALTH INS	0.00	6.23	0.00	0.00	-6.23	*** %
610 SUPPLIES	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	1,700.00	1,700.00	1,700.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	6,299.00	6,299.00	6,299.00	0 %
<b>Function Total:</b>	<b>72.51</b>	<b>491.53</b>	<b>17,349.00</b>	<b>17,349.00</b>	<b>16,857.47</b>	<b>2 %</b>
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	67.86	446.06	1,966.00	1,966.00	1,519.94	22 %
531 COMMUNICATIONS- TELEPHONE	12.60	38.24	200.00	200.00	161.76	19 %
<b>Function Total:</b>	<b>80.46</b>	<b>484.30</b>	<b>2,166.00</b>	<b>2,166.00</b>	<b>1,681.70</b>	<b>22 %</b>
2600 OPERATIONS & MAINTENANCE						
410 POWER - LIGHTS	4.98	22.98	0.00	0.00	-22.98	*** %
411 NATURAL GAS	28.42	74.82	0.00	0.00	-74.82	*** %
412 ELECTRICITY	29.73	143.87	0.00	0.00	-143.87	*** %
421 WATER TESTS	3.12	15.32	0.00	0.00	-15.32	*** %
431 DISPOSAL SERVICE	12.49	96.75	0.00	0.00	-96.75	*** %
433 CUSTODIAL SERVICES	57.60	345.60	0.00	0.00	-345.60	*** %
520 INSURANCE	0.00	1,067.70	0.00	0.00	-1,067.70	*** %
<b>Function Total:</b>	<b>136.34</b>	<b>1,767.04</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,767.04</b>	<b>*** %</b>
<b>Program Total:</b>	<b>289.31</b>	<b>2,742.87</b>	<b>19,515.00</b>	<b>19,515.00</b>	<b>16,772.13</b>	<b>14 %</b>
<b>Program Group Total:</b>	<b>289.31</b>	<b>2,742.87</b>	<b>19,515.00</b>	<b>19,515.00</b>	<b>16,772.13</b>	<b>14 %</b>
<b>Fund Total:</b>	<b>289.31</b>	<b>2,742.87</b>	<b>19,515.00</b>	<b>19,515.00</b>	<b>16,772.13</b>	<b>14 %</b>



12/17/18  
14:54:57

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

Page: 13 of 16  
Report ID: B100

128 TECHNOLOGY FUNDS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
660 MINOR EQUIPMENT	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
680 COMPUTER SOFTWARE	394.92	929.92	1,351.00	1,351.00	421.08	68 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	200.00	200.00	200.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	2,576.00	2,576.00	2,576.00	0 %
<b>Function Total:</b>	<b>394.92</b>	<b>929.92</b>	<b>5,127.00</b>	<b>5,127.00</b>	<b>4,197.08</b>	<b>18 %</b>
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	90.48	594.76	2,606.00	2,606.00	2,011.24	22 %
680 COMPUTER SOFTWARE	0.00	1,188.00	0.00	0.00	-1,188.00	*** %
<b>Function Total:</b>	<b>90.48</b>	<b>1,782.76</b>	<b>2,606.00</b>	<b>2,606.00</b>	<b>823.24</b>	<b>68 %</b>
2580 TECHNOLOGY COORDINATOR						
112 CERTIFIED SALARIES	1,103.14	4,412.53	13,238.00	13,238.00	8,825.47	33 %
250 WORKERS' COMPENSATION	5.54	22.16	66.00	66.00	43.84	33 %
260 HEALTH INS	116.80	482.20	1,464.00	1,464.00	981.80	32 %
<b>Function Total:</b>	<b>1,225.48</b>	<b>4,916.89</b>	<b>14,768.00</b>	<b>14,768.00</b>	<b>9,851.11</b>	<b>33 %</b>
<b>Program Total:</b>	<b>1,710.88</b>	<b>7,629.57</b>	<b>22,501.00</b>	<b>22,501.00</b>	<b>14,871.43</b>	<b>33 %</b>
<b>Program Group Total:</b>	<b>1,710.88</b>	<b>7,629.57</b>	<b>22,501.00</b>	<b>22,501.00</b>	<b>14,871.43</b>	<b>33 %</b>
<b>Fund Total:</b>	<b>1,710.88</b>	<b>7,629.57</b>	<b>22,501.00</b>	<b>22,501.00</b>	<b>14,871.43</b>	<b>33 %</b>

12/17/18  
14:54:57

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

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Report ID: B100

129 FLEXIBILITY FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610 SUPPLIES	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0 %</b>
2400 SCHOOL ADMINISTRATION						
680 COMPUTER SOFTWARE	0.00	0.00	2,966.00	2,966.00	2,966.00	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,966.00</b>	<b>2,966.00</b>	<b>2,966.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>0 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>10,966.00</b>	<b>0 %</b>

12/17/18  
14:54:57

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

Page: 15 of 16  
Report ID: B100

150 DEBT SERVICE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
5100 DEBT SERVICE						
840 PRINCIPAL ON DEBT	0.00	0.00	105,000.00	105,000.00	105,000.00	0 %
850 INTEREST ON DEBT	0.00	0.00	10,965.00	10,965.00	10,965.00	0 %
860 AGENT FEES/ISSUANCE COSTS	0.00	350.00	350.00	350.00	0.00	100 %
<b>Function Total:</b>	<b>0.00</b>	<b>350.00</b>	<b>116,315.00</b>	<b>116,315.00</b>	<b>115,965.00</b>	<b>0 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>350.00</b>	<b>116,315.00</b>	<b>116,315.00</b>	<b>115,965.00</b>	<b>0 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>350.00</b>	<b>116,315.00</b>	<b>116,315.00</b>	<b>115,965.00</b>	<b>0 %</b>
<b>Fund Total:</b>	<b>0.00</b>	<b>350.00</b>	<b>116,315.00</b>	<b>116,315.00</b>	<b>115,965.00</b>	<b>0 %</b>

12/17/18  
14:54:57

GALLATIN GATEWAY ELEMENTARY  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 18

Page: 16 of 16  
Report ID: B100

161 BUILDING RESERVE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
2600 OPERATIONS & MAINTENANCE						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	58,208.00	58,208.00	58,208.00	0 %
440-906 REPAIR AND MAINTENANCE SERVICE	5,275.00	7,925.00	0.00	0.00	-7,925.00	*** %
BUILDING RESERVE- VOTED						
660 MINOR EQUIPMENT	0.00	0.00	20,139.00	20,139.00	20,139.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	72,000.00	72,000.00	72,000.00	0 %
<b>Function Total:</b>	<b>5,275.00</b>	<b>7,925.00</b>	<b>160,347.00</b>	<b>160,347.00</b>	<b>152,422.00</b>	<b>4 %</b>
<b>Program Total:</b>	<b>5,275.00</b>	<b>7,925.00</b>	<b>160,347.00</b>	<b>160,347.00</b>	<b>152,422.00</b>	<b>4 %</b>
<b>Program Group Total:</b>	<b>5,275.00</b>	<b>7,925.00</b>	<b>160,347.00</b>	<b>160,347.00</b>	<b>152,422.00</b>	<b>4 %</b>
<b>Fund Total:</b>	<b>5,275.00</b>	<b>7,925.00</b>	<b>160,347.00</b>	<b>160,347.00</b>	<b>152,422.00</b>	<b>4 %</b>
<b>Grand Total:</b>	<b>125,669.83</b>	<b>614,001.31</b>	<b>1,920,434.00</b>	<b>1,920,434.00</b>	<b>1,306,432.69</b>	<b>31 %</b>



## GALLATIN GATEWAY SCHOOL

**TO:** Gallatin Gateway School Board of Trustees

**FROM:** Carrie Fisher, Business Manager/Clerk

**DATE:** December 12, 2018

**RE:** Cash Reconciliation as of September 30, 2018

### County Treasurer Cash vs Book Cash AS OF September 30, 2018

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book <u>Cash</u>	<u>Difference:</u>
General	101	\$70,832.50	\$70,832.50	\$0.00
Transportation	110	\$9,038.82	\$9,038.82	\$0.00
Bus Depreciation	111	\$63,146.23	\$63,146.23	\$0.00
Food	112	\$6,856.07	\$6,856.07	\$0.00
Tuition	113	\$878.28	\$878.28	\$0.00
Retirement	114	\$79,468.25	\$79,468.25	\$0.00
Miscellaneous	115	\$26,478.57	\$26,478.57	\$0.00
Adult Education	117	\$17,522.36	\$17,522.36	\$0.00
Compensated Absences	121	\$10,127.53	\$10,127.53	\$0.00
Technology	128	\$1,923.49	\$1,923.49	\$0.00
Flexibility	129	\$10,958.98	\$10,958.98	\$0.00
Debt Service	150	\$3,887.00	\$3,887.00	\$0.00
Building	160	\$2,085.52	\$2,085.52	\$0.00
Building Reserve	161	\$96,380.93	\$96,380.93	\$0.00
Endowment	181	\$1,471.56	\$1,471.56	\$0.00
Payroll Clearing	186	\$796.89	\$796.89 *	\$0.00
Claims Clearing	187	\$12,537.14	\$12,537.14 *	\$0.00
 Total		 \$414,390.12	 \$414,390.12	 \$0.00

\* Equals Outstanding Warrants.

9-0400.30 GRANT / PROJECT RECAP WORKSHEET

School:  
 District No.  
 Legal Entity (LE) No.  
 Month and Year:

Gallatin Gateway  
 35  
 0364  
 September-18

Treasurer's Balance	26478.57
Fund 15 Balance	26478.57
Difference	0.00

Project Reporter	Title of Program (enter here)	Beginning Cash	Total Receipts	Total Disbursements	Ending Cash Balance	Reconciliation	Notes RE reconciliation:
100	PD Scholarship	\$0.00			\$0.00		
101	Fuel it Up 60 Equipment Grant	\$0.00			\$0.00		
102	Donation- Christmas Giving	\$64.23			\$64.23		
103	Breakfast Expansion- YC	\$273.83			\$273.83		
104	Breakfast Expansion- No Kid Hungry	\$0.00			\$0.00		
105	1st Grade Blessing Bags	\$8.26			\$8.26		
107	Missoula Children's Theater	\$0.00			\$0.00		
110	Medicaid- MAC Reimbursement	\$11,523.24		\$911.27	\$10,611.97		
112	Snack Cart	\$3,111.28			\$3,111.28		
115	Exxon Mobile Grant	\$1,000.00			\$1,000.00		
116	Salesville Merchantile- School Store	\$583.67			\$583.67		
130	Textbook Donations	\$603.55			\$603.55		
137	Art	\$3,660.13			\$3,660.13		
144	Gym Renovation	\$250.00			\$250.00		
145	Miscellaneous	\$6,097.90		\$831.69	\$5,266.21		
147	Archery	\$0.00			\$0.00		
148	Green House	\$215.13			\$215.13		
149	Facility Rental	\$180.00			\$180.00		
151	PIE	\$0.00			\$0.00		
152	Madeline Grant	\$0.00			\$0.00		
153	One Class at a Time- HOLT	\$0.00			\$0.00		
155	Asthma Grant	\$367.23			\$367.23		
156	One Class at a Time- MATTHEWS	\$24.00			\$24.00		
157	One Class at a Time- RUBIO	\$11.86			\$11.86		
158	One Class at a Time- KROB	\$0.00			\$0.00		
160	Library	\$4,399.81		\$19.00	\$4,380.81		
162	FSA Excess Funds	\$15,467.79		\$1,253.46	\$14,214.33		
165	Mentor Program	\$0.00			\$0.00		
166	Primary Care Clinic- Nurse	\$703.91		\$86.39	\$617.52		
167	Math/Science Donation	\$1,000.00			\$1,000.00		
168	Kindergarten Donation	\$50.00			\$50.00		
169	Pcard Rebate	\$2,373.24			\$2,373.24		
170	Technology Donations	\$206.47			\$206.47		
171	MEEA- Grant- Davis	\$395.13			\$395.13		
172	Madeline Mueller- School Culture	\$1,459.67			\$1,459.67		
193	Music	-\$1,020.44			-\$1,020.44		
194	Music-Band	\$7,579.81		\$2,569.05	\$5,010.76		
195	Book Fair	\$157.90			\$157.90		
200	STREAM Math Grant (yager)	\$0.00			\$0.00		
202	LATER GATORS- afterschool program	\$20,557.00	\$309.50	\$1,274.64	\$19,591.86		
212	OPI Kitchin	\$0.00			\$0.00		
329	State Grant	\$0.00			\$0.00		
412	TitleVI, REAP	\$0.00			\$0.00		
413	REAP (FY17)	\$0.00			\$0.00		
420	Title I, Part A	\$0.00			\$0.00		
421	Title I (FY17)	\$558.24			\$558.24		
422	REAP (FY16)	\$0.00			\$0.00		
423	Title I (FY18)	-\$12,710.17		\$2,339.78	-\$15,049.95		
424	REAP (FY18)	-\$9,697.04		\$677.39	-\$10,374.43		
456	CoOp Excess Funds	\$0.00			\$0.00		
465	Smart Lunchroom Grant	\$500.00			\$500.00		
650	Adult Education	\$508.43			\$508.43		
710	Field Trips	-\$24,291.36			-\$24,291.36		
711	DC Field Trip	\$0.00		\$40.96	-\$40.96		
<b>TOTALS</b>		<b>\$36,172.70</b>	<b>\$309.50</b>	<b>\$10,003.63</b>	<b>\$26,478.57</b>		<b>CROSS CHECK</b> <b>26,478.57</b>



## GALLATIN GATEWAY SCHOOL

**TO:** Gallatin Gateway School Board of Trustees

**FROM:** Carrie Fisher, Business Manager/Clerk

**DATE:** December 12, 2018

**RE:** Cash Reconciliation as of October 31, 2018

### County Treasurer Cash vs Book Cash AS OF October 31, 2018

<u>Fund Name:</u>	<u>Fund #:</u>	<u>County Treasurer Cash:</u>	<u>Book Cash</u>	<u>Difference:</u>
General	101	\$26,147.79	\$26,147.79	\$0.00
Transportation	110	\$486.09	\$486.09	\$0.00
Bus Depreciation	111	\$63,231.12	\$63,231.12	\$0.00
Food	112	\$2,486.65	\$2,486.65	\$0.00
Tuition	113	\$879.17	\$879.17	\$0.00
Retirement	114	\$66,397.86	\$66,397.86	\$0.00
Miscellaneous	115	\$32,113.22	\$32,113.22	\$0.00
Adult Education	117	\$17,407.08	\$17,407.08	\$0.00
Compensated Absences	121	\$10,137.81	\$10,137.81	\$0.00
Technology	128	\$409.94	\$409.94	\$0.00
Flexibility	129	\$10,970.15	\$10,970.15	\$0.00
Debt Service	150	\$3,982.22	\$3,982.22	\$0.00
Building	160	\$2,087.68	\$2,087.68	\$0.00
Building Reserve	161	\$96,533.40	\$96,533.40	\$0.00
Endowment	181	\$1,473.08	\$1,473.08	\$0.00
Payroll Clearing	186	\$2,210.63	\$2,210.66 *	-\$0.03 **
Claims Clearing	187	\$14,049.01	\$14,049.01 *	\$0.00
<b>Total</b>		<b>\$351,002.90</b>	<b>\$351,002.93</b>	<b>-\$0.03</b>

\* Equals Outstanding Warrants.

\*\*rounding error with TRS- will be transfer submitted to County to correct error

9-0400.30 GRANT / PROJECT RECAP WORKSHEET

School:  
 District No.  
 Legal Entity (LE) No.  
 Month and Year:

Gallatin Gateway  
 35  
 0364  
 October-18

Treasurer's Balance	32113.22
Fund 15 Balance	32113.22
Difference	0.00

Project Reporter	Title of Program (enter here)	Beginning Cash	Total Receipts	Total Disbursements	Ending Cash Balance	Reconciliation	Notes RE reconciliation:
100	PD Scholarship	\$0.00			0.00		
101	Fuel it Up 60 Equipment Grant	\$0.00			0.00		
102	Donation- Christmas Giving	\$64.23			64.23		
103	Breakfast Expansion- YC	\$273.83			273.83		
104	Breakfast Expansion- No Kid Hungry	\$0.00			0.00		
105	1st Grade Blessing Bags	\$8.26			8.26		
107	Missoula Children's Theater	\$0.00			0.00		
110	Medicaid- MAC Reimbursement	\$10,611.97		186.77	10,425.20		
112	Snack Cart	\$3,111.28	\$ 163.25	206.85	3,067.68		
115	Exxon Mobile Grant	\$1,000.00			1,000.00		
116	Salesville Merchantile- School Store	\$583.67			583.67		
130	Textbook Donations	\$603.55			603.55		
137	Art	\$3,660.13			3,660.13		
144	Gym Renovation	\$250.00			250.00		
145	Miscellaneous	\$5,266.21	\$ 71.31	52.17	5,285.35		
147	Archery	\$0.00			0.00		
148	Green House	\$215.13			215.13		
149	Facility Rental	\$180.00			180.00		
151	PIE	\$0.00			0.00		
152	Madeline Grant	\$0.00			0.00		
153	One Class at a Time- HOLT	\$0.00			0.00		
155	Asthma Grant	\$367.23			367.23		
156	One Class at a Time- MATTHEWS	\$24.00			24.00		
157	One Class at a Time- RUBIO	\$11.86			11.86		
158	One Class at a Time- KROB	\$0.00			0.00		
160	Library	\$4,380.81	\$ 1.85		4,382.66		
162	FSA Excess Funds	\$14,214.33		485.70	13,728.63		
165	Mentor Program	\$0.00			0.00		
166	Primary Care Clinic- Nurse	\$617.52		154.71	462.81		
167	Math/Science Donation	\$1,000.00			1,000.00		
168	Kindergarten Donation	\$50.00			50.00		
169	Pcard Rebate	\$2,373.24			2,373.24		
170	Technology Donations	\$206.47			206.47		
171	MEEA- Grant- Davis	\$395.13		305.68	89.45		
172	Madeline Mueller- School Culture	\$1,459.67			1,459.67		
193	Music	-\$1,020.44			-1,020.44		
194	Music-Band	\$5,010.76		115.73	4,895.03		
195	Book Fair	\$157.90			157.90		
200	STREAM Math Grant (yager)	\$0.00			0.00		
202	LATER GATORS- afterschool program	\$19,591.86	\$ 445.50	1,933.59	18,103.77		
212	OPI Kitichen	\$0.00			0.00		
329	State Grant	\$0.00			0.00		
412	TitleVI, REAP	\$0.00			0.00		
413	REAP (FY17)	\$0.00			0.00		
420	Title I, Part A	\$0.00			0.00		
421	Title I (FY17)	\$558.24			558.24		
422	REAP (FY16)	\$0.00			0.00		
423	Title I (FY18)	-\$15,049.95		2,746.78	-17,796.73		
424	REAP (FY18)	-\$10,374.43	\$ 11,818.14	677.42	766.29		
456	CoOp Excess Funds	\$0.00			0.00		
465	Smart Lunchroom Grant	\$500.00			500.00		
650	Adult Education	\$508.43			508.43		
710	Field Trips	-\$24,291.36	\$ 366.97	366.97	-24,291.36		
711	DC Field Trip	-\$40.96			-40.96		
	<b>TOTALS</b>	<b>\$26,478.57</b>	<b>\$ 12,867.02</b>	<b>7,232.37</b>	<b>32,113.22</b>		<b>CROSS CHECK</b>
							<b>32,113.22</b>



# 2018-2019 Extra-Curricular Recap & Reconciliation

	Balance July 1, 2018	Revenues	Expenditures	Balance Before Transfers	Transfers In(Out)	Current Cash Balance	Non-Cash Balance	Total Account Balance
Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Class of 2017	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Class of 2018	\$16,838.63	\$12,802.08	\$734.42	\$28,906.29	\$0.00	\$28,906.29	\$0.00	\$28,906.29
Class of 2019	\$703.10	\$0.00	\$0.00	\$703.10	\$0.00	\$703.10	\$0.00	\$703.10
Class of 2020	\$2,640.08	\$0.00	\$0.00	\$2,640.08	\$0.00	\$2,640.08	\$0.00	\$2,640.08
Class of 2021	\$32.71	\$0.00	\$0.00	\$32.71	\$0.00	\$32.71	\$0.00	\$32.71
Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	-\$38.25	\$0.00	\$0.00	-\$38.25	\$0.00	(\$38.25)	\$0.00	(\$38.25)
Student Council	\$317.54	\$0.00	\$0.00	\$317.54	\$0.00	\$317.54	\$0.00	\$317.54
	<u>\$22,993.81</u>	<u>\$12,802.08</u>	<u>\$734.42</u>	<u>\$35,061.47</u>	<u>\$0.00</u>	<u>\$35,061.47</u>	<u>\$0.00</u>	<u>\$35,061.47</u>

Balance as of:  
November 30, 2018



DISTRICT CLERK

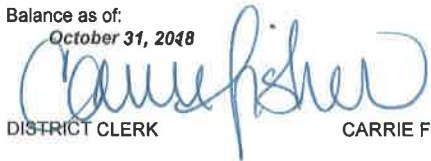
CARRIE FISHER

# 2018-2019 Extra-Curricular Recap & Reconciliation

	Balance July 1, 2018	Revenues	Expenditures	Balance Before Transfers	Transfers In(Out)	Current Cash Balance	Non-Cash Balance	Total Account Balance
Class of 2016	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Class of 2017	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
Class of 2018	\$16,838.63	\$12,802.08	\$734.42	\$28,906.29	\$0.00	\$28,906.29	\$0.00	\$28,906.29
Class of 2019	\$703.10	\$0.00	\$0.00	\$703.10	\$0.00	\$703.10	\$0.00	\$703.10
Class of 2020	\$2,640.08	\$0.00	\$0.00	\$2,640.08	\$0.00	\$2,640.08	\$0.00	\$2,640.08
Class of 2021	\$32.71	\$0.00	\$0.00	\$32.71	\$0.00	\$32.71	\$0.00	\$32.71
Class of 2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	-\$38.25	\$0.00	\$0.00	-\$38.25	\$0.00	(\$38.25)	\$0.00	(\$38.25)
Student Council	\$317.54	\$0.00	\$0.00	\$317.54	\$0.00	\$317.54	\$0.00	\$317.54
	<b>\$22,993.81</b>	<b>\$12,802.08</b>	<b>\$734.42</b>	<b>\$35,061.47</b>	<b>\$0.00</b>	<b>\$35,061.47</b>	<b>\$0.00</b>	<b>\$35,061.47</b>

Balance as of:

October 31, 2018



DISTRICT CLERK

CARRIE FISHER

**December/January - as of December 14, 2018**  
**Certified/Classified Substitute Recommendations:**

---

**Bus Driver**

Maxine Daniel  
Gary Jones

**Kitchen/Food Service**

Stacy Webb (Roscoe)  
Connie Evenson  
Jeff Krogstad

**Teachers/Aides/Other**

Shelly Berezay  
Dayna Bergin  
April Bettilyon  
Tina Colstad  
Cynthia Corliss  
Kate Cottingham  
Connie Evenson  
Jason Fischer  
Karen Fujimori  
Kevin Germann  
Jennifer Gilbert  
Audra Harvey  
Wendy Hourigan  
Skyla Jenkins  
Kris Keller  
Spencer Kirkemo

Jeff Krogstad  
Miranda Leutz  
Alexander Luebbe  
Bethany Macquarrie  
Heidi Maus  
Hannah Mayer  
Darcy Nordhagen  
Brad Parsch  
Teresa Ann Quatraro  
Robin Schauers  
Travis W. Silver  
Nicorie Steinpfad  
Barry Sulam  
Mary Thurber-Martin

**Office/Clerical**

Connie Evenson

*\*All substitute hires are pending an adequate fingerprint background check and TB test results.*

## December 2018 Superintendent's Report:

### Estimated Enrollment Summary as of 12/3/2018

Grade	Total	Boys	Girls	Out of District
K	9	5	4	5
1	19	11	8	5
2	18	9	9	5
3	15	9	6	3
4	23	13	10	5
5	19	10	9	4
6	26	13	13	7
7	23	11	12	6
8	9	5	4	1
<b>Total</b>	<b>161</b>	<b>86</b>	<b>75</b>	<b>41</b>

### The District's Core Values:

**Individualized Success:** We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student's individual success.

**Student-Centered:** The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.

**Sense of Community:** We believe that engagement with and respect for our community is vital to our success.

**Accountability:** We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.

**Culture of Collaboration and Support:** We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

### Progress on 2018-2019 Gallatin Gateway School District Goals

#### **I. Individual Student Success:**

- a. Goal I.1.B – Lucy Calkins & Bridges Math – On December 13, Neal Krogstad observed Bridges Math in a 1<sup>st</sup> grade classroom at Morning Star. On the same day, Alix Davis observed Bridges Math in a 5<sup>th</sup> grade classroom at Hyalite. We have now

been able to send all K-5 math teachers to observe Bridges Math lessons at Bozeman Schools. This has been a great opportunity for our staff to observe the Bridges program in action and I am very grateful to Rachel Marker and Robin Miller for their efforts in setting up these visits.

- b. Goal I.1.B – Lucy Calkins & Bridges Math – I have attached a proposal from SWMSS for professional development on Lucy Calkins. The proposal would be for ongoing in-house professional development. I have been working with them to set up a date in January to conduct an in-house session prior to final approval. I would prefer to have them out here a day to work with our teachers and get their overall input prior to final approval. That being said, I am very excited about the proposal and think it represents a fantastic way to support our teachers as we continue on this path toward Lucy Calkins implementation.
- c. Goal I.2.B – Later Gators Fiscal Stability – We will be providing updated revenue and expense information in the final board packet. We are waiting to pay final bills so that the information provided is the most accurate.

## **II. Staff and Volunteers:**

- a. Goal II.1.B – EPAS – I have completed the first round of observations in all nontenured certified staff members. Therefore, all deadlines that are outlined by the Master Agreement have been met thus far.
- b. Goal II.1.C – Mentoring Team – The Mentoring Team met in October to discuss upcoming events and how to help new staff members be prepared for those events. Much of the conversation focused on the end of the 1<sup>st</sup> quarter. These activities include: report cards (grades and comments), parent/teacher conferences, various assemblies, and attendance reconciliation with the office.

## **III. Facilities:**

- a. Goal III.2.B – Campus Improvements – I am including an updated copy of the 2018-2019 Campus Repairs List for your information.
- b. Goal III.2.B – Campus Improvements – Tom's Flooring was here to replace some broken floor tiles and it was noted that many of the floor tiles are broken and the entire floor will have to be replaced. The recommendation from Tom's Flooring is to replace the tile with carpeting. They estimated that replacing the tiles with carpet squares could cost approximately \$30,000.

## **IV. Leadership, Communication and Collaboration:**

- a. Goal IV.1.C – Superintendent Newsletter – I will be sending out the December newsletter on December 24. Please be sure to submit your answer for math question

of the month and encourage your friends to do the same.

**V. Safety:**

- a. Goal V.1.B – Safety Upgrades – I am including a letter we received from Fire Suppression Systems indicating that our current kitchen hood fire suppression system is obsolete. We are checking with our insurance provider to get their input on the kitchen hood fire suppression system. We will also be contacting Fire Suppression Systems for a quote on replacing the existing system.
- b. Goal V.1.B – Safety Upgrades – I have attached a report from the State Deputy Fire Marshall summarizing our annual fire inspection. We received a clean inspection this past year and have no fire code violations.
- c. Goal V.1.B – Safety Upgrades – Bozeman Public Schools is co-hosting a Crime Prevention Through Environmental Design (CPTED) course next month. The course focuses on the relationship between the design of your building and crime. It also teaches how some upgrades may improve the safety of a school.
- d. Goal V.1.B – Safety Upgrades – We also had an inspection of our school's boilers by the state boiler inspector. Our boilers passed the inspection with no immediate recommendations for improvement.

**Additional Information:**

- Gallatin Gateway School has been randomly selected to administer the NAEP test to our 4<sup>th</sup> graders on January 29, 2019. This is a nationally normed test and the information is used to present educational progress across the country. We will not receive the GGS results of the exam and are required to administer this test in order to continue receiving state and federal funding. The attached letter was sent home to parents of 4<sup>th</sup> graders to inform them of the test.
- The Office of Public Instruction (OPI) was here on November 28 to conduct a regularly scheduled audit of our food service. Our foodservice did a great job and received a very positive audit. There were some findings that we are going to work to improve, but they are relatively minor and will be easy adjustments. I am very proud of our food service and they do a great job every day!
- It is that time of year that we begin collaborating with Bozeman School District #7 about transition for 8<sup>th</sup> grade students to the high school. There are several meetings occurring after the holiday break to begin this process. I have included an email from Erica Schnee outlining the dates and events. I will also be sharing these dates in my coming December Newsletter.
- The High School Transition Committee has been very busy examining different options for high school attendance boundaries. The committee is very close to making a final recommendation and I look forward to sharing information on this with the Board once the

boundaries are approved. Additionally, I am also helping on the Transfer Policy Sub Committee to develop a transfer policy between the two high schools.

- Finally, I would like to thank the many generous members of our community for their support of GGS students during the holidays. I would also like to thank the following groups: Gallatin Gateway Rural Fire Department, Gallatin County Sherriff's Department, PIE, and the Bridge Church.

**Upcoming Events:**

- December 19 – Regular School Board Meeting @ 6:00
- December 20 – Winter Program @ 6:30
- December 24-January 4 – No School Winter Break



**Gallatin Gateway School  
Professional Learning Proposal 2018-19 School Year  
November 28, 2018**

“Students even in the earliest grades can be empowered to make each reading and writing workshop their own. Empowerment comes from having a clear vision of the work that needs to be done, and from having a sense of autonomy in one’s process. It is from this thoughtful balance between shared goal and a menu of options that smart decisions can come”. ([Lucy Calkins](#))

**The following proposal outlines the professional learning opportunities to provide ongoing support to teachers implementing Units of Study:**

1. **Units of Study Book Study:** Book study in The Guide to the Common Core Writing Workshop occurs twice a month covering four chapters each month. It is important that participating teachers and support staff fully understand the best practices of the workshop model and its research-based principles. The workshop teaching model introduces a new educational teaching pedagogy which follows “gradual release of responsibility”. This teaching method is essential for students since it offers them independence and metacognition as part of their daily school culture. The facilitated book study will consist of pre-reading questions, reading, and follow-up in-person debrief and discussions.

*OPI Renewal Units will be provided to participating teachers per Gallatin Gateway School.*

**Cost:** \$95.00 (plus mileage) for study and visitation to Gallatin Gateway School twice a month (approx. 1 hour/visit).

**Total for 6 months Dec-May:** \$1140.00.

2. **Ongoing Classroom Coaching and Supports:** Ideally, professional learning includes classroom teachers observing exemplary teaching in the classroom with a coach nearby. The coach helps educators understand the guiding principles in the new essential aspects of workshop best practices in teaching. I propose to meet with the teachers twice a month to either model instruction and/or to watch and give feedback to teachers



involved in this new endeavor. Each meeting is accompanied with a pre and a post conference session.

*OPI Renewal Units will be provided to participating teachers per Gallatin Gateway School.*

**Cost for half-day:** \$354.00, plus mileage. This cost includes pre and post conferencing.

**Total for two half days a month for 5 months (Jan-May 2019):** \$3540.00, plus mileage. This cost includes pre and post conferencing.

- 3. Board Presentation:** We propose a presentation to the Gallatin Gateway Board of Education and to all interested community members. The Board is to be commended on supporting the Reading/Writing workshop curriculum not only to promote consistency in teaching pedagogy throughout Gallatin Gateway school but also consistency in behavior modification and classroom culture aligned in all grade levels. This curriculum program offers a book of assessment tools and a PreK-5 learning progression aligned to the Common Core Standards.

Board Presentation is included in package. *No extra cost.*

- 4. Introduction to the Workshop Model of Teaching Literacy:** Since the philosophy of Gallatin Gateway School is an all-hands-on deck approach a full day of two overview workshops is recommended, i.e K-2 teachers in the morning and 3-5 teachers in the afternoon in order to introduce the staff to this new curriculum, the pedagogy behind it, what it looks like and feels like in the classroom. This full day of workshop affords teachers a time of reflection and questions that are directly related to their individual classroom needs. It is important for support staff, paraprofessionals, reading and special education teachers attend to see their role in the classroom as well.

*OPI Renewal Units will be provided to participating teachers per Gallatin Gateway School.*

**Cost for full day:** \$708.00, plus mileage.

**Total Estimated Costs for 2018-19 Professional Learning Plan: \$5388.00 (plus mileage)\***

Book Study	\$1140.00
Classroom Coaching	\$3540.00
Staff Workshop Overview	\$708.00
Board Presentation	No charge

*\*Southwest Montana Schools Services could subsidize part of the costs through our IEFA grant (\$1000).*

**Draft Timeline of Professional Learning Activity (2018-19)**

<b>Month</b>	<b>Description</b>	<b>Proposed Dates</b>
<b>December</b>	<p><b>Book Study</b>            Ch. 1: A New Mission for Schools and Educators            Ch. 2: What do the CCSS Say about Writing, and What Does This Mean for Us?            -Needs based questions.</p>	<b>Dec. 5 (3:30-4:30pm)</b>
<b>January</b>	<p><b>Book Study</b>            Ch. 3: The Essentials of Writing Instruction            Ch. 4: Upper-Elementary-Grade Writers and the Writing Process.            -Needs based questions</p> <p><b>Workshop Overview Professional Learning</b> (½ day with K-2, ½ with 3-5, include paraprofessionals and volunteers, if possible)</p> <p><b>Classroom Coaching Day 1</b> (half-day morning and debrief at lunch)</p> <p><b>Classroom Coaching Day 2</b> (half-day morning and debrief at lunch)</p>	<p><b>Jan. 16 (3:30-4:30pm)</b></p> <p><b>Date TBD</b></p> <p><b>Date TBD a.m.</b></p> <p><b>Date TBD a.m.</b></p>
<b>February</b>	<p><b>Book Study</b>            Ch. 5: Provisioning a Writing Workshop            Ch. 6: Management Systems            -Needs based questions</p> <p><b>Classroom Coaching</b> (half-day morning and debrief at lunch)</p>	<p><b>January 30th</b> (I will be gone February 5 to 20).            (3:30-4:30pm)</p> <p><b>Date TBD a.m.</b></p>

	<b>Classroom Coaching Day 2</b> (half-day morning and debrief at lunch)	<b>Date TBD a.m.</b>
<b>March</b>	<p><b>Book Study</b>  Ch. 7: Inside the Mini-lesson  Ch. 8: differentiated Feedback: Conferring with Individuals and Small Groups  -Needs based questions</p> <p><b>Board Presentation:</b> Workshop Model Overview</p> <p><b>Classroom Coaching</b> (half-day morning and debrief at lunch)</p> <p><b>Classroom Coaching Day 2</b> (half-day morning and debrief at lunch)</p>	<p><b>March 6</b> (3:30-4:30pm)</p> <p><b>Date TBD</b> (during March board meeting?)</p> <p><b>Date TBD a.m.</b></p> <p><b>Date TBD a.m.</b></p>
<b>April</b>	<p><b>Book Study</b>  Ch. 9: Supporting English Language Learners  Ch.10: Building your Own Units of Study  -Needs based questions</p> <p><b>Classroom Coaching</b></p> <p><b>Classroom Coaching Day 2</b> (half-day morning and debrief at lunch)</p>	<p><b>April 10</b> (3:30-4:30pm)</p> <p><b>Date TBD a.m.</b></p> <p><b>Date TBD a.m.</b></p>
<b>May</b>	<p><b>Book Study</b>  Recap, reflection, trials, tribulations and where do we go from here?  -Needs based questions</p> <p><b>Classroom Coaching</b> (half-day morning and debrief at lunch)</p> <p><b>Classroom Coaching Day 2</b> (half-day morning and debrief at lunch)</p>	<p><b>May 10</b> (3:30-4:30pm)</p> <p><b>Date TBD a.m.</b></p> <p><b>Date TBD a.m.</b></p>

## PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 6 day of (December), (2018), by and between

**Southwest Montana School Services**, a Montana-based nonprofit corporation focused on improving student outcomes, with its principal place of business at 404 West Main Street, Bozeman, MT 59715 (hereinafter referred to as "SWMSS")

- and -

**[Gallatin Gateway School]**, a [public school district], with its principal place of business at [100 Mill St. Gallatin Gateway, MT 59730] (hereinafter referred to as the "Client").

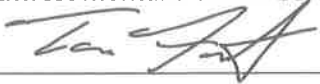
IN CONSIDERATION OF the mutual covenants and promises contained herein, SWMSS and the Client (collectively, the "Parties") agree as follows:

1. **Services Rendered by SWMSS.** SWMSS shall provide the following services to the Client:
  - 1.1. Professional Learning - Friday, Dec. 7, 2018 Introduction to the Literacy Workshop (Kim Quigley, SWMSS consultant) Goals: overview of workshop model for whole staff  
**Description:**  
Includes demonstration lessons with students  
Half-day with primary and half-day with intermediate grades staff  
Workshop with staff, followed by model lesson, followed by debrief with staff
2. **Services, Information, Data and Documentation Provided by the Client.** The Client shall provide the following services, information, data and documentation to SWMSS:  
N/A
3. **Maintenance of Records.** The Parties shall maintain all financial records compiled in furtherance of this agreement for a minimum of six years and three months.
4. **Compensation.** For the services described above, the Client will be billed at the SWMSS [half day rate of \$354.00/full day rate of \$708.00] plus reasonable travel expenses, if required. The Client further understands and acknowledges that requested support outside the scope of this Agreement, or beyond the number of estimated hours, if applicable, will be billed to the Client at the then-current hourly rate.
5. **Timely Payment.** If the Client's payment to SWMSS exceeds 10 in arrears, SWMSS may, in its sole discretion, suspend further services pursuant to this Agreement until payment is received. The Client will be notified via email of such suspension of services.
6. **Relationship of Parties.** Neither party shall be deemed to be an employee or agent of the other party. Neither party shall enter into any agreement nor incur any obligations on behalf of the other party, except as agreed to between the Parties in this agreement, without the prior written consent of the other party.
7. **Term of Agreement.** This agreement shall commence on the date of this agreement and terminate on Dec. 7, 2018.

8. **No Assignment.** No right or obligation hereunder may be sold, assigned, transferred or conveyed by either party without the prior written consent of the other party.
9. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes and cancels any and all prior agreements between the Parties relating to the subject matter hereof. This Agreement may be modified only in writing, signed by both Parties. IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.
10. **Indemnity.** The Client and SWMSS shall indemnify and save harmless each other from any and all losses, fines, suits, damages, expenses, claims, demands and actions of any kind resulting from their negligence, breach, or violation or non-performance of any condition hereof.
11. **Severability.** If any section, paragraph, sentence or portion of this Agreement or the application thereof to any party or circumstance shall, to any extent, be or become invalid or illegal, such provision is and shall be null and void, but, to the extent that said null and void provisions do not materially change the overall agreement and intent of this entire Agreement, the remainder of this Agreement shall not be affected thereby and each remaining provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.
12. **Governing Law.** This Agreement has been executed and delivered in the State of Montana, and its validity, interpretation, performance and enforcement shall be governed by the laws of the State of Montana.
13. **Heading of Paragraphs.** The headings of paragraphs herein are included solely for convenience of reference and shall not control the meaning or interpretation of any of the provisions of this Agreement.
14. **Attorney's Fees.** The Parties agree to indemnify and hold each other harmless from any claims, demands, costs, or liabilities, including reasonable attorney's fees, arising out of the ordinary negligence, gross negligence, or willful misconduct of the other party's activities during the term of this Agreement.
15. **WAIVER OF JURY TRIAL.** To the fullest extent permitted by applicable law, the Parties waive trial by jury in any action, proceeding or counterclaim brought by any party(ies) against any other party(ies) on any matter arising out of or in any matter connected with this Agreement or the relationship of the Parties created herein.
16. **Primary Contacts.** SWMSS has designated Melissa Tovaas, Co-Director of Education Services, as the primary contact ([mtovaas@swmss.coop](mailto:mtovaas@swmss.coop) or (646) 831-7264) for services rendered pursuant to this Agreement. The Client has designated Travis Anderson, superintendent, as the primary contact ([anderson@gallatingatewayschool.com](mailto:anderson@gallatingatewayschool.com)) or (406) 763-4415) for services rendered pursuant to this Agreement. Both SWMSS and the Client agree to provide prompt notification to any changes to the primary contact personnel.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

Southwest Montana School Services

  
\_\_\_\_\_  
Thomas Franta  
Executive Director

Gallatin Gateway School

\_\_\_\_\_  
Travis Anderson  
Superintendent

Goal III. 2.B  
12/14/2018

**2018-2019 Gallatin Gateway School Campus Repairs List**

<u>Inside/Outside</u>	<u>Date Added</u>	<u>Description of Repair Item</u>	<u>Actions Steps</u>	<u>Date Completed</u>
Outside	10/19/2018	Railing outside of the main gym entrance is rusted out at the base and needs repair to properly attach.	- Contacted Rich at Big Sky Metal Art for estimate.	
Outside	09/12/2018	Replace the condenser on the external walk-in freezer along with other maintenance outlined by the Core Controls Report	- The School Board approved the use of building reserve funds for the project on 10/24/2018. - As per an email from Kevin Dineen on 11/9/2018, parts have been ordered and we are still waiting to schedule a service date.	- Parts arrived at the school on November 14. - November 16
Outside	10/19/2018	The gutters outside the main office building are full and need to be cleaned out. Additionally, there is a need for a gutter company to inspect the seams of the gutters and downspouts. This also includes downspout extensions.	- Travis cleaned out the gutters on September 27.	- Gutter Cleaning (Sep 27) - Called Quality Gutters on 11/15
Outside	10/19/2018	The access gate to the fire escape of the 1914 building needs to be replaced.	- Contacted Rich at Big Sky Metal Art for estimate.	
Outside	10/19/2018	The fence by the playground needs repair and/or replacement in various areas.	- Wayne Thiem has been contacted to look at the fence and is working it into his schedule.	
Outside	10/19/2018	The light pole near the basketball court is missing a cover on the access panel.	- Northwestern Energy was contacted about	- September 24

			the matter and have replaced the missing cover.	
Outside	10/19/2018	Get rid of concrete planter outside the board room.		
Outside	10/19/2018	Replace the letters in front of the school. Replace the plastic letters with metal ones.	- Contacted Rich at Big Sky Metal Art for estimate.	
Outside	10/19/2018	Reattach the hand railing in the emergency exit near the green house.	- Contacted Chris Sinness to reattach along with some other projects.	- October 25
Outside	10/19/2018	Check ownership of the perimeter fence. This is needed for future maintenance.		
Outside	10/19/2018	Check the dry wells that drain rainwater and have them cleaned out.	- Contacted Clint Smith with Stahly Engineering to discuss the matter. Working on the matter and hoping to coordinate other potential service in the area.	
Outside	10/19/2018	Replace the railings in the emergency access area leading to the east side emergency exit.		
Inside	10/24/2018	The exit door near the busses is coming loose and needs additional screws in the hinges.	- Contacted Bridger Glass and Window on 11/7. - John from Bridger Glass and Window came to the school on 11/8 to examine the door.	- Bridger Glass fixed the door on December 4
Inside	10/24/2018	Address repairs needed to the boot barn area.		
Inside	10/24/2018	HVAC issues in the new part of the building. Classrooms on the north side of the building can get very cold, while classrooms on the south side of the building can get very hot.	- Core Controls has been contacted about the matter. They did make some adjustments to	

			METASIS (online system).	
Inside	10/24/2018	The backsplash in the girls bathroom (across from main office) is starting to come loose and needs repair.		
Inside	10/24/2018	Continue with replacing existing fluorescent light bulbs with more energy efficient LED lights. These areas include: locker rooms, tech lab, library, and superintendent's office		
Inside	10/24/2018	The floor drains in both the boy's and girl's bathrooms (near the cafeteria) do not work and are completely blocked. May require total drain replacement.	<ul style="list-style-type: none"> <li>- Carissa and her father examined the drains on 12/10/2018. They have been in contact</li> </ul>	
Inside	10/24/2018	The art cabinet doors in the cafeteria need to be replaced.		
Inside	10/24/2018	The bleachers in the gymnasium need to be replaced. This may also present an opportunity to renovate the back hallway near the gym to increase storage.	<ul style="list-style-type: none"> <li>- Contacted Tutt Construction (406) 656-4685 to provide an estimate.</li> <li>- Tutt Construction has not come as of 11/8.</li> <li>- Russ Olsen of R&amp;R Taylor will work with the school to draw up a plan with an architect. Then use the plan to get bids.</li> </ul>	
Inside	10/24/2018	Replace the blinds in the SPED classroom. This will also have to include removing the existing bars on the windows.	<ul style="list-style-type: none"> <li>- The blinds for the project have been purchased and are located in the basement.</li> </ul>	
Inside	10/24/2018	The Art Room is in need of a total renovation. This may include: new carpet, removing the non-		



		loadbearing wall, work on the walls, lighting, windows, and other classroom organization.		
Inside	10/29/2018	One of the stabilizer arms on the west basketball hoop broke during practice. The arm will need to be replaced.	<ul style="list-style-type: none"> <li>- R&amp;R Taylor was called on 10/30. They will be sending someone over the morning of 10/31 to examine.</li> <li>- Russ Olsen picked up broken stabilizer arm on 11/6 and would return with necessary parts for repairs.</li> </ul>	<ul style="list-style-type: none"> <li>- Russ Olsen fixed the broken stabilizer arm on 11/7.</li> </ul>
Inside	11/6/2018	The lights outside the cafeteria door are not operating. Adjustments have been made to external light timers, but the lights above kitchen door are not working.	<ul style="list-style-type: none"> <li>- Bill Gossett contacted on 11/6 and came to the school on 11/7.</li> <li>- A new light fixture has been ordered</li> </ul>	<ul style="list-style-type: none"> <li>- Bill Gossett installed a new light on 11/26</li> </ul>
Inside	11/13/2018	There is a piece of paper in the heater fan in the 3 <sup>rd</sup> grade classroom. This causes a noise that is distracting.	<ul style="list-style-type: none"> <li>- Core Controls has been contacted to address the issue</li> </ul>	<ul style="list-style-type: none"> <li>- November 16</li> </ul>
Inside	11/15/2018	The heat in the new addition is not working properly. Many of the classrooms have temperatures below 65 degrees.	<ul style="list-style-type: none"> <li>- Core Controls has been contacted and will be here on 11/16.</li> <li>- Core Controls came on 11/16 and found one of the capacitors on pump #1 to be burned out. The second circulating unit was primed and is fully operational.</li> </ul>	<ul style="list-style-type: none"> <li>- Heat was returned to building on 11/16</li> <li>- Capacitor was ordered on 11/16</li> <li>-</li> </ul>
Inside	11/27/2018	There are some floor tiles coming loose in the hallway between the 8 <sup>th</sup> grade and 5 <sup>th</sup> grade classrooms.	<ul style="list-style-type: none"> <li>- Tom's Flooring was contacted and will be here on 11/30 to address the issue.</li> </ul>	<ul style="list-style-type: none"> <li>- November 30</li> </ul>

Inside	11/30/2018	When Tom's Flooring was here on 11/30 to replace some broken floor tiles, it was noted that all of the tiles on the floor are broken and will need to be replaced. Upon inspection, it was clear that all of the floor tiles are broken.	- Tom's Flooring was at the school on 12/5 to take measurements and prepare a bid.	-
Inside	12/10/2018	The boiler inspection was clear and all four of our boilers passed the inspection. It was noted that the temperature control device for the right hand basement boiler was working, but would likely need replacement.	-	-

Goal V.I.B



## **FIRE SUPPRESSION SYSTEMS**

2171 Industrial Drive

Bozeman, MT 59715

Phone: (406) 586-9510 – FAX: (406) 586-8701

December 5, 2018

Dear Customer,

Currently, you have a kitchen hood fire suppression system(s) in your business. We are writing to notify you that this specific type of fire suppression system(s) currently does not meet the UL300 standard and is obsolete. Upgrade of your kitchen hood fire suppression system(s) is required to meet NFPA 17A code standards. (Reference: NFPA 17A:5.1)

If the UL300 standard is not met, it is possible that your insurance provider may deny any claim(s) in regards to kitchen fire damage.

If you would like to upgrade or receive any additional information in regards to your kitchen hood fire suppression system(s), please do not hesitate to contact me.

In Appreciation,

*J. Derek Carey*

Service Sales Manager

**Fire Suppression Systems**

2171 Industrial Drive

Bozeman, MT 59715

(406) 581-0785

[dcarey@firesuppression.net](mailto:dcarey@firesuppression.net)

Good V. I. B

STATE OF MONTANA DEPARTMENT OF JUSTICE FIRE PREVENTION AND INVESTIGATION SECTION

Insp #:	PC1811011	Date:	11/20/18	Occ Type:	Educational	Occ Load:	Click here to enter text.	County:	Gallatin
Occupancy Name:	Gallatin Gateway School		Address:	100 Mill ST, Gallatin Gateway			Phone:	406-763-4415	
Responsible Party:	Travis Anderson		Address:	anderson@gallatingatewayschool.com			Phone:	Click here to enter text.	

YOUR ATTENTION IS CALLED TO THE FOLLOWING VIOLATIONS OF THE 2012 INTERNATIONAL FIRE CODE  
V=VIOLATION

V	VIOLATION	CODE #	V	VIOLATION	CODE #
	<b>ELECTRICAL</b>			<b>IX. HEAT PRODUCING DEVICES</b>	
<input type="checkbox"/>	Hazardous condition –open boxes; exposed wires	605.1	<input type="checkbox"/>	Proper clearances from combustibles/no open flame	305.1/308.1
<input type="checkbox"/>	Extension cords; power taps	605.5	<input type="checkbox"/>	Improper venting – fuel fired portable heating	603.4
<input type="checkbox"/>	Access – 30x36x78 inches of clearance	605.3	<input type="checkbox"/>	Proper installation & maintenance	603.5
	<b>II. EMERGENCY LIGHTING</b>		<input type="checkbox"/>	Equipment rooms – no storage	315.3
<input type="checkbox"/>	Required	1006.1		<b>X. HOUSEKEEPING</b>	
<input type="checkbox"/>	Emergency power, Illumination - aisles/stairs/corridors/ exit passageways	1006.3	<input type="checkbox"/>	Combustible waste, fire hazard	304.1
	<b>III. EXITING</b>		<input type="checkbox"/>	Disorderly	315.3
<input type="checkbox"/>	Insufficient exits	1021.1	<input type="checkbox"/>	Inadequate aisle way	1028.9
<input type="checkbox"/>	Obstructed – MCA 50-61-106	1030.3	<input type="checkbox"/>	Storage of rags	304.3
<input type="checkbox"/>	Escape/Rescue Windows	1029	<input type="checkbox"/>	Combustible storage 24" from ceiling/18" below sprinkler heads	315.3
<input type="checkbox"/>	Doors – swing, locks & panic hardware	1008	<input type="checkbox"/>	Storage under stairways/concealed spaces	315.3
	<b>IV. EXIT SIGNS/SIGNAGE</b>			<b>XI. INTERIOR</b>	
<input type="checkbox"/>	Exit signs required; directional signs required	1011.1	<input type="checkbox"/>	Combustible decorations/ceiling decoration, clothing & personal items in corridor, artwork < 20% of wall,	807.1 807.4
<input type="checkbox"/>	Occupant load signs posted > 50	1004.3		<b>XII. KITCHEN</b>	
<input type="checkbox"/>	No smoking signs	310.3	<input type="checkbox"/>	Lacking hood/fire suppression system	609.2/904.2
<input type="checkbox"/>	Doors remain unlocked when building is occupied	1008.1.9.3	<input type="checkbox"/>	Accumulation of grease	609.3
	<b>V. EXTERIOR</b>		<input type="checkbox"/>	Hood system not serviced	904.11
<input type="checkbox"/>	Address posted in 4 inch numbers	505.1	<input type="checkbox"/>	Manual control accessible > 10' < 20' from hood, near exit	904.11
<input type="checkbox"/>	Excessive trash/weeds	304.1	<input type="checkbox"/>	Type K fire extinguisher	904.11
<input type="checkbox"/>	Commercial dumpster > 5 feet from building	304.3		<b>XIII. VEHICLE FUEL DISPENSING</b>	
	<b>VI. EXTINGUISHERS</b>		<input type="checkbox"/>	Supervised/unsupervised Dispensing	2304.3
<input type="checkbox"/>	Improperly mounted	906.9	<input type="checkbox"/>	Pump signs & emergency shutdown devices	2305.6/2303.2
<input type="checkbox"/>	Obstructed/need service	906.6/906.2		<b>XIV. CHEMICAL STORAGE</b>	
<input type="checkbox"/>	None present where required	906.1	<input type="checkbox"/>	Stored properly	5003
	<b>VII. FLAMMABLE LIQUIDS</b>		<input type="checkbox"/>	MSDS Available	5003.4
<input type="checkbox"/>	Near exits	5704.3.3.3		<b>XV. GENERAL</b>	
<input type="checkbox"/>	Liquid storage cabinets > 10 gallons	5704.3.4.4	<input type="checkbox"/>	Fire drills - records	405.5
<input type="checkbox"/>	Careless use	Chapter 57	<input type="checkbox"/>	Fire doors/assemblies blocked open	703.2
	<b>VIII. FIRE PROTECTION SYSTEMS</b>		<input type="checkbox"/>	Maintenance of fire resistive construction	703.1
<input type="checkbox"/>	Maintenance; inspection/testing records	901.6	<input type="checkbox"/>	Unsecured compressed gas cylinders	5303.5
<input type="checkbox"/>	Fire extinguishing systems	903	<input type="checkbox"/>	Meter & tank protection	312/603.9
<input type="checkbox"/>	Fire alarm systems	907	<input type="checkbox"/>	Smoke detectors	907

REMARKS: Fire extinguisher due for annual service in January 2019.

You are hereby notified to remedy the conditions designated above immediately. We will re-inspect within \_\_\_\_\_ days from the date of service of this notice. You may show cause (in writing to the Fire Marshal's Office) why you should not be required to remedy said conditions within the period allowed to do so. If at the expiration of said time, the same conditions exist and no cause for the same has been shown, further action will be taken, as the law requires.

Click here to enter text.	11/20/2018		APPROVED: NO VIOLATIONS NOTED
Owner/Employee Print Name	Date		

BY ORDER OF THE STATE FIRE MARSHAL

DEPUTY STATE FIRE MARSHAL:

Pat Clinch, Deputy Fire Marshal Phone: 406-444-1919

Good V. I. B

**STATE OF MONTANA DEPARTMENT OF JUSTICE FIRE PREVENTION AND INVESTIGATION SECTION**

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**BY ORDER OF THE STATE FIRE MARSHAL**

**DEPUTY STATE FIRE MARSHAL:** Pat Clinch, Deputy Fire Marshal Phone: 406-444-1919



# BOZEMAN<sup>MT</sup>

POLICE DEPARTMENT



## The Bozeman School District & the Bozeman Police Department

Co-Host the National Association of School Resource Officers



NASRO School CPTED  
January 29-31, 2019 in Bozeman, MT

CPTED (Crime Prevention through Environmental Design) uses design, management, and actively strategies to reduce opportunities for crime to occur, to reduce fear and to improve overall safety of schools. The CPTED concept emphasizes the relationship of the physical environment, the productive use of space, and the behavior of people. The course will include a hands-on CPTED evaluation of a school (Whittier Elementary - Bozeman, MT), and attendees will be provided with tools to use on their school campus or in their associated activities with school safety.

<https://nasro.org/events/?event-id=958>



**GALLATIN GATEWAY SCHOOL  
PO BOX 265, GALLATIN GATEWAY, MT 59730**

**NAEP 2019 PARENT/GUARDIAN NOTIFICATION LETTER  
Grades 4 and 8 – Mathematics, Reading, and Science Assessments**

December 10, 2018

Dear Parent or Guardian:

Gallatin Gateway School will participate in the National Assessment of Educational Progress (NAEP) on January 28, 2019. NAEP is the largest nationally representative and continuing assessment of what students know and can do in various subjects. It is administered by the National Center for Education Statistics, within the U.S. Department of Education. NAEP is different from our state assessment because it provides a common measure of student achievement across the country. The results are released as The Nation's Report Card, which provides information about student achievement to educators, parents, policymakers, and the public.

The assessment takes about 90 to 120 minutes for most students which includes transition time and instructions. Your child has been selected for the assessment to take either a mathematics or reading assessment. As part of the 2019 National Indian Education Study, American Indian and Alaska Native students may receive additional questions tailored to their educational experiences and their opportunities to learn about their culture and traditions. More information about NAEP survey questionnaires is available at <https://nces.ed.gov/nationsreportcard/parents> under the section "What Questions Are on the Test?"

The results are completely confidential (in accordance with the Confidential Information Protection provisions of Title V, Subtitle A, Public Law 107-347).

**The information collected is used for statistical purposes only.**

- Your child's grades will not be affected.
- Students may be excused for any reason, are not required to complete the assessment, and may skip any question.
- Students with Individual Educational Plans (IEPs) or Section 504 Plans will be given accommodations.
- While the assessment is voluntary, NAEP depends on student participation to help policymakers improve education. However, if you do not want your child to participate, please notify me in writing by January 14, 2019.

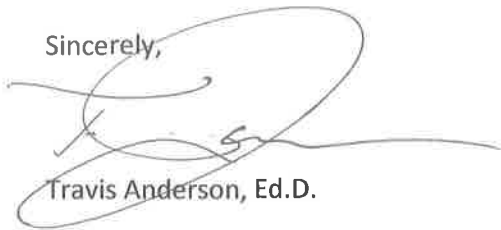
There is no need to study in preparation for NAEP, but please encourage your child to do their best. A brochure that explains what participation in NAEP means for you and your child is available at <http://nces.ed.gov/nationsreportcard/pdf/parents/2012469.pdf>.



Should you have questions, please contact Shantel Niederstadt at (406) 444-3450 or at [sniederstadt@mt.gov](mailto:sniederstadt@mt.gov).

We are excited that our school is participating in NAEP. We know that Gallatin Gateway School's students will show what our nation's students know and can do.

Sincerely,

A handwritten signature in black ink, appearing to read 'Travis Anderson', is written over a large, light-colored circular scribble.

Travis Anderson, Ed.D.

*\*National Center for Education Statistics (NCES) is authorized to conduct NAEP by the National Assessment of Educational Progress Authorization Act (20 U.S.C. §9622) and to collect students' education records from education agencies or institutions for the purposes of evaluating federally supported education programs under the Family Educational Rights and Privacy Act (FERPA, 34 CFR §§ 99.31(a)(3)(iii) and 99.35). The information each student provides will be used for statistical purposes only. In accordance with the Confidential Information Protection provisions of Title V, Subtitle A, Public Law 107-347 and other applicable Federal laws, student responses will be kept confidential and will not be disclosed in identifiable form to anyone other than employees or agents. By law, every NCES employee as well as every NCES agent, such as contractors and NAEP coordinators, has taken an oath and is subject to a jail term of up to 5 years, a fine of \$250,000, or both if he or she willfully discloses ANY identifiable information about students. Electronic submission of student information will be monitored for viruses, malware, and other threats by Federal employees and contractors in accordance with the Cybersecurity Enhancement Act of 2015. The collected information will be combined across respondents to produce statistical reports.*



Administrative Review: Recommendations and Reminders

Sponsor Name: Gallatin Gateway Elem.

Date of Review: 11/28/18

Recommendations are suggestions for program improvement and are not required.  
Reminders are program regulations that are required and must be completed.

*Unless otherwise noted, all resources are located in the Download Forms section of MAPS, under Applications. Please maintain a copy of this form on file.*

Recommendations		Resources and Comments
<input checked="" type="checkbox"/>	Organize free and reduced applications by category. Ensure applications are complete and processed promptly.	Applications should be organized in the following fashion: <u>Free Directly Certified; Free Income; Free Categorical; Reduced Income; Denied.</u>
<input type="checkbox"/>	Rearrange the meal service line to better meet meal pattern requirements.	Smarter Lunchroom principles encourage making the healthy choice the easy choice. Learn more here: <a href="https://www.smarterlunchrooms.org/">https://www.smarterlunchrooms.org/</a>
<input type="checkbox"/>	Extend meal service period to allow students adequate time to eat.	USDA Food and Nutrition Services encourage schools to provide sufficient lunch periods to give all students enough time to be served and to eat.
<input type="checkbox"/>	Budget Evaluation	
<input type="checkbox"/>	Other	

Reminders		Resources and Comments
<input type="checkbox"/>	Ensure the School District is responsible for overseeing the After School Snack Program and communicating clearly with site staff.	After School Snack Program Packet. Caroline Olson, Program Specialist, 406-437-4688 or <a href="mailto:caroline.olson@mt.gov">caroline.olson@mt.gov</a>
<input type="checkbox"/>	Direct Certification Application (DCA) must be updated consistently to ensure all identified students receive free meal benefits in a timely manner. Minimum requirement is three times per year.	DCA: <a href="https://directcert.opi.mt.gov/">https://directcert.opi.mt.gov/</a> Alison Wolf, Business Analyst/Direct Certification, 406-444-4413 or <a href="mailto:aliew@mt.gov">aliew@mt.gov</a>
<input type="checkbox"/>	Complete outreach for the School Breakfast Program throughout the school year.	OPI website: <a href="http://opi.mt.gov/Leadership/Management-Operations/School-Nutrition/School-Meal-Programs/School-Breakfast-Program">http://opi.mt.gov/Leadership/Management-Operations/School-Nutrition/School-Meal-Programs/School-Breakfast-Program</a>
<input type="checkbox"/>	Complete outreach for the nearest summer food site before the end of the school year.	The Summer Food Map: <a href="http://www.mfbn.org/summerfoodmt">www.mfbn.org/summerfoodmt</a> OPI website: <a href="http://opi.mt.gov/summerfood">opi.mt.gov/summerfood</a> Emily Dunklee, Summer Food Service Program Manager, 406-461-9917 or <a href="mailto:edunklee@mt.gov">edunklee@mt.gov</a>
<input checked="" type="checkbox"/>	Complete annual Civil Rights training with all staff associated with School Nutrition Programs at the district.	Civil Rights Documentation sheet Civil Rights Staff Training PowerPoint

<input type="checkbox"/>	<p>Complete Self-Reviews</p> <ul style="list-style-type: none"> <li>o Meal Counting and Claiming for both breakfast and lunch at all sites by February 1.</li> <li>o Two After School Snack Program reviews: One within first four weeks of program, second before end of school year.</li> </ul>	<p>Self-Review Meal Counting and Claiming System form.</p> <p>After School Snack Review form.</p>
<input type="checkbox"/>	<p>Complete Professional Standards training hours by June 30. Keep documentation on file.</p>	<p>Professional Standards in School Nutrition Programs require Food Service Directors and all school nutrition staff to obtain annual continuing education hours.</p> <p>Professional training schedule on OPI website.</p>
<input type="checkbox"/>		
<input type="checkbox"/>		

Commendations

Bobbie Jo and the entire Gallatin Gateway food service program is the vision of successful school meals. Her attitude is spectacular, she has extensive cooking, menu prepping, and planning knowledge; and she really works to serve her students delicious, fresh, scratch-made meals. Her food is tasty & healthy, and her accumen shows through in the smooth & successful operation she runs.

Keep up the good work in truly leading by example!

Thank you,  Corbin J. Co  
 11/29/2018

All Recommendations and Reminders were discussed between the reviewer(s) and the Sponsor on the day of review.

Procurement Review: Recommendations, Reminders, and Findings

Sponsor Name: Gallatin Gateway Elem.

Date of Review: 11/28/18

Reminders are program regulations that are required and must be completed. Recommendations are suggestions for program improvement and do not require a corrective action plan. Findings are program violations that require corrective action. Please maintain a copy of this form on file.

Recommendations	Resources and Comments
Evaluate procurement practices to assist in ensuring that written procurement procedures [2 CFR 318(a)] are accurate in describing current practices and meet program regulations.	MT Procurement Procedures Template
Follow a more appropriate procurement threshold: <input checked="" type="checkbox"/> Micro-Purchase Threshold <input type="checkbox"/> Small Purchase Threshold <input type="checkbox"/> Formal Purchase Threshold <ul style="list-style-type: none"> <li>▪ Invitation for Bid</li> <li>▪ Request for Proposal</li> </ul>	Micro: \$0-\$10,000 Small: \$10,000-\$80,000 Formal: \$80,000+
Develop more detailed specifications (required for small purchase and formal purchase thresholds).	Choice Plus: A Reference Guide for Foods and Ingredients
Provide sufficient oversight of formal contracts to ensure that contractors performed in accordance with terms, conditions, and specifications of their contract	2 CFR Part 200.318(b)/7 CFR 3016.36(b)(2)
Other:	

Reminders	Resources/Comments/Technical Assistance
<input checked="" type="checkbox"/> SFAs must have a written Standards of Conduct [2 CFR 200.318(c)(1)] that include codes of conduct prohibiting real, or apparent conflicts of interest for employees engaged in selection, award, and administration of contracts [2 CFR 200.318(c)(1)/7 CFR 3016.36(3)(1-1v)].	Sample Procurement Policy, Procurement Requirements Info Sheet
Procurement documentation, such as invoices, receipts, price quotes, and contracts, as applicable, must be maintained on file.	Use the Procurement Checklist to determine the documentation necessary for each procurement threshold.
<input checked="" type="checkbox"/> Micro Purchases (\$0-\$10,000) must be equitably distributed among all qualified suppliers.	Procurement Checklist.
Small Purchases (\$10,000-\$80,000) require at least 2 or more price quotes must be obtained for competition.	Informal Solicitation Template
SFAs must comply with the Buy American Provision	7 CFR Part 210.21(c)(3)(d), Procurement Requirements Info Sheet



Other:	
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**Commendations**

Thanks for being so motivated!

Findings	Corrective Action Taken
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<p>X SFA does not have a written documentation of procurement procedures including standards of conduct, as required in [2 CFR 200.318(c)(1)].</p>	<p>Provided Montana Procurement Procedures Template. SFA will have a plan in place by: <u>end of 5/18-19</u></p>
<p>Procurements did not comply with the requirements for the appropriate threshold [7 CFR Part 210.19(e)]:</p> <p>_____</p> <p>_____</p>	<p>Technical Assistance provided on required documentation and following appropriate method of procurement:</p> <p>_____</p> <p>_____</p>
<p>Procurement documentation was not maintained on file for review.</p> <p><i>Missing documentation:</i></p> <p><i>Specifications      Price Quotes      Contract      Cost Documentation</i></p>	<p>Provided Procurement Checklist to assist SFA in developing process of maintain appropriate records. SFA will use checklist to document procurement activities.</p>
<p>Other:</p>	

All Recommendations, Reminders, and Findings were discussed between the reviewer(s) and the Sponsor.

\_\_\_\_\_  
Signature of Sponsor Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of State Reviewer

\_\_\_\_\_  
Date



Travis Anderson &lt;anderson@gallatingatewayschool.com&gt;

## BHS Registration Update

1 message

Schnee, Erica &lt;erica.schnee@bsd7.org&gt;

Thu, Dec 13, 2018 at 11:33 AM

To: Ann Coon <acon@monfortonschool.org>, Abby Curruthers <acarruthers@headwatersacademy.org>, Ashley Davis <davis@gallatingatewayschool.com>, Charlotte Dickson <cdickson@andersonmt.org>, Fernanda Heppner <fheppner@lamotteschool.com>, Jana Wagner <jwagner@monfortonschool.org>, Jen Wold <jwold@andersonmt.org>, Joe Hagemeister <jhagemeister@monfortonschool.org>, LeeAnn Burke <lburke@lamotteschool.com>, Liz Sullivan <lsullivan@andersonmt.org>, Meghan Larson Nathan Burke <malmborgteacher@gmail.com>, Nicole Grafel <grafel@gallatingatewayschool.com>, Travis Anderson <anderson@gallatingatewayschool.com>, office@headwatersacademy.org

Cc: Connie Kantner <connie.kantner@bsd7.org>, "VanDyk, Randy" <randy.vandyk@bsd7.org>, Dacia Smith <dacia.luedtke@bsd7.org>, "Miller, Drew" <drew.miller@bsd7.org>, Lynn Sellegren <lynn.sellegren@bsd7.org>, Sandra Lehmen <sandra.lehman@bsd7.org>, Will Dickerson <will.dickerson@bsd7.org>

Hello all,

Thank you for your patience and I apologize for the date changes. [This overview](#) includes all important dates and information. Please note the Freshman Parent Information and Bridger information night **dates have changed**. We have also determined the date/time we will meet with rural school counselors.

- Tuesday, January 8th, 7:30-8:30am at BHS room B-8-**rural counselors** (admin are invited as well) This meeting will cover-math and English placement, sped process, intervention process, Bridger Charter process, as well as answer any other questions you may have. Counselors should enter off Main Street oval and turn right to get to B-wing.
- Thursday, January 10th, 4-5pm-**rural case managers** meet at BHS in room B-8 (see directions above)
- Monday, February 4th, 6-8pm-**Freshman Parent Information Night**
- Wednesday, February 13th, 6-7pm-**Bridger Information Night**

A reminder to please get all of your enrollment information to our registrar, Sandy Lehmen by next Friday, December 21st. A final reminder that we will be moving registration up to December next year in anticipation of staffing the new high school so get ready for the whirlwind!

Thanks for your help and support throughout this process! Please let me know if you have any questions!

Erica

--

Erica Schnee  
[National Board](#) Certified Teacher  
 Assistant Principal  
 Bozeman High School  
 406-522-6243  
 Twitter: @msschneegov

*BHS Core Purpose: To **inspire** students to **thrive** at **school** and throughout **life**.*

**The Hawk Way-it's in the AIR!**

- Model **A**cceptance
- Act with **I**ntegrity
- Show **R**espect

12/17/18  
15:05:49

GALLATIN GATEWAY ELEMENTARY  
Project Combined Revenues/Expenditures  
For the Accounting Periods: 7/18 - 12/18

Page: 1 of 1  
Report ID: P120A

202 AFTERSCHOOL PROGRAM  
Project Budget: 20000.00

Fund	Srcce/Acct	Org	Program	Function	Object	Amount
Revenue						
115	1900					1,312.00
115	1920					20,000.00
<b>Total Revenue for Project</b>						<b>21,312.00</b>
Expenditures						
115	100	1000	610	SUPPLIES		136.19
115	840	3300	117	AIDES		5,694.00
115	840	3300	210	SOCIAL SECURITY AND MEDICARE		387.86
115	840	3300	220	TRS		510.76
115	840	3300	240	UNEMPLOYMENT		27.34
115	840	3300	250	WORKERS' COMPENSATION		28.63
115	840	3300	260	HEALTH INS		542.83
<b>Total Expenditures for Project</b>						<b>7,327.61</b>
Revenues less Expenditures						13,984.39

Later Gators YTD Report

<u>Week</u>	<u>Total</u>	<u>DEMOGRAPHIC</u>				<u>FINANCIAL</u>				<u>Revenue</u>
		<u>K-2</u>	<u>3-5</u>	<u>6-8</u>	<u>*Faculty</u>	<u>Free</u>	<u>Reduced</u>	<u>Full Pay</u>	<u>Sibling</u>	
<b>16</b>	24	12 50%	5 21%	7 29%	0 0%	11 46%	3 13%	10 42%	0 0%	\$ 40.00
<b>YTD</b>	370	200 54%	111 30%	59 16%	20 5%	157 42%	28 8%	157 42%	26 7%	\$1,332.00

\*Faculty children included in grade totals



# Agenda Item: Adult Education Program

---

## **Background:**

- In August 2018, the District's Adult Ed Coordinator expressed the desire to not continue in the position and the Board began exploring other options for filling the duties of Adult Education Coordinator.
- The Board began discussing the future of the Adult Education program in October 2018.
- Vice Chair Julie Fleury and Business Manager Carrie Fisher will tasked with revising and updating the job description. The revisions were approved at the November 2018 regular
- At the November 2018 board meeting Vice Chair Julie Fleury and Business Manager Carrie Fisher will tasked with developing a recommendation for the board regarding filling the Adult Education Coordinator position.

## **Recommendation for 2019-2020:**

### Adult Education Coordinator

- \$20/hour for maximum of 10 hours/week for the months of August through June (48 weeks).
- \$720/year flexible spending benefits
- Employee will be eligible for vacation and sick leave as a part-time employee.
- Not under contract for July
- Employment start date: August 1, 2019
- Advertise for position: Mid to late May for a minimum of 2 weeks
- Hiring recommendation to Board: June 2019 regular meeting

### Adult Education Instructors

- \$30/hour for Adult Education Instructors (paid for class time)

## **Estimated FY20 Adult Education Budget:**

Description	Budget
Adult Ed Coordinator Salary	\$10,000
% of Superintendent Salary	\$ 1,000
% of Business Manager Salary	\$ 1,000
Instructor Salary	\$ 1,500
Benefits	\$ 3,400
Utilities (power, water tests, garbage, cleaning, Insurance)	\$ 3,600
Phone & Internet	\$ 1,000
<b>ESTIMATED TOTAL:</b>	<b>\$21,500</b>

## **Vision for Adult Education Program in 2019-2020:**

Offer a Fall/Winter and a Spring/Summer session with a myriad of courses and/or guest speakers for parents and community members that are scheduled and advertised well in advance to ensure maximum enrollment. In addition, some course will be free while other will have course and/or material fees. The Coordinator will recruit instructors from the community while also utilizing District staff when appropriate.

**Recommended Motion:** to approve salary for Adult Education Coordinator of \$20/hour and \$720 flex for the 2019-2020 school year with a maximum of 10 hours/week for 11 months and to approve the hourly wage for adult education instructors at \$30/hour for the 2018-2019 school year.



## Agenda Item: General Fund Budget Amendment Resolution

---

### ***Background Information***

- In May 2018 the District submitted an application for Additional ANB for 2018-2019 (FY19) based on enrollment estimates.
  - Estimates were:
    - K-6 = 132 students
    - 7-8 = 29 students
  - Based on the October 1, 2018 enrollment the actual ANB numbers were:
    - K-6 = 132 students
    - 7-8 = 32 students
- The District ANB for Fall 2018 indicates that the District estimates were inline with the actual enrollment for the year and the District actually had estimated a bit low for grades 7-8.
- Business Manager Carrie Fisher received a recommendation from Mike Waterman of Bozeman School District to contact Nica at OPI School Finance Division to inquire if the district would qualify for a budget amendment for the additional three 7-8 students.
- Nica replied on October 31, 2018 that the district would in fact qualify for a budget amendment and could increase the District's General Fund budget authority by an additional \$50,682.51.
  - This increase must be funded from the District's reserves
    - To receive additional state funding the district enrollment must experience an increase of more 4% (increase is a little less than 2%)
  - Current reserves for 18-19 = \$122,734.26 and 10% (maximum level allowed by law)
- The District will be using reserve funds to increase budget authority-this will not have an effect on local mill levy amounts or taxation
- If the District does not utilize the additional budget authority at the conclusion of the fiscal year; the funds will remain in reserves.

### ***Documents included in the packet:***

- Budget Amendment Procedures (flow chart)
- Budget Amendment Proclamation- *adopted November 14, 2018*
- Letter from OPI approving Budget Amendment Petition- *dated November 16, 2018*
- Affidavit of Publication of Budget Amendment Proclamation- *published December 2, 2018 in Bozeman Daily Chronicle*
- Budget Amendment Resolution

### ***Summary of Process:***

**November 14, 2018-** Regular Meeting-Board adopts the Budget Amendment Proclamation and Petition for Permission to Adopt a Resolution for a Budget Amendment

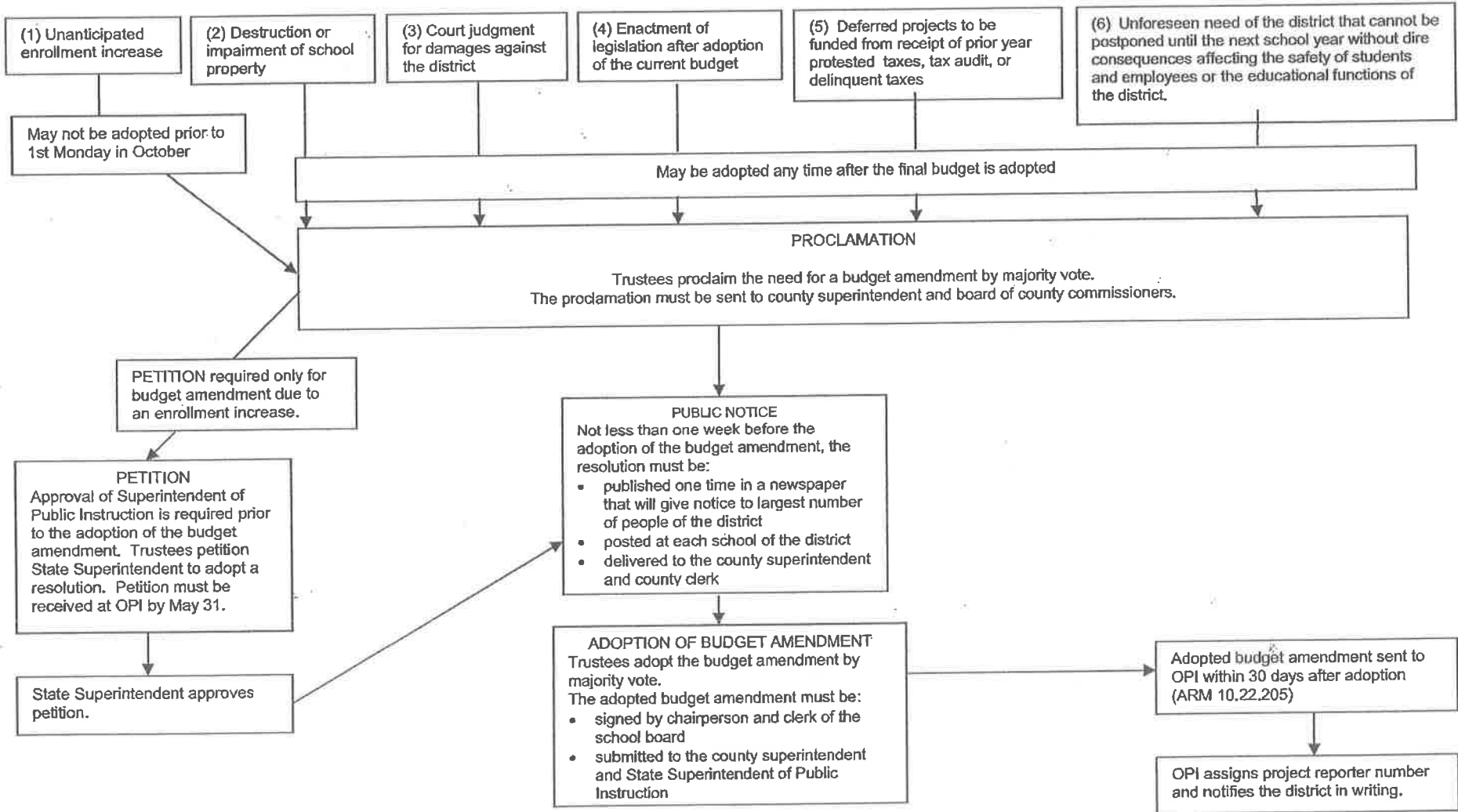
**Week of December 2, 2018 -** Business Manager provides public notice of the budget amendment (including County Commissioners and County Superintendent)- *Bozeman Daily Chronicle*

**December 19, 2018-** Regular Meeting- Board adopts the Budget Amendment Resolution

**December 20, 2018 -**Business Manager provides OPI and County Superintendent with a copy of the Budget Amendment

***Recommended Motion:*** Adopt the Budget Amendment Resolution as presented.

**BUDGET AMENDMENT PROCEDURES  
REASONS FOR BUDGET AMENDMENT**



For assistance, contact:  
Nica Merala, Fiscal Officer  
(406) 444-4401  
nmerala@mt.gov

Ms. Elsie Arntzen  
State Superintendent Office of Public Instruction  
P.O. Box 202501 Helena, MT 59620-2501

Dear Ms.Arntzen:

RE: Petition for Permission to Adopt a Resolution for a Budget Amendment

In accordance with Section 20-9-163, MCA, the Board of Trustees of Gallatin Gateway School District No. 35, Gallatin County, Montana, hereby petition for permission to adopt a resolution for a budget amendment under the provisions of Section 20-9-161(1), MCA.

As a result of an unanticipated enrollment increase, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year. Therefore, the trustees have proclaimed a need for a budget amendment.

The district's current year enrollment count is on file with the Office of Public Instruction and was completed in accordance with the provisions of Section 20-9-311, MCA, and A.R.M. 10.20.102.

The budget amendment in the amount of \$50,682.51 will affect the Gallatin Gateway School general fund budget for fiscal year 2018-2019. The anticipated source of financing that will be utilized to fund the budget amendment is the general fund reserves.

Pursuant to A.R.M. 10.22.204(1)(a), the following amounts were appropriated within the current year final budgets of each fund affected by the enrollment increase:


	<b>General Fund</b>	<b>Transportation Fund</b>
<b>capital outlay (700 object series)</b>	\$0	\$0
<b>addition to operating reserve</b>	\$0	\$0

Sincerely,

The five members of the Board of Trustees of Gallatin Gateway School District No.35, Gallatin County, Montana.

  
Aaron Schwieterman, Chair

  
Julie Fleury, Vice Chair

  
Carissa Paulson, Trustee

  
Lessa Racow, Trustee

  
Donna Shockley, Trustee

Dated this 14th day of November 2018.

Elsie Arntzen, Superintendent  
PO Box 202501  
Helena, MT 59620-2501  
406.444.5643  
In-State Toll-free: 1.888.231.9393  
TTY Users: 406.444.0235  
opi.mt.gov

OFFICE OF PUBLIC INSTRUCTION  
STATE OF MONTANA

Putting Montana Students First **A+**



November 16, 2018

Aaron Schwieterman, Chairperson  
Gallatin Gateway Elem 35  
Gallatin County  
PO Box 265  
Gallatin Gateway MT 59730

Dear Chairperson Schwieterman:

The petition requesting permission to adopt a budget amendment in the general fund in the amount of **\$50,682.51** under the provisions of §20-9-161(1) for fiscal year 2018-19 is hereby approved in accordance with §20-9-163, MCA. Based on the information submitted, the budget amendment expenditures will be financed using general fund reserve of **\$50,682.51**.

Approval of the petition enables the district to proceed with the budget amendment. The proclamation of intent is the "resolution" that will finally be adopted after it is posted in every building of the district and published one time in a newspaper that will give notice to the largest number of people of the district. The proclamation should also be delivered to the County Superintendent and the Clerk of the County Commissioners. The publication, posting, and delivery of the proclamation shall be done at least one week before the adoption date specified in the proclamation. At the next special or regular board meeting, the trustees must meet to consider public input, if any, and move to adopt, modify, or table the proclamation.

The resolution must state the following:

1. the time and place of proclamation of the need for a budget amendment;
2. the facts constituting the need for a budget amendment;
3. the budgeted fund(s) affected by the amendment;
4. the estimated amount of money required to finance the budget amendment;
5. the anticipated source(s) of financing;
6. the time and place the board will meet for the purpose of considering and adopting the budget amendment;
7. the line item details for the proposed expenditures.

After adopting the resolution, please send a copy of the resolution, which is signed and dated by the chairperson and district clerk, to your County Superintendent and the Office of Public Instruction.

If you have any questions, please call me at 444-4401 or email [nmerala@mt.gov](mailto:nmerala@mt.gov).

Sincerely,

A handwritten signature in cursive script that reads "Nica Merala".

Nica Merala  
OPI Fiscal Officer

cc: Travis Anderson, District Superintendent  
Carrie Fisher, District Clerk  
Matthew Henry, Gallatin Co. Superintendent

**BUDGET AMENDMENT PROCLAMATION**  
**Gallatin Gateway School District #35**  
**Gallatin County**

At a regular meeting of the board of trustees of School District No. 35, Gallatin County, Montana, held November 14, 2018, at 6pm; at the Gallatin Gateway School, the following resolution was introduced:

WHEREAS, the trustees of School District No. 35, Gallatin County Montana, have made a determination that as a result of an unanticipated enrollment increase, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the trustees have determined that an amendment to the elementary general fund budget in the amount of \$50,682.51 is necessary under the provision of Section 20-9-161 (6), MCA for the purpose of properly maintaining and supporting the district for the entire current school fiscal year; and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be general fund reserves;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No. 35, Gallatin County, Montana, proclaims a need for an amendment to the elementary school general fund budget for fiscal year 2018-2019 in the amount of \$50,682.51 under section 20-9-161 (6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No. 35, Gallatin County, Montana, will meet at 6pm., at Gallatin Gateway School on Wednesday, December 19, 2018, for the purpose of considering and adopting the budget amendment.

DATED this 14th day of November 2018.

  
\_\_\_\_\_  
Aaron Schwieterman, Board Chair

  
\_\_\_\_\_  
Carrie Fisher, District Clerk

366298 1842659

LEGAL#101855 GALLATIN GATEWAY SCHOOL

PO BOX 265  
GALLATIN GATEWAY MT 59730

**AFFIDAVIT OF PUBLICATION  
STATE OF MONTANA**

County of Gallatin

} SS.  
}

Jill Hall

being duly sworn, deposes and says; that he/she is legal ad clerk of the Bozeman Daily Chronicle, a newspaper of general circulation, printed and published in Bozeman, Gallatin County, Montana; and that the notice here unto annexed BUDGET AMENDMENT PROCLAMA

has been correctly published in the regular and entire issues of every number of said paper for 1 insertions.

Said notice was published on:  
12/02/2018

Opie Haele

Subscribed and sworn to before me this  
7th day of December , 2018

Amanda Kunz  
Notary Public for the State of Montana  
Residing at Bozeman, Montana

**BUDGET AMENDMENT PROCLAMATION**

**Gallatin Gateway School District #35 Gallatin County**

At a regular meeting of the board of trustees of School District No. 35, Gallatin County, Montana, held November 14, 2018, at 6pm, at the Gallatin Gateway School, the following resolution was introduced:

amendment to the elementary school general fund budget for fiscal year 2018-2019 in the amount of \$50,682.51 under section 20-9-161 (6), MCA, for the purpose identified above; and;

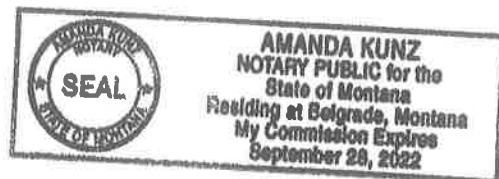
BE IT FURTHER RESOLVED that the Board of Trustees of School District No. 35, Gallatin County, Montana, will meet at 6pm., at Gallatin Gateway School on

Wednesday, December 19, 2018, for the purpose of considering and adopting the budget amendment.

DATED this 14th day of November 2018.

Aaron Schwieterman  
Board Chair

Carrie Fisher  
District Clerk



**BUDGET AMENDMENT RESOLUTION**  
**Gallatin Gateway School District #35**  
**Gallatin County**

At a regular meeting of the board of trustees of School District No. 35, Gallatin County, Montana, held November 14, 2018, at 6pm, at the Gallatin Gateway School, the following resolution was introduced:


WHEREAS, the trustees of Gallatin Gateway School District No. 35, Gallatin County, Montana, have made a determination that as a result of unanticipated enrollment increase, the district's budget for the general fund budget does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the trustees have determined that an amendment to the elementary general fund budget in the amount of \$50,682.51 is necessary under the provision of Section 20-9-161 (1), MCA; for the purpose of properly maintaining and supporting the district, and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be general fund reserves;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No. 35, Gallatin County Montana, proclaims a need for an amendment to the elementary retirement fund budget for fiscal year ~~2016-2017~~ <sup>2018-2019</sup> in the amount of \$50,682.51 under Section 20-9-161 (1), MCA, or the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of School District No. 35, Gallatin County, Montana met at Gallatin Gateway School on December 19, 2018, at 6pm, for the purpose of considering and adopting the general fund budget amendment.

  
\_\_\_\_\_  
Aaron Schwieterman, Board Chair  
Gallatin Gateway School Board of Trustees

  
\_\_\_\_\_  
Carrie Fisher, Business Manager  
Gallatin Gateway School District #35

DATE BUDGET AMENDMENT ADOPTED: December 19, 2018

**BUDGET AMENDMENT EXPENDITURE DETAIL:**

Account #	Requested Increase
101.100.1000.610	\$22,000
101.100.1000.640	\$15,000
101.100.1000.660	\$11,000
101.100.1000.680	\$182.51
101.100.1000.682	\$ 2,500
Total:	\$50,682.51

# Agenda Item: Commercial Energy Contract

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## **Background:**

- Gallatin Gateway School has had a natural gas purchase agreement with Commercial Energy of Montana to purchase natural gas at a discounted rate for the last 7 years.
  - Northwestern Energy still charges the District to deliver the natural gas on their lines, but the natural gas is actually supplied by Commercial Energy out of Cut Bank, MT utilizing local producers and suppliers.
    - Generally, the delivery cost is more per/dkt than gas price and is set by the Public Service Commission
- Over the entire 7 years the District has chosen to use the fixed-rate option rather than the collared-priced option.
- The District has been signed one and two-year agreements at fixed prices.
- Currently, the District has a one-year fixed-priced of \$2.75/dkt which expires on January 31, 2018

## **Facts:**

- According to Nima Karimi of Commercial Energy of Montana the rates proposed in the agreement are historical lows.
- We have the ability reevaluate the rates in the summer months if we wish, even if we sign this agreement. If the rates come in lower (which he doesn't think they will) we can add the updated rates to the agreement. Which would extend agreement.
- We also have the option right now to have our contract end on June 30, 2021 so that we can change our contract dates to coincide with our fiscal year.
- The District's usage has increased by around 35% since January 2017.
- If the Board does not approve this agreement by December 19, then the rates will need to be evaluated and a new contract proposed by Commercial Energy.

## **Information Enclosed:**

- Current purchase agreement valid through January 31, 2018
- Purchase agreement proposal that must be approved by December 19, 2018 for the following proposed rates:
  - One Year fixed price =\$2.56/dkt
  - Two year fixed price = \$2.55/dkt
  - Collared price = \$2.25/dkt floor and \$3.56/capped
- District usage data supplied by Commercial Energy of Montana

## **Recommendation:**

Two year fixed price = \$2.55/dkt

Reevaluate during the summer months to check rates.

## **Recommended motion:**

To approve the Commercial Energy of Montana natural gas purchase agreement at the two-year fixed price of \$2.55/dkt.





Dr. Travis Anderson  
Gallatin Gateway School  
100 Mill Street  
Gallatin Gateway, MT 59730

January 12<sup>th</sup>, 2018

**RE: NATURAL GAS PURCHASE AGREEMENT AMENDMENT**

Dear Travis,

Thank you for your six years of purchasing our Made-in-Montana natural gas. We offer two means of controlling gas costs for either one or two years. We ask that you initial the price option, sign and fax or email back to us.

**BY THIS AMENDMENT** of the End-User Natural Gas Purchase Agreement between Commercial Energy of Montana, Inc. (Seller), and Gallatin Gateway School (Buyer), the following contract changes have been mutually approved by the parties:

**ONE YEAR ENERGY SAFE (Fixed) PRICE:** Buyer is guaranteed a Fixed Price of **\$2.75/dkt.** for all gas delivered beginning February 1<sup>st</sup>, 2018 through January 31<sup>st</sup>, 2019. There are no true ups and after the fact reconciliations.

**TWO YEAR ENERGY SAFE (Fixed) PRICE:** Buyer is guaranteed a Fixed Price of **\$2.82/dkt.** for all gas delivered beginning February 1<sup>st</sup>, 2018 through January 31<sup>st</sup>, 2020. There are no true ups and after the fact reconciliations.

**ONE YEAR COLLARED PRICE:**  
Buyer pays for each dekatherm of gas delivered at a guaranteed monthly price that is capped at **\$3.50/dkt.** including a **\$0.65/dkt** CE Management Fee and is floored at **\$2.25/dkt.** for all gas delivered beginning February 1<sup>st</sup>, 2018 through January 31<sup>st</sup>, 2019. Monthly gas price is determined by taking the AECO-C (7A) Monthly Index plus the CE Management Fee within the Collared range. The CE fee covers the cost of creating the price cap. (For example, if the January 2018 Aeco price is \$12.40, since \$12.40 plus .65/dkt. is greater than \$3.50, Buyer will only pay the capped price of \$3.50/dkt.)

**UTILITY SERVICE RATE ADJUSTMENT:** Seller will perform for the Buyer an audit of Utility charges for transportation, transmission, or distribution delivery services, and utility user taxes for electricity and natural gas. Should Seller find a potential reduction in these fees, Seller will provide Buyer with a findings letter to reduce these fees, as well as to obtain potential refund(s) from Utility for previous overcharges. If Seller is successful in obtaining either reductions in fees or refunds from Utility, Seller will receive 33% of the savings generated for a period of 24 months. Seller's costs to capture these savings and/or refunds will be borne by Seller.

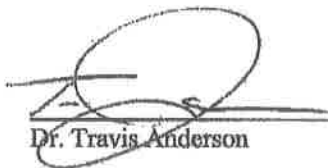



**EXTENSION:** If neither party sends a written non-renewal notice to the other party at least fifteen (15) days prior to the beginning of the last delivery month, this Agreement automatically extends monthly at: (1) the same terms as in this Agreement; or (2) monthly price based on the month's AECO-C (7A) Monthly Index (as published in the Canadian Gas Price Reporter) plus Seller's risk management fee of \$0.65/dkt, whichever is greater, plus Seller's risk management fee of 5.0% on the AECO-C (7A) Monthly Index Price (as published in the Canadian Gas Price Reporter). Buyer's monthly price paid to Seller does not include Utility's shrinkage allowance.

This Extension is valid if signed and returned via fax to 406-873-2598 by **January 18<sup>th</sup>, 2018**. Should you have any questions, please call me. Thank you for the opportunity!

**ACCEPTED BY:**  
**Gallatin Gateway School**

**OFFERED BY:**  
**Commercial Energy of Montana, Inc.**

  
Date: 1/17/2018  
Dr. Travis Anderson

  
Date: 1/18/18  
Curry Stypula, President



### COMMERCIAL ENERGY GAS PRICE FOR NEXT YEAR

#### Gallatin Gateway School

Option:	Fixed Price	\$2.56			
Effective Date	Your Monthly Usage (in dkts)	Energy Safe Price	Seller's Margin	Total Supply Cost (per Dkt.)	TOTAL MONTHLY BILL
02/01/19	183	\$2.56	Included	\$2.56	\$ 469.61
03/01/19	138	\$2.56	Included	\$2.56	\$ 353.40
04/01/19	119	\$2.56	Included	\$2.56	\$ 305.35
05/01/19	77	\$2.56	Included	\$2.56	\$ 196.31
06/01/19	28	\$2.56	Included	\$2.56	\$ 72.75
07/01/19	6	\$2.56	Included	\$2.56	\$ 14.40
08/01/19	9	\$2.56	Included	\$2.56	\$ 22.27
09/01/19	45	\$2.56	Included	\$2.56	\$ 115.82
10/01/19	107	\$2.56	Included	\$2.56	\$ 273.16
11/01/19	124	\$2.56	Included	\$2.56	\$ 316.61
12/01/19	322	\$2.56	Included	\$2.56	\$ 823.84
01/01/20	255	\$2.56	Included	\$2.56	\$ 653.67
<b>TOTAL</b>	<b>1,413</b>	<b>\$2.56</b>		<b>\$2.56</b>	<b>\$ 3,617.19</b>



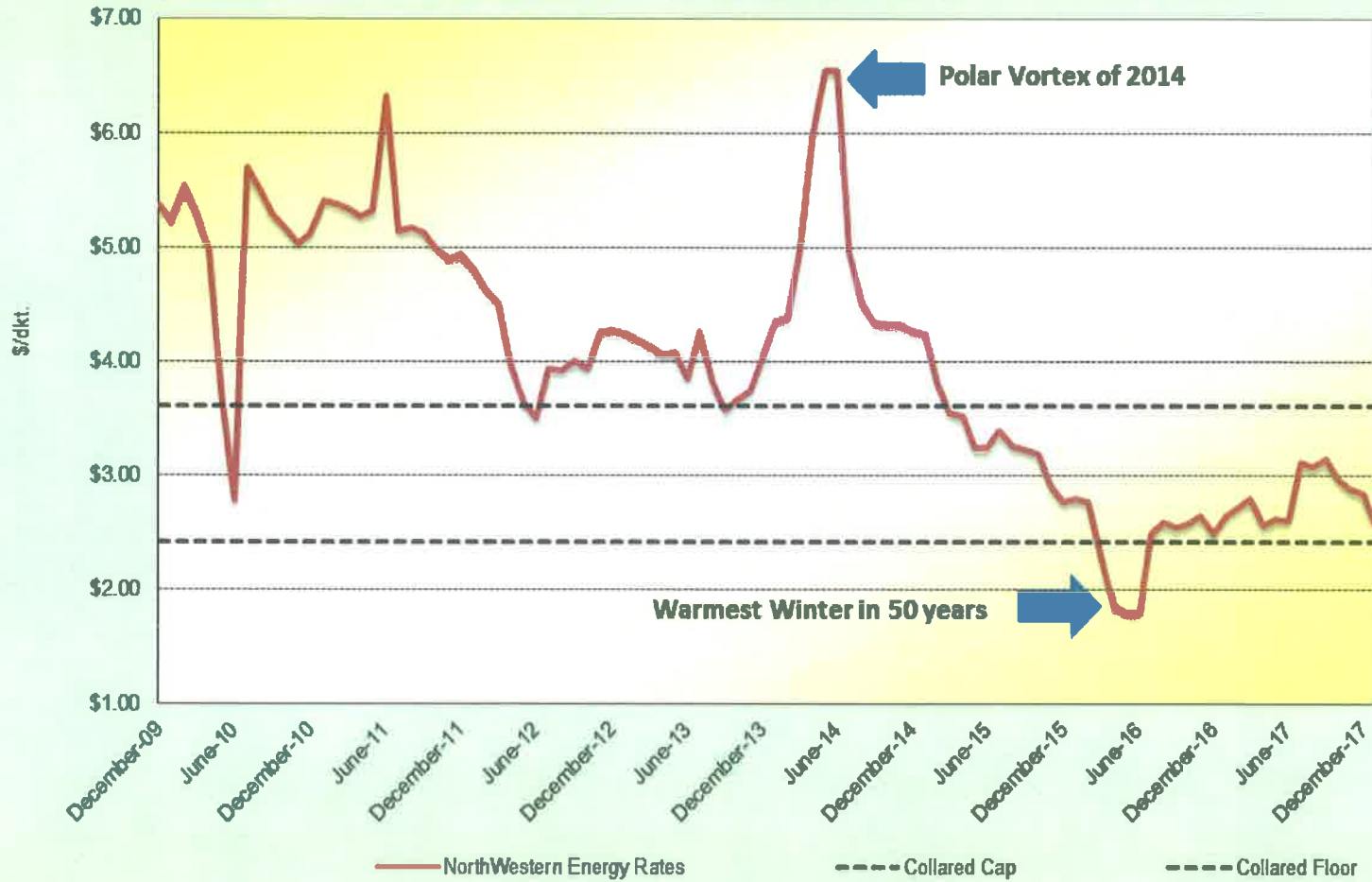
### COMMERCIAL ENERGY GAS PRICE FOR NEXT YEAR

#### Gallatin Gateway School

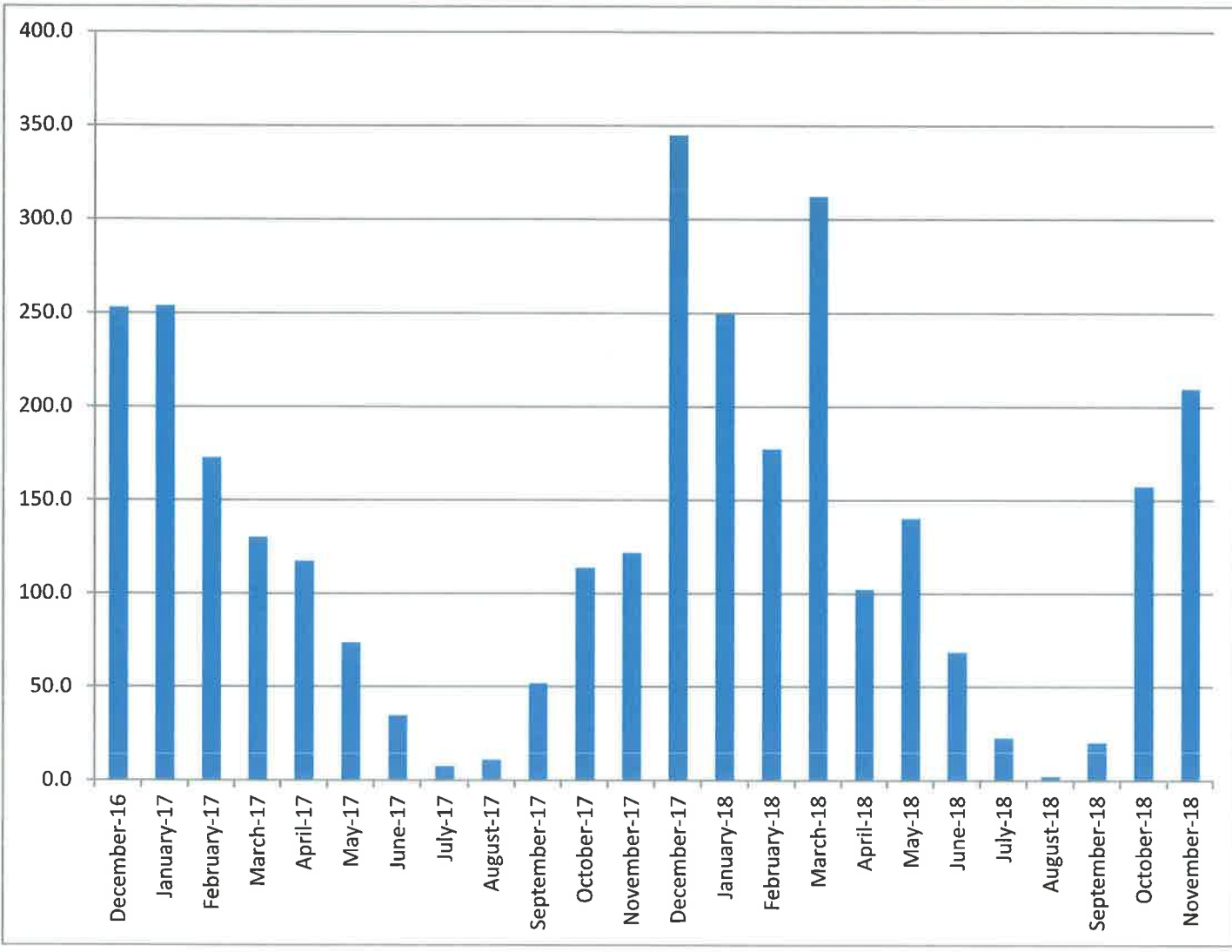
Option:	Collared	\$3.56	=CAP	\$2.25	=FLOOR
Effective Date	Your Monthly Usage (in dkts)	AECO + Transport	Seller's Margin	Total Supply Cost (per Dkt.)	TOTAL MONTHLY BILL
02/01/19	183	\$2.03	\$0.38	\$2.41	\$ 441.44
03/01/19	138	\$1.84	\$0.38	\$2.25	\$ 310.67
04/01/19	119	\$1.74	\$0.38	\$2.25	\$ 268.43
05/01/19	77	\$1.81	\$0.38	\$2.25	\$ 172.58
06/01/19	28	\$1.73	\$0.38	\$2.25	\$ 63.96
07/01/19	6	\$1.71	\$0.38	\$2.25	\$ 12.66
08/01/19	9	\$1.77	\$0.38	\$2.25	\$ 19.58
09/01/19	45	\$1.78	\$0.38	\$2.25	\$ 101.81
10/01/19	107	\$1.88	\$0.38	\$2.26	\$ 240.66
11/01/19	124	\$2.06	\$0.38	\$2.44	\$ 301.64
12/01/19	322	\$2.20	\$0.38	\$2.58	\$ 830.12
01/01/20	255	\$2.27	\$0.38	\$2.65	\$ 676.01
<b>TOTAL</b>	<b>1,413</b>	<b>\$2.03</b>		<b>\$2.43</b>	<b>\$ 3,439.54</b>

MAX REVENUE at CAP \$ 5,030.43  
 MIN REVENUE at FLOOR \$ 3,179.78

### Northwestern Energy Natural Gas Rates Historical



### Usage



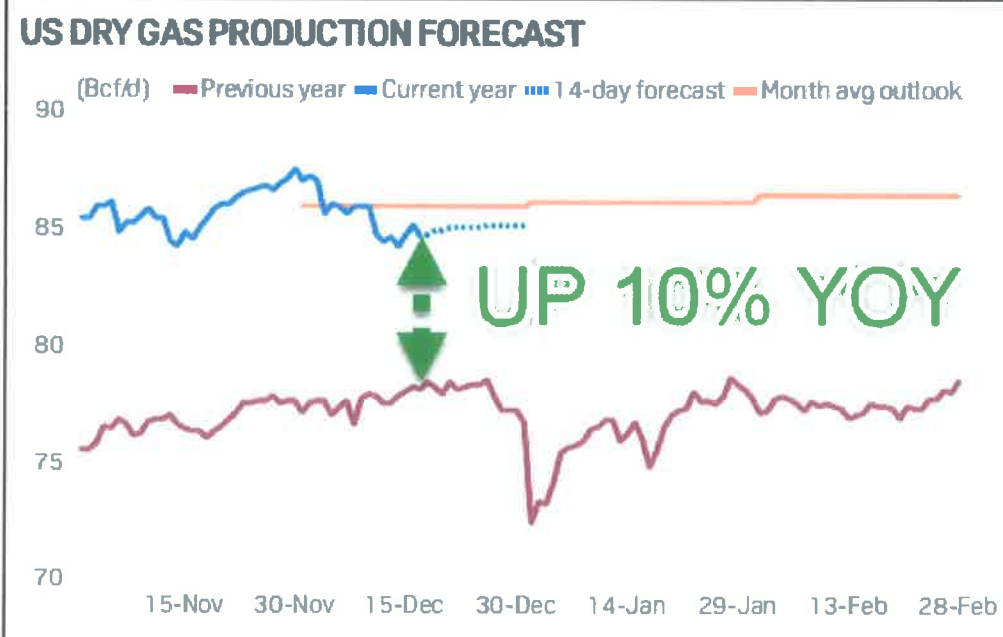
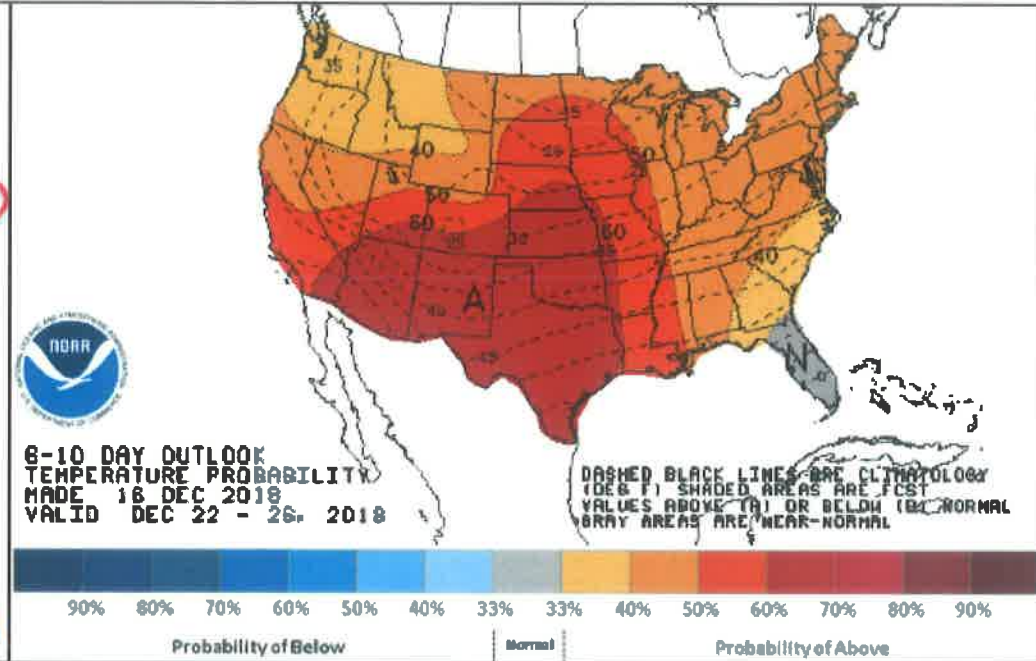
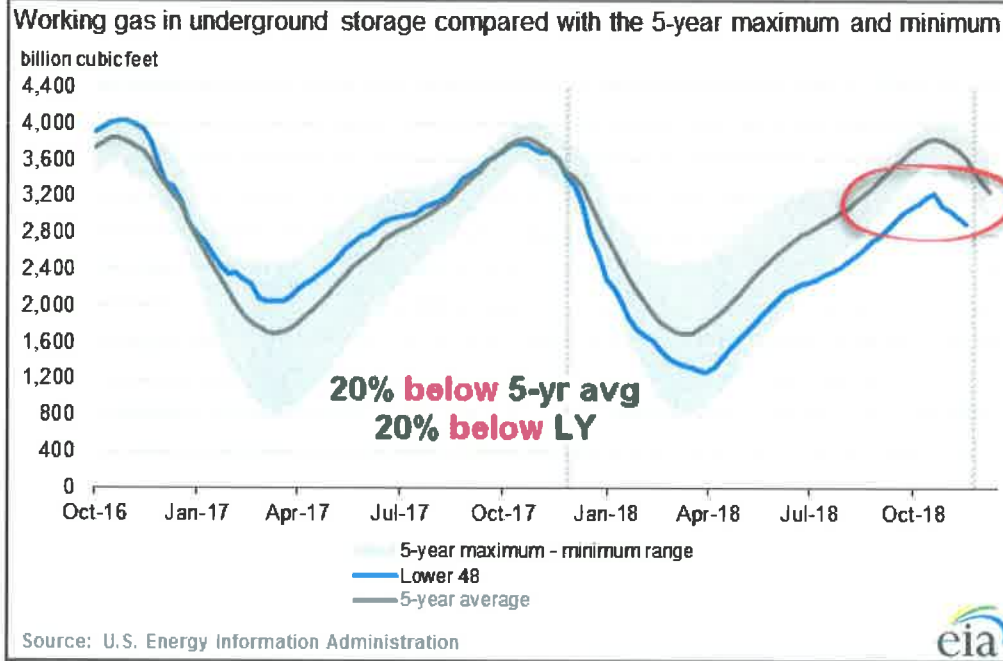
Month	Dekatherms	Per Day
December-16	253.1	8.2
January-17	254.0	8.2
February-17	172.6	6.2
March-17	130.0	4.2
April-17	117.2	3.9
May-17	73.6	2.4
June-17	34.5	1.2
July-17	7.5	0.2
August-17	10.9	0.4
September-17	51.8	1.7
October-17	113.7	3.7
November-17	121.7	4.1
December-17	344.8	11.1
January-18	249.5	8.0
February-18	177.3	6.3
March-18	312.2	10.1
April-18	102.1	3.4
May-18	140.1	4.5
June-18	68.5	2.3
July-18	22.7	0.7
August-18	2.1	0.1
September-18	20.2	0.7
October-18	157.5	5.1
November-18	209.5	7.0
<b>TTM Total</b>	<b>1807</b>	
<b>Avg./Meter</b>	<b>1806.5</b>	
<b>Avg./Month</b>	<b>150.5</b>	



## Commercial Energy Gas Supply



Date	Volume	Commercial Energy Gas Supply							
		Collared Cap	Collared Rate	Collared Floor	Fixed	Customer Option	Customer Price	Cost Per Dkt	Total Cost w/CE
December-16	253	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 1,012.40
January-17	254	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 1,016.00
February-17	173	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 690.40
March-17	130	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 520.00
April-17	117	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 468.80
May-17	74	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 294.40
June-17	35	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 138.00
July-17	8	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 30.00
August-17	11	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 43.60
September-17	52	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 207.20
October-17	114	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 454.80
November-17	122	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 486.80
December-17	345	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 1,379.20
January-18	250	\$ -	\$ -	\$ -	\$ 4.0000	FIXED	\$ 4.0000	\$ 4.0000	\$ 998.00
February-18	177	\$ 3.5000	\$ 2.2994	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 487.58
March-18	312	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 858.55
April-18	102	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 280.78
May-18	140	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 385.28
June-18	69	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 188.38
July-18	23	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 62.43
August-18	2	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 5.78
September-18	20	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 55.55
October-18	158	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 433.13
November-18	210	\$ 3.5000	\$ 2.2500	\$ 2.2500	\$ 2.7500	FIXED	\$ 2.7500	\$ 2.7500	\$ 576.13
<b>TOTALS:</b>	<b>3,147</b>								<b>\$ 11,073.15</b>





Dr. Travis Anderson  
Gallatin Gateway School  
100 Mill Street  
Gallatin Gateway, MT 59730

January 12<sup>th</sup>, 2018

**RE: NATURAL GAS PURCHASE AGREEMENT AMENDMENT**

Dear Travis,

Thank you for your seven years of purchasing our Made-in-Montana natural gas. We offer two means of controlling gas costs for either one or two years. We ask that you initial the price option, sign and fax or email back to us.

**BY THIS AMENDMENT** of the End-User Natural Gas Purchase Agreement between Commercial Energy of Montana, Inc. (Seller), and Gallatin Gateway School (Buyer), the following contract changes have been mutually approved by the parties:

\_\_\_\_\_ **ONE YEAR ENERGY SAFE (Fixed) PRICE:** Buyer is guaranteed a Fixed Price of **\$2.56/dkt.** for all gas delivered beginning **February 1<sup>st</sup>, 2019** through **January 31<sup>st</sup>, 2020**. There are no true ups and after the fact reconciliations.

~~X~~\_\_\_\_\_ **TWO YEAR ENERGY SAFE (Fixed) PRICE:** Buyer is guaranteed a Fixed Price of **\$2.55/dkt.** for all gas delivered beginning **February 1<sup>st</sup>, 2019** through **January 31<sup>st</sup>, 2021**. There are no true ups and after the fact reconciliations.

\_\_\_\_\_ **ONE-YEAR COLLARED PRICE:**  
Buyer pays for each dekatherm of gas delivered at a guaranteed monthly price that is Floored at **\$2.25/dkt.** and is Capped at **\$3.56/dkt.** including a **\$0.38/dkt.** CE Management Fee plus TransCanada transport cost to the MT border which is now **\$0.90/dkt,** for all gas delivered beginning **February 1<sup>st</sup>, 2019 through January 31<sup>st</sup>, 2020.** Monthly gas price is determined by taking the AECO-C (7A) Monthly Index plus the CE Management Fee and transport cost within the Collared range. The CE fee covers the cost of creating the price cap. (For example, if the February 2019 AECO price is \$6.40, since \$6.40 plus \$1.28/dkt. is greater than \$3.56, Buyer will only pay the capped price of \$3.56/dkt.)

**UTILITY SERVICE RATE ADJUSTMENT:** Seller will perform for the Buyer an audit of Utility charges for transportation, transmission, or distribution delivery services, and utility user taxes for electricity and natural gas. Should Seller find a potential reduction in these fees, Seller will provide Buyer with a findings letter to reduce these fees, as well as to obtain potential refund(s) from Utility for previous overcharges. If Seller is successful in obtaining either reductions in fees or refunds from Utility, Seller will receive 33.33% of the savings generated for a period of 24 months. Seller's costs to capture these savings and/or refunds will be borne by Seller.





**EXTENSION:** If neither party sends a written non-renewal notice to the other party at least fifteen (15) days prior to the beginning of the last delivery month, this Agreement automatically extends monthly at: (1) the same terms as in this Agreement; or (2) monthly price based on the month's AECO-C (7A) Monthly Index (as published in the Canadian Gas Price Reporter) plus Seller's risk management fee of **\$0.38/dkt**, whichever is greater, plus Seller's risk management fee of 5.0% on the AECO-C (7A) Monthly Index Price (as published in the Canadian Gas Price Reporter) and TransCanada transport cost of **\$1.00/dkt**. Buyer's monthly price paid to Seller does not include Utility's shrinkage allowance.

This Extension is valid if signed and returned via fax to 406-873-2598 by **December 19<sup>th</sup>, 2018**. Should you have any questions, please call me. Thank you for the opportunity!

ACCEPTED BY:  
**Gallatin Gateway School**

OFFERED BY:  
**Commercial Energy of Montana, Inc.**

  
\_\_\_\_\_  
Authorized Signer

Date: 12/19/2018

\_\_\_\_\_  
Curry Stypula, President

Date: \_\_\_\_\_



## GENERAL CONDITIONS

**VOLUME OBLIGATIONS:** Customer will purchase all natural gas measured at the Utility Meter from Seller during the term of this Agreement. Seller will deliver and supply all necessary gas to meet Customer's daily requirements. Seller shall be responsible for any shortfalls and/or penalties from any out of balance situations other than those arising from pipeline force majeure or Customer exceeding peak day requirements on a Critical Operating Day as declared by the Utility.

**PAYMENTS:** Billing and collection of Buyer's monthly gas supply will be performed by Seller. Amounts billed are due upon presentation of the invoice, and will be considered past due 15 days after the invoice date. Payments not received before any due date will incur a twenty five dollar (\$25) administrative charge per past due meter account and interest on all undisputed amounts from the due date until the date of payment, at the rate of twelve percent (12%) annually, or the maximum applicable lawful interest rate, whichever is less. Seller cannot be compelled to assign Buyer's transportation and storage management to another provider until such time as the amount due, including interest, is paid. However, if Buyer, in good faith, disputes the amount of any such billing or part thereof, and shall pay such amounts as it concedes to be correct, no suspension shall be permitted. Such disputes shall be resolved through arbitration.

**VENDOR MASTERFILE:** To ensure Seller receives all vendor notifications, Seller shall provide a W-9 for the Buyer to establish the Seller as a vendor within their Accounts Payable masterfile at time of initial contract acceptance.

**CHANGE IN METER STATUS:** In the event that any meter(s) disconnect, outstanding balances shall be treated as follows:

- (a) If other meter(s) are enrolled under this contract, balances from the disconnected meter will be transferred, and become due and payable.
- (b) Should all meters covered within this contract be disconnected, Seller will prepare and submit final bill inclusive of any outstanding balances, whether billed directly by the Seller or the Utility.

**JURISDICTION:** This Agreement shall be construed under the laws of the State of Montana.

**ASSIGNMENT:** Neither party will assign this Agreement or any of its rights or obligations under this Agreement without the prior written consent of the other party. Consent to assignment shall not be unreasonably withheld.

**TITLE AND WARRANTS:** Seller warrants that it will transfer good and merchantable title to all natural gas sold hereunder and delivered by it to Buyer, free and clear of all liens, encumbrances and claims. Title and right of possession to all natural gas sold and delivered hereunder shall pass from Seller to Buyer at the Delivery Point, which shall mean the Buyer's Utility meter.

**FORCE MAJEURE:** If either party due to a condition of force majeure is unable to perform any obligation or condition of this Agreement, with the exception of paying debt, such obligation shall be suspended during the continuance of the inability. Force majeure shall include, without limitations, acts of God, failure of any pipeline or utility to accept or transport gas, strikes, lockouts, or labor disputes, fire, flood, storms, hurricanes or other natural occurrences, or any similar cause which is beyond the reasonable control of the party claiming force majeure. Economic hardship of either party shall not constitute a Force Majeure under this Agreement. A party that is delayed in performing or rendered unable to fulfill any of its obligations under this Agreement by Force Majeure shall notify the other party in writing as soon as possible and shall exercise due diligence to attempt to remove such inability with all reasonable dispatch.

**CREDIT:** Buyer credit standing is essential to Seller entering into and performing its obligations under this Agreement. Should Seller, at any time, become reasonably concerned about Buyer's credit quality (as a result, for instance, of two late payments in a six-month period or a credit rating agency red flag), Seller may require and Buyer will provide credit assurance in the form of a prepayment or cash deposit up to the amount of sixty (60) days exposure plus the Contract Value minus the Market Value for the remaining term. Seller will reasonably determine this amount, which must be funded within ten (10) business days of written request. Failure to fund the request is a Default event of the Buyer.

**FORWARD CONTRACT/EARLY TERMINATION:** This Agreement is a forward contract under the Federal Bankruptcy Code. In the event that Buyer or Seller shall: i) make an assignment or any general arrangement for the benefit of creditors; ii) file a petition or otherwise commence, authorize or acquiesce in the commencement of a proceeding or cause under any bankruptcy or similar law for the protection of creditors or have such petition filed or proceeding commenced against it, iii) otherwise become insolvent, then such party will be in Default of this Agreement and this Agreement will terminate immediately. Seller shall have the right to suspend deliveries without prior notice. Buyer's early termination without cause shall be an event of default of this Agreement.

**DEFAULT:** In the event either party defaults ("Defaulting Party") in its obligations under the terms of this Agreement to the other party ("Performing Party") except to the extent excused by Force Majeure under this Agreement (which shall not include a delay in payment that is cured within 5 (five) business days of a written demand or any other failure of performance that is cured within 10 (ten) business days of a written demand from the Performing Party for corrective action), Performing Party shall have the right to establish an early termination date to this Agreement upon 10 business days written notice to the Defaulting Party. The Performing Party shall act reasonably to minimize its damages.



**DISPUTE RESOLUTION AND ARBITRATION:** The parties shall attempt to resolve any claim or dispute through good faith negotiations. Upon failure of such negotiations, all claims and disputes that (1) are between Seller and Buyer and (2) arise out of, or relate to, this Agreement between Seller and Buyer or to their performance or breach (including any tort or statutory claim) ("Arbitrable Claims"), shall be arbitrated under the Commercial Arbitration Rules of the American Arbitration Association ("AAA"), in English within the state of Montana, within the County of Toole, before one neutral arbitrator who shall be a member of the AAA's Large Complex Case Panel. Upon the reasonable request of a party, specific documents relevant to the claim or dispute in the possession of the other party shall be made available to the requesting party not later than sixty (60) days after the demand for arbitration is served. The arbitrator may permit depositions or other discovery deemed necessary for a fair hearing. The hearing may not exceed two days. The award shall be rendered within 120 days of the demand for arbitration. The arbitrator may award interim and final injunctive relief and other remedies, but may not award punitive damages. No time limit herein is jurisdictional. Any award of the arbitrator (including awards of interim or final remedies) may be confirmed or enforced in any court having jurisdiction. Notwithstanding the above, Buyer or Seller may bring court proceedings or claims against each other (i) solely as part of separate litigation commenced by an unrelated third party, or (ii) if not first sought from the arbitrator, solely to obtain in the state or federal courts in or for the state of Montana temporary or preliminary injunctive relief or other interim remedies pending conclusion of the arbitration.

**REMEDIES IN THE EVENT OF DEFAULT:**

- (a) If Seller terminates this Agreement upon the default of Buyer, or Buyer terminates without cause, Buyer will pay Seller the following early termination payment, if a positive number: Contract Value minus Market Value.
- (b) If Buyer terminates this Agreement upon the default of Seller, Seller will pay Buyer the following early termination payment, if a positive number: Market Value minus Contract Value.
- (c) For purposes of this Section, "Contract Value" means the contract price of natural gas, per dekatherm hereunder, times Remaining Anticipated Usage. "Market Value" means the amount, as determined by the Non-Defaulting Party, less Costs, a bona fide third party would purchase or sell for the Remaining Anticipated Usage over the remaining term of the Agreement at current forward market prices. In determining "Market Value", the Non-Defaulting Party may consider, among other things, quotes from dealers in the wholesale energy industry, forward price valuations developed by the Non-Defaulting Party, and other bona fide offers from third parties, all as commercially available and adjusted for the length of the Remaining Term, as the Non-Defaulting Party reasonably determines. "Costs" mean brokerage fees, commissions and similar transaction costs reasonably incurred by, or on behalf of, the Non-Defaulting Party in terminating or liquidating any arrangement pursuant to which it has hedged its obligations, and attorneys' fees, expenses and costs, if any, incurred in connection with enforcing its rights under this Agreement. "Remaining Anticipated Usage" means the historical usage (in dekatherms), for the remaining term of the Agreement.
- (d) If Seller Defaults on the Agreement and the Buyer finds a replacement alternate supplier, Seller should take direction from Buyer with regards to switching the accounts.

After termination, cancellation, or expiration, Buyer agrees that it will remit full payment of all amounts due under this Agreement within the Final Payment Period (which will be deemed to be the 20-day period following receipt of the invoice for the last period of deliveries hereunder). The applicable provisions of this Agreement will continue in effect after termination, cancellation, or expiration hereof to the extent necessary, including but not limited to providing for final billing, billing adjustments and payments, and with respect to any other payment obligations hereunder. Buyer is responsible for all collection costs incurred by seller in the event of nonpayment.

**SURVIVAL:** Termination of this Agreement shall not relieve either Party from an obligation under this Agreement to pay amounts due to the other Party that were incurred prior to termination.

**LIMITATION OF LIABILITY:** FOR BREACH OF ANY PROVISION FOR WHICH AN EXPRESS REMEDY OR MEASURE OF DAMAGES IS PROVIDED IN THIS AGREEMENT, THE LIABILITY OF THE DEFAULTING PARTY SHALL BE LIMITED AS SET FORTH IN SUCH PROVISION, AND ALL OTHER DAMAGES OR REMEDIES HEREBY ARE WAIVED. IF NO REMEDY OR MEASURE OF DAMAGES IS EXPRESSLY PROVIDED, THE LIABILITY OF THE DEFAULTING PARTY SHALL BE LIMITED TO DIRECT ACTUAL DAMAGES ONLY AND ALL OTHER DAMAGES AND REMEDIES ARE WAIVED. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR INDIRECT DAMAGES IN TORT, CONTRACT UNDER ANY INDEMNITY PROVISION OR OTHERWISE.



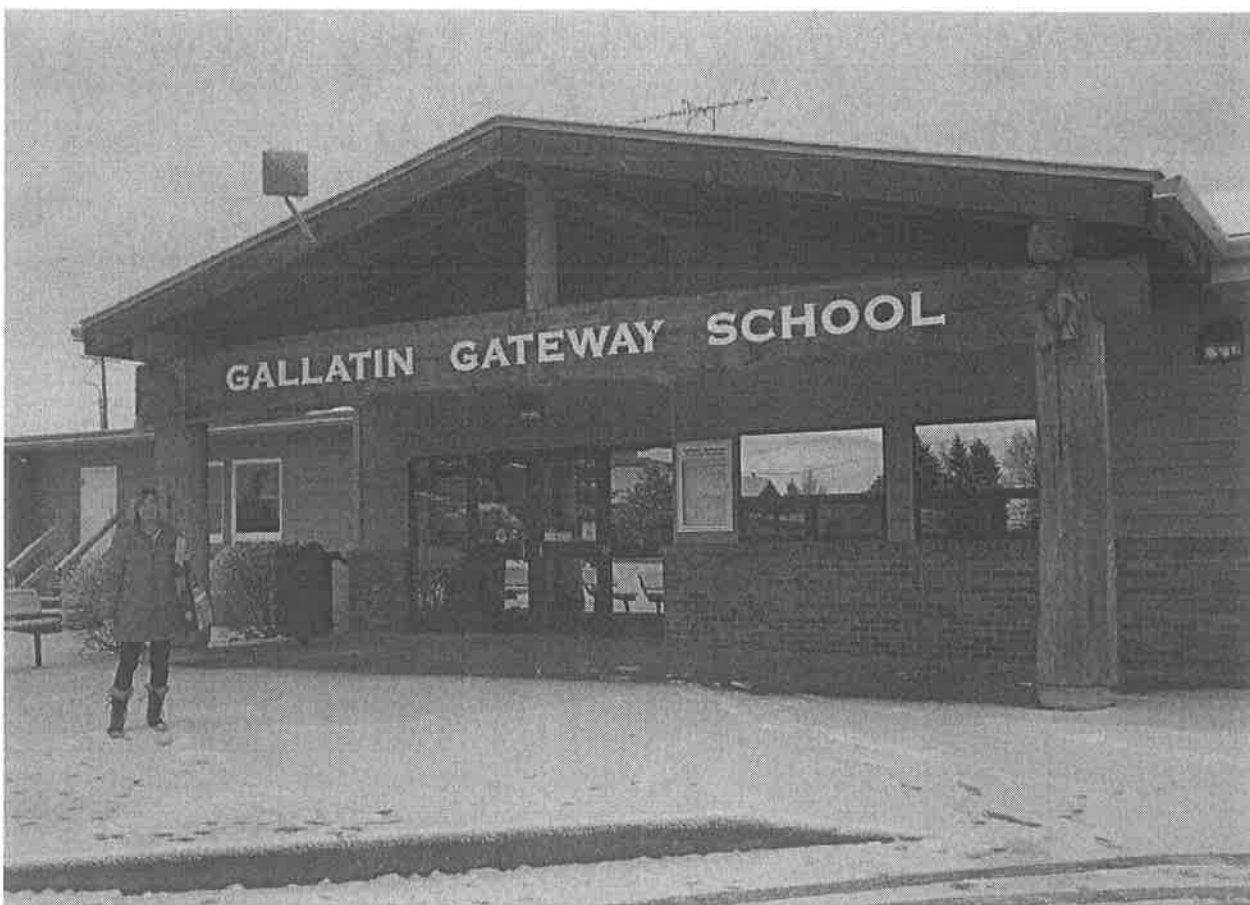
## Exhibit A

Address	City	SAID	Meter Number
100 MILL STREET	GALLATIN GATEWAY	3660	GD0737

LATER GATORS!

After School Program  
2018 - 2019 Parent Handbook

Gallatin Gateway School



Program Director -Mrs. Jaffe

[jaffe@gallatingatewayschool.com](mailto:jaffe@gallatingatewayschool.com) 406.763.4415 ext 38

**The Core Purpose of Gallatin Gateway School:**

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

### **Core Values of the Gallatin Gateway School:**

- o **Individualized Success** – We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student’s individual success.
- o **Student-Centered** – The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.
- o **Sense of Community** – We believe that engagement with and respect for our community is vital to our success.
- o **Accountability** – We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.
- o **Culture of Collaboration and Support** – We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

### Later Gators Program Mission Statement

Gallatin Gateway School is pleased to offer a quality, affordable, after-school program for your children. The afternoon will include homework support, physical activities, enrichment programs and snack time.

### Dates & Times

Later Gators! will be available on regularly operating school days (Monday-Friday) from 3:25-5:45 pm and on early release days from 1:00-5:45 pm. The program will not be conducted on non-school days. The primary location of Later Gators! will be in the school cafeteria.

### Enrollment Information

Please complete the registration form to enroll your child in the after school program. You need only do this at the beginning of the school year. Your child will be able to attend after this form is received. Forms are available at the front office and on-line at [www.gallatingatewayschool.com/afterschoolprogram](http://www.gallatingatewayschool.com/afterschoolprogram).

## Attendance

Please note your child *must be registered* with the after school program in order to attend and the account must be current on payment.

~~A count will be taken each morning to determine the number of students attending the program that afternoon.~~

**In order to plan for activities parents are requested to register one week in advance. Weekly activity calendar will be available on the District website.**

Students will sign an attendance sheet each day. Our expectation is that your child will report to program staff within 10 minutes of the dismissal bell.

Please notify the program director of any changes to your child's schedule by calling 406.763.4415 ext 38 or email [jaffe@gallatingatewayschool.com](mailto:jaffe@gallatingatewayschool.com). It is the parent/guardian's responsibility to alert program staff of any changes in attendance.

Parent/guardians must sign their children out of the program each day. Only authorized persons specified by the parent/guardian can pick up. Staff members may ask for proper identification until they become familiar with persons authorized to pick up your child. Please update emergency and contact information regularly so staff is always able to contact the appropriate person in case of an emergency.

Entry to the school will be through the cafeteria doors located in the rear of the building. Please use the back parking lot when arriving for pick up.

**Parents are expected to pick up their children by 5:45 pm. A late fee of \$1.00 per every minute after 5:45 pm will be assessed in the case of late pick-up. If upon occasion you will be arriving later than 5:45 pm, you must contact the program director at 406.763.4415 ext 38.**

**Efforts will be made to call contact numbers provided. In the event we are unsuccessful in reaching those parties by 6:30 pm, we will contact the police.**

## Tuition

The fees associated with using the after school program are as follows:

- **\$4.00/student/regular school day**
- **\$8.00/student/early release day**

## Illness & Absences

If your child should become ill during the after-school program, a parent or other authorized adult will be required to come get the child. The child will not be released from the program to walk home.

If your child will not attend Later Gators! because of illness or any type of absence, please call 406.763.4415 ext 38 or email [jaffe@gallatingatewayschool.com](mailto:jaffe@gallatingatewayschool.com) to let our staff know.

## Snacks

A nutritious snack will be provided to students attending Later Gators. Please make sure you include any allergies and/or dietary consideration in your student's registration form.

## Personal Belongings & Clothing

Students are required to bring their outdoor clothing and homework/personal belongings to the program. Students will not be allowed to go back to their classrooms to get belongings once the program begins. Students are expected to keep all belongings orderly in the designated area, and only take out what is needed for the program (homework/snack from home).

Children should be dressed adequately for inside **and** outside activities. Later Gators! is not responsible for lost or stolen property. Children are responsible for their own personal belongings. The staff does everything possible to ensure that items are not lost or stolen. Items not allowed during the school day are also not allowed in the program.

## Medical Emergency

It is important for our staff to have information that will expedite care should a medical problem arise. This information will be kept confidential. Please make sure you complete the medical release section of the yearly registration form and update our staff of any changes.



In case of an emergency, our procedure will be:

**Step 1.** Appropriate staff administers basic first aid.

**Step 2.** Call 911 if necessary.

**Step 3.** Staff will attempt to contact parent/legal guardian, and/or emergency contact.

**Step 4.** Staff accompanies child to emergency facility, if necessary.

**Step 5.** Staff completes incident, injury/accident report.

### Student Expectations

- Enter the classroom quietly and calmly, put your belongings in the designated space, sign in, have a seat at one of the tables, and quietly get your snack.
- At all times students must be at the planned activity or in the homework help area (students will not be permitted to play outside by themselves or in an unsupervised room).
- Obtain permission to use the bathroom or to leave the room.
- Help clean up at the end of activities.
- We are still at school; all the same rules apply!!

The success of Later Gators! is the result of strong partnerships, loyal donors, dedicated foundations, and the ability to utilize existing community resources. **To attend the after school program at Gallatin Gateway School is a privilege. Students will be removed from the program if necessary. Please review rules of behavior in the student handbook.**

**There will be zero tolerance for bullying or fighting.**

### Parent Responsibilities

- Accurately fill out registration/enrollment and pay fees in a timely manner.
- Inform staff of any changes in enrollment and attendance including absences, authorized adult pick-up, or other medical information.
- Make sure your children understand the behavior guidelines as written in the student handbook.
- Contact our staff if you have any questions or concerns regarding your child's participation in our program.